

Resolution 97-9. Revising the Faculty Code of University Government

1 The General Faculty resolves:

2 The Faculty Code of University Government is revised to read as follows:

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THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

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THE FACULTY CODE OF UNIVERSITY GOVERNMENT

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Subject to the powers of the Board of Governors of the University of North Carolina, the president of the University of North Carolina, the Board of Trustees of the University of North Carolina at Chapel Hill, and the chancellor of the University of North Carolina at Chapel Hill, the faculty of the University of North Carolina at Chapel Hill has enacted the following *Faculty Code of University Government*:

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ARTICLE I THE GENERAL FACULTY

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§ 1-1. Members. The General Faculty consists of all persons holding appointments to the ranks of professor, associate professor, assistant professor, instructor, lecturer, any of the formally authorized lecturer-equivalent ranks, persons holding the ranks of librarian, associate librarian, assistant librarian, and general librarian under procedures approved by the chancellor, and the following officers of the administration, ex officio: the president, the chancellor, the provost and vice provosts, and the vice chancellors; the university librarian, the university registrar, the directors of the Press, Extension Division, Undergraduate Admissions, and Student Health Service; and such other officials having responsibility for making and administering educational, research, and student welfare policies as shall be approved by the faculty Advisory Committee for ex officio membership on the General Faculty.

The office of vice provost is recognized.

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§ 1-2. Organization. (a) Presiding officer. The chancellor shall be the presiding officer of the General Faculty. The chair of the faculty shall be chair pro tempore of the General Faculty and shall preside in the absence of the chancellor.

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(b) Minutes. The secretary of the faculty shall keep a record of the proceedings.

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(c) Quorum. The presence of one hundred twenty-five voting members shall be necessary for a quorum.

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(d) Bylaws. The General Faculty may adopt bylaws to govern its proceedings.

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§ 1-3. Meetings. The General Faculty shall meet at least once in the fall semester and once in the spring semester in each academic year. Special meetings may be called by the chancellor, or, in his or her absence, by the chair of the faculty, and shall be called on the written request of ten percent of the voting members of the General Faculty.

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§ 1-4. Voting. (a) Except as otherwise provided in this Code, the voting faculty comprises (i) all members of the General Faculty having tenured or probationary-term appointments, (ii) librarians who are members of the General Faculty, and (iii) fixed-term faculty whose positions satisfied the following criteria:

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(1) The position is for full-time employment and is not a visiting appointment; and

(2) The duties of the position include teaching, research, or both; and

(3) The actual or anticipated length of service in the position is at least three years. This criterion is satisfied if (i) the current term of appointment is for three years or more, or (ii) the appointment is a renewal appointment to the same position and the combined length of the current term and the immediately preceding terms is three years or more.

§ 1-5. Office-holding. Only members of the voting faculty are eligible to hold offices established by the Code.

1 Sciences, the dean of the Graduate School, the chair of the faculty, the secretary of the
 2 faculty, members of the Executive Committee of the Faculty Council who are not
 3 otherwise elected or ex officio members of the Council, and the chairs of standing
 4 committees of the faculty.

5 ~~(c) Members of the General Faculty holding the ranks of professor, Associate~~
 6 ~~professor, Assistant professor, Librarian, Associate Librarian, and Assistant Librarian~~ All
 7 members of the voting faculty are eligible for election to the Council.

See § 1-4 which defines
 the voting faculty.

8 (d) The elected members of the Council shall be chosen by and from the electoral
 9 divisions defined in subsection (e), on the basis of one representative for each of the ranks
 10 of lecturer (or its equivalent), instructor, assistant professor, associate professor, and
 11 professor for each twenty-five faculty members eligible to vote in Council elections or
 12 major fraction thereof of the same rank in the respective divisions. If there are too few
 13 eligible faculty members in a given rank to qualify for at least one representative, that
 14 rank shall be combined with the least numerous adjacent rank for purposes of computing
 15 representation and electing representatives. Representation is determined by the
 16 composition of the electoral division at the beginning of the fall semester of the academic
 17 year in which the election is held.

