

To: Faculty Council
From: Jessica Smith, Chair, Committee on Appointments, Promotions and Tenure
Date: January 29, 2018
Re: APT 2017 Annual Report to the Faculty Council

According to Section 4-5.1 of the Faculty Code, the Committee on Appointments, Promotions and Tenure (APT Committee) “is advisory to the provost in any faculty personnel matter deemed important by the provost or the committee” and specifically with respect to:

- appointments, reappointments, and promotions that confer permanent tenure;
- promotions to a higher rank of persons holding permanent tenure at the rank of associate professor or assistant professor;
- appointments to distinguished professorships that are not restricted by the terms of the endowment to a particular school or department; and
- review of school and department APT policies.

The APT Committee carries out its work through monthly meetings and subcommittee assignments between meetings. Additionally the Committee Chair meets with schools, departments, and other groups to share information about the Committee’s role and procedures. The Committee reports monthly to the Provost with its recommendations.

As shown in the attached table, 144 dossiers required a vote by the APT Committee in 2017. Although six were returned for more information, only three ultimately resulted in a negative recommendation by the APT Committee.

I welcome any questions you might have regarding the APT Committee’s work.

Sincerely,



Jessica Smith
Chair, APT Committee
W. R. Kenan Jr. Distinguished Professor of Public Law & Government

cc: Ronald P. Strauss, Executive Vice Provost and Chief International Officer
Ann Lemmon, Assistant Provost for Human Resources
May Offutt, HR Consultant

Annual APT Committee Report: 2017 Monthly Meeting Outcomes

Month	Number of Dossiers Vote Required	Number of Dossiers Approved	Number of Dossiers Not Approved	Number of Dossiers Returned for More Information
January 2017	3	3	0	0
February 2017	10	10	0	0
March 2017	22	21	1	0
April 2017	32	29	1	1
May 2017	12	12	0	0
June 2017	15	14	0	1
July 2017	19	18	0	1
August 2017	5	3	1	1
September 2017	2	2	0	0
October 2017	5	5	0	0
November 2017	9	8	0	1
December 2017	10	9	0	1
Totals	144	134	3	6