

To: Faculty Council
From: Jessica Smith, Chair, Committee on Appointments, Promotions and Tenure
Date: January 29, 2018
Re: APT 2017 Annual Report to the Faculty Council

According to Section 4-5.1 of the Faculty Code, the Committee on Appointments, Promotions and Tenure (APT Committee) “is advisory to the provost in any faculty personnel matter deemed important by the provost or the committee” and specifically with respect to:

- appointments, reappointments, and promotions that confer permanent tenure;
- promotions to a higher rank of persons holding permanent tenure at the rank of associate professor or assistant professor;
- appointments to distinguished professorships that are not restricted by the terms of the endowment to a particular school or department; and
- review of school and department APT policies.

The APT Committee carries out its work through monthly meetings and subcommittee assignments between meetings. Additionally the Committee Chair meets with schools, departments, and other groups to share information about the Committee’s role and procedures. The Committee reports monthly to the Provost with its recommendations.

As shown in the attached table, 144 dossiers required a vote by the APT Committee in 2017. Although six were returned for more information, only three ultimately resulted in a negative recommendation by the APT Committee.

I welcome any questions you might have regarding the APT Committee’s work.

Sincerely,



Jessica Smith
Chair, APT Committee
W. R. Kenan Jr. Distinguished Professor of Public Law & Government

cc: Ronald P. Strauss, Executive Vice Provost and Chief International Officer
Ann Lemmon, Assistant Provost for Human Resources
May Offutt, HR Consultant

| Annual APT Committee Report: 2017 Monthly Meeting Outcomes | | | | |
|--|----------------------------------|-----------------------------|---------------------------------|--|
| Month | Number of Dossiers Vote Required | Number of Dossiers Approved | Number of Dossiers Not Approved | Number of Dossiers Returned for More Information |
| January 2017 | 3 | 3 | 0 | 0 |
| February 2017 | 10 | 10 | 0 | 0 |
| March 2017 | 22 | 21 | 1 | 0 |
| April 2017 | 32 | 29 | 1* | 1 |
| May 2017 | 12 | 12 | 0 | 0 |
| June 2017 | 15 | 14 | 0 | 1 |
| July 2017 | 19 | 18 | 0 | 1 |
| August 2017 | 5 | 3 | 1 | 1 |
| September 2017 | 2 | 2 | 0 | 0 |
| October 2017 | 5 | 5 | 0 | 0 |
| November 2017 | 9 | 8 | 0 | 1 |
| December 2017 | 10 | 9 | 0 | 1 |
| Totals | 144** | 134 | 3 | 6 |

* One other dossier was not approved because of lack of a quorum; it was addressed at a subsequent meeting

** Includes 1 dossier that was presented for a vote twice because of lack of a quorum at the first presentation