18 (e) The electoral divisions are:

- 19 (1) The Division of Fine Arts of the College of Arts and Sciences;
- 20 (2) The Division of Humanities of the College of Arts and Sciences,
- 21 (3) The Division of Basic and Applied Natural Sciences of the College of Arts
 22 and Sciences and The Institute of Marine Sciences;
- 23 (4) The Division of Social Sciences of the College of Arts and Sciences,
- 24 (5) The University Libraries and The School of Information and Library
 25 Science;
- 26 (6) The School of Business Administration;
- 27 (7) The School of Education;
- 28 (8) The School of Journalism and Mass Communication
- 29 (9) The School of Law;
- 30 (10) The School of Social Work
- 31 (11) The Institute of Government;
- 32 (12) The School of Medicine;
- 33 (13) The School of Dentistry;
- 34 (14) The School of Nursing;
- 35 (15) The School of Pharmacy;
- 36 (16) The School of Public Health.

37 (f) Departments and other units initiating faculty appointments that are not assigned to
 38 an electoral division by subsection (e) shall be assigned to an appropriate division by the
 39 secretary of the faculty.

40 (g) In 1985 and every five years thereafter, the Committee on University Government
 41 shall adjust the apportionment factor so that the number of elected members of the
 42 Council is as near seventy as practicable. Such an adjustment shall be deemed an
 43 amendment of subsection (d) and shall be reported promptly to the secretary of the faculty
 44 and by him or her to the General Faculty.

45 (h) The Committee on University Government, with the approval of the chancellor,
 46 may amend the provisions of this section to adjust details of the pattern of elective and ex
 47 officio membership herein established whenever required by changes in the organization
 48 of the University.

49 **§ 2-3. Terms.** Elected members of the Council shall serve for terms of three years and
 50 shall not be eligible for election more than twice in any period of seven years.
 51 Nominations and elections shall be held in the spring semester in each academic year and
 52 the term of office shall begin on July 1. A member's term of office shall not be affected

1 by his or her promotion during the term or by reapportionment of the Council before
2 expiration of the term.

3 **§ 2-4. Nomination and election.** (a) Nominations for election to the Faculty Council
4 shall be the responsibility of the Nominating Committee. ~~Each spring the Nominating~~
5 ~~Committee shall provide the Secretary of the Faculty with the names of nominees for each~~
6 ~~position to be filled by election that year in accordance with the provisions of Section~~
7 ~~IV.B.3.a of this Code.~~ Other names may be added to the ballot by written nomination
8 submitted to the secretary of the faculty by ten percent or more of the faculty members of
9 the division for which the nomination is made.

The deleted sentence is
redundant. See subsection
(b), below.

10 (b) The Nominating Committee shall establish divisional nominating committees of
11 three to five members within each electoral division of the Faculty Council. These
12 committees shall recommend nominees for the Faculty Council. Each committee shall
13 recommend at least two nominees for each vacancy within its electoral division. The
14 divisional committees normally shall be drawn from the retiring members of the Faculty
15 Council and each shall be as widely representative of the departments in its electoral
16 division as possible. Service on a divisional nominating committee shall be for one year.

Transferred intact from
another place. See deletions
on p. 7.

17 (b) Members representing electoral divisions shall be chosen by members of the
18 voting faculty whose primary appointments are in schools or departments assigned to that
19 electoral division. Ballots containing the nominations shall be distributed to the
20 appropriate division by the secretary of the faculty. Elections shall be determined by a
21 plurality of the votes cast.

22 (c) The secretary of the faculty shall decide tie votes by lot.

23 (d) The secretary of the faculty shall fill vacancies for the remainder of unexpired
24 terms from the list of those voted on in the most recent election for that division in the
25 order of the highest number of votes received. If all such persons decline appointment or
26 are no longer eligible for election, the Nominating Committee shall fill the vacancy for
27 the remainder of the unexpired term. Council members taking leave for not longer than
28 one year may be temporarily replaced during such leave in like manner. Council members
29 taking leave for longer than one year shall be deemed to have resigned from the Council.

30 **§ 2-5. Organization.** Pursuant to Section 502(D)(2) of *The Code of the Board of*
31 *Governors of The University of North Carolina*, the chancellor has the right to preside
32 over the deliberations of the Faculty Council. The chair of the faculty shall preside upon
33 the request of the chancellor. The secretary of the faculty shall be secretary of the Council
34 ex officio. The presence of a majority of the elected members shall be necessary for a
35 quorum. The Council may adopt bylaws to govern its proceedings.

36 **§ 2-6. Meetings.** The Council shall meet regularly each month from September
37 through April. Special meetings may be called by the chancellor, or, in his or her absence,
38 by the chair of the faculty, and shall be called upon the written request of ten members of
39 the Council. It shall be the duty of all members to attend all regular and special meetings
40 of the Council, save for good cause. If any voting member is absent for two successive
41 regular meetings without cause, the Council may declare his or her membership vacant.

42 **§ 2-7. Voting.** All elected members and the chair of the faculty, and ex officio
43 members serving by virtue of membership on the Executive Committee of the Faculty
44 Council shall have the right to vote. Ex officio members shall have the right to make
45 motions and otherwise participate in the Council's deliberations, but shall not vote. The
46 presiding officer shall vote only in case of a tie.

47 **§ 2-8. Powers.** (a) The Council shall exercise the legislative powers of the General
48 Faculty:

49 (1) To determine the educational policies of the University and the rules and
50 regulations under which administrators and faculty will conduct the
51 educational activities of the University;

- 1 (2) To prescribe the requirements for admissions, programs of study, and the
- 2 award of academic degrees by the University in the context of the basic
- 3 educational policies of the University and the special competencies of the
- 4 faculties of particular colleges and schools;
- 5 (3) To recommend persons for honorary degrees and special awards;
- 6 (4) To advise the chancellor and other officers of administration and the
- 7 student body in matters of student conduct and discipline, and to approve
- 8 any rules and regulations governing student conduct that affect academic
- 9 standards of performance.

10 (b) The Council shall also have power, concurrently with the General Faculty:

- 11 (1) To provide for such standing and special committees as the Council may
- 12 deem necessary or useful for the effective and expeditious conduct of its
- 13 business;
- 14 (2) To act upon reports from—and to make recommendations to—the General
- 15 Faculty, faculty committees, colleges, schools, institutes, and other units of
- 16 the University;
- 17 (3) To request information and reports from and to give advice to the
- 18 chancellor and other officers of administration with respect to any matter
- 19 affecting the life of the University;
- 20 (4) To discuss and resolve upon matters relating to the life of the University.

21 § 2-9. **Minutes.** Summaries of the actions of the Council shall be sent promptly to

22 every member of the General Faculty.

23 § 2-10. **Executive Committee of the Faculty Council.** (a) The Executive Committee

24 of the Faculty Council shall consist of the chair of the faculty, the secretary of the faculty,

25 and twelve voting members of the General Faculty elected by the Faculty Council for

26 renewable three-year terms. The term of office shall begin on July 1. Six of the initial

27 members of the Executive Committee shall be appointed by the chair of the faculty and

28 six shall be elected by the Faculty Council in the manner provided in paragraph (2),

29 below. The initial selections shall be for a combination of one-, two-, and three-year terms

30 so that thereafter four seats will become open each year. As the initial terms expire, all

31 seats shall be filled by election. No person shall serve as an elected member of the

32 Executive Committee for more than six years in any period of seven years.

The addition makes it clear that the term limit does not apply to ex officio members.

33 (b) The Advisory Committee shall nominate candidates for open seats in the ration of

34 no fewer than three to two. Other names may be added to the ballot by written nomination

35 submitted to the secretary of the faculty by seven or more Faculty Council members.

36 Nominations and elections shall be held in the spring semester in each academic year.

37 Vacancies shall be filled in the manner provided for vacancies in the Faculty Council [§

38 2-4(d)] except that the Advisory Committee shall act instead of the Nominating

39 Committee.

40 (c) The chair of the faculty shall convene the Executive Committee and preside at its

41 sessions.

42 (d) For the purposes of § 4-1 of this Code, the Executive Committee shall be deemed

43 a Committee of the Faculty Council and not a standing committee of the General Faculty.

44 (e) The Executive Committee shall have the following powers and duties:

- 45 (1) To exercise the consultative powers delegated to the Faculty Council by
- 46 sections § 2-8(b)(3) and § 2-8(b)(4), above, subject to such restrictions or
- 47 instructions as the Council may from time to time establish.
- 48 (2) When prompt action is required, to exercise the legislative powers
- 49 delegated to the Faculty Council by sections § 2-8(a)(1) and § 2-8(a)(4),
- 50 above, subject to confirmation by the Council at its next regular meeting.
- 51 (3) To serve as an advisory committee to the chair of the faculty.

- 1 (4) To represent the Faculty Council and the General Faculty in advising the
 2 University administration with respect to issues, such as planning the
 3 setting of University priorities, that the Committee deems important to the
 4 University's mission.
 5 (5) To work with the various officers and groups within the University toward
 6 the realization of goals set in actions of the Faculty Council.
 7 (6) To report to the Council at regular intervals, including reporting annually
 8 on the status of the implementation of resolutions of the Faculty Council.

9 **ARTICLE 3**
 10 **OFFICERS OF THE FACULTY**

11 **§ 3-1. The chair of the faculty.** (a) The chair of the faculty shall serve as chair pro
 12 tempore of the Faculty Council and of the General Faculty, shall make an annual report to
 13 the Faculty Council on the state of the faculty, shall represent the chancellor in all
 14 academic matters whenever the chancellor may request him or her to do so, and shall have
 15 such other responsibilities as may be determined by the chancellor or the Faculty Council.
 16 He or she shall serve ex officio as chair of the Executive Committee of the Faculty
 17 Council, the Agenda Committee, and the Faculty Assembly Delegation, and as a member
 18 of the Advisory Committee and the Nominating Committee.

19 (b) The chair of the faculty shall serve for a term of three years and shall not be
 20 eligible for immediate reelection. Nominations and elections shall be held in the spring
 21 semester, every third year, and the person elected shall take office on July 1 following the
 22 election.

23 (c) Nominations shall be made by the Advisory Committee, which shall select and
 24 submit the names of three qualified persons. The nominee receiving the highest number of
 25 votes in the election shall be deemed elected, unless he or she has failed to receive a
 26 majority of the votes cast. In that event, a run-off election shall be held between those
 27 who received the highest and the next highest number of votes in the previous election,
 28 and the person receiving the highest number of votes in the run-off election shall be
 29 deemed elected. Interim vacancies in the office of chair of the faculty shall be filled
 30 through appointment by the Advisory Committee.

31 **§ 3-2. The secretary of the faculty.** (a) The secretary of the faculty shall keep
 32 minutes of all meetings of the General Faculty and of the Faculty Council and enter them
 33 in the Permanent Minute Books of the Faculty, conduct all elections of the General
 34 Faculty and the Faculty Council, and conduct correspondence pertaining to elections and
 35 actions of the two faculty bodies. He or she shall maintain files of all nominations and
 36 citations for honorary degrees and special awards. He or she shall serve ex officio as a
 37 member of the Agenda Committee, the Nominating Committee, the Advisory Committee,
 38 the Committee on University Government, and the Committee on Honorary Degrees and
 39 Special Awards.

40 (b) The secretary of the faculty shall serve for a term of five years and shall be eligible
 41 for reelection. The Advisory Committee shall nominate one member of the faculty having
 42 permanent tenure to the Faculty Council, which, after opportunity has been given for
 43 nominations from the floor, shall proceed to elect a secretary of the faculty.

44 **ARTICLE 4**
 45 **STANDING COMMITTEES**

46 **§ 4-1. Organizational principles.** The existing standing committees of the faculty
 47 and new committees shall be organized as nearly as practicable in accordance with the
 48 following principles:

- 49 (1) No committee shall consist of more than seven members, unless authorized
 50 by the chancellor and Advisory Committee.
 51 (2) Members shall serve for staggered terms of three years each and, on
 52 elective committees, be ineligible to succeed themselves.

- 1 (3) When a committee is created by faculty action, its functions shall be
2 specifically stated in the motion or resolution.
- 3 (4) When a committee is created by administrative action, its functions shall be
4 specifically stated in a written communication to the faculty.
- 5 (5) Before any new special or standing committee is created, consideration
6 shall be given to the question whether one of the existing committees could
7 effectively undertake the assignment.
- 8 (6) Necessary aid and assistance shall be provided to expedite the work of the
9 committees of the faculty.
- 10 (7) Service on all standing committees shall begin on July 1st following
11 election or appointment and end on June 30th of the appropriate year.

12 ~~The continuing standing committees of the faculty are of three types: elective,~~
13 ~~appointive, and ex-officio.~~

The deleted matter is
redundant in view of the new
numbering scheme.

14 **§ 4-2. The Nominating Committee.** (a) The Nominating Committee shall consist of
15 all faculty members retiring from the elective faculty committees (Advisory, Athletics,
16 Educational Policy, Faculty Grievance, Faculty Hearings, Financial Exigency and
17 Program Change, and Honorary Degrees and Special Awards). Service shall be for one
18 year and members are ineligible for nomination to an Elective Committee. The chair and
19 secretary of the faculty shall serve as ex officio, non-voting members. The chair of the
20 faculty shall convene the Committee each year to elect its chair. The secretary of the
21 faculty shall serve as secretary of the Nominating Committee.

22 ~~(b) The Nominating Committee shall nominate three candidates for each vacancy on~~
23 ~~each Elective Committee.~~

All of the deleted matter has
been transferred intact to other
sections of the Code.

24 ~~The Nominating Committee shall establish divisional nominating committees of three~~
25 ~~to five members within each electoral division of the University Faculty Council. These~~
26 ~~committees shall recommend nominees for the Faculty Council. Each committee shall~~
27 ~~recommend at least two nominees for each vacancy within its electoral division. The~~
28 ~~divisional committees normally shall be drawn from the retiring members of the Faculty~~
29 ~~Council and each shall be as widely representative of the departments in its electoral~~
30 ~~division as possible. Service on a divisional nominating committee shall be for one year.~~

31 ~~(d) It will act in an advisory capacity to the Chancellor and the Chair of the Faculty, as~~
32 ~~they deem appropriate, in the appointment of standing and special committees.~~

33 **§ 4-3. Procedure for electing standing committees.** (a) Each spring the Nominating
34 Committee (~~see B.3.a below~~) shall provide the secretary of the faculty with three
35 nominees for each vacancy on each elective committee. Additional nominees may be
36 added to the ballot by written nomination of ten or more faculty members submitted to the
37 secretary of the faculty.

38 (b) Ballots shall be distributed by the secretary of the faculty and those nominees
39 receiving the highest number of votes shall be declared elected.

40 (c) In the event of a tie the secretary shall determine election by lot.

41 (d) Interim vacancies shall be filled by the secretary from the list of those voted on in
42 the most recent election in the order of the highest number of votes received.

43 **§ 4-4. Procedure for selecting appointed standing committees.** The Nominating
44 Committee will act in an advisory capacity to the chancellor and the chair of the faculty,
45 as they deem appropriate, in the appointment of standing and special committees.

46 **§ 4-5. Advisory Committee.** (a) The Advisory Committee shall consist of nine
47 elected members, the chair of the faculty (~~III.A.~~), and the secretary of the faculty (~~III.B.~~).

48 (b) The Advisory Committee shall be advisory to the chancellor in faculty personnel
49 decisions, program planning and assessment, resource planning and allocation, and other
50 matters which are deemed important by the chancellor or the Committee. No faculty
51 member shall serve simultaneously as an elected member of the Advisory Committee and

1 the Executive Committee of the Faculty Council, the Committee on Faculty Hearings or
2 the Faculty Grievance Committee.

3 (c) It shall elect a chair for a term of one year, the chair to be chosen from the
4 members who are serving the final year of their three-year terms, if there be such. The
5 secretary of the faculty shall serve as secretary of the Committee.

6 (d) It shall hold regular meetings once each month, at such time and place as may be
7 fixed by the Committee and the chancellor. The presiding officer shall be the chancellor,
8 or, in his or her absence, the chair of the Advisory Committee. Special meetings may be
9 called by the chancellor or the chair of the Advisory Committee on written request of
10 three of its members. Notice of a special meeting called by the chair shall be given to the
11 chancellor. Whoever calls the special meeting shall preside.

12 **§ 4-6. Educational Policy Committee.** (a) The Committee is concerned with those
13 matters of educational policy and its implementation which have significant impact upon
14 graduate and undergraduate instruction within the Division of Academic Affairs, and as to
15 which the Faculty Council possesses legislative powers by delegation from the General
16 Faculty under Article II of the *Code*. The Committee's function is advisory to the Faculty
17 Council in respect of such matters. The Committee exercises its advisory function by:

- 18 (1) routinely taking on reference from the Faculty Council any matter lying
19 within its range of concern which has been formally presented to the
20 Council for study or for action, and on which the Council desires to have
21 substantial committee study prior to undertaking formal consideration;
- 22 (2) from time to time taking on reference from the Faculty Council any specific
23 proposal which has come through the normal administrative channels for
24 approval by the Council (such as adding or dropping academic program)
25 and on which the Council desires further review and advice prior to taking
26 final action;
- 27 (3) acting as a council of advice for the university registrar in administering
28 faculty regulations concerning student records and transcripts, registration,
29 class and examination schedules, grading systems, grade reports, academic
30 deficiencies, probation, and readmission; ~~and~~
- 31 (4) setting general policy on the kind of catalogs to be issued, their content,
32 and their design; and
- 33 (5) originating studies of particular matters lying within its range of concern by
34 requesting authority from the Faculty Council to make such studies,
35 conducting the studies if authorized, and reporting the results of the studies
36 to the Council.

37 (b) The Committee is composed of nine members elected by the Faculty for staggered
38 three-year terms, one undergraduate student appointed by the chair of the faculty for a
39 one-year term on recommendation of the president of the Student Body, and one graduate
40 or professional student appointed by the chair of the faculty for a one-year term on
41 recommendation of the president of the Graduate and Professional Student Federation.
42 Eight members shall be elected by the Division of Academic Affairs voting at large. Of
43 these, two members shall hold primary appointments in the Social Sciences Division of
44 the College of Arts and Sciences, one in one of the professional schools or other academic
45 units in the Division of Academic Affairs (other than the College of Arts and Sciences),
46 two in the Humanities Division of the College of Arts and Sciences, two in the Basic and
47 Applied Natural Sciences Division of the College of Arts and Sciences or the Institute of
48 Marine Sciences, and one in the Fine Arts Division of the College of Arts and Sciences.
49 One member shall be elected by the Division of Health Affairs voting at large and shall
50 hold a primary appointment in one of the professional schools or other academic units of
51 that Division. The Committee shall elect its own chair at the first meeting after July 1 of
52 each year.

This new duty is part of the
recommendation to disband
the Catalog Committee.

1 (c) In considering any matter referred to it and prior to its report to the Faculty
2 Council the Committee shall provide reasonable opportunity for comment upon the matter
3 by members of the faculty and of the student body.

4 **§ 4-6. Faculty Athletics Committee.** (a) The Faculty Athletics Committee is
5 concerned with informing the faculty and advising the chancellor on any aspect of
6 athletics, including, but not limited to, the academic experience for varsity athletes,
7 athletic opportunities for members of the University community, and the general conduct
8 and operation of the University's athletic program. The Committee will report on its
9 activities at least once each academic year to the Faculty Council.

10 (b) The Committee shall consist of ten members to be elected by the faculty for five-
11 year, staggered terms, two new members being elected each year. In addition to the
12 consideration of ~~Sec. I.G. § 1-7~~, the Nominating Committee should attempt to assure that
13 units that teach undergraduates are substantially represented on the Faculty Athletics
14 Committee.

15 (c) The voting delegate to the Atlantic Coast Conference, if not otherwise an elected
16 member of the Faculty Athletics Committee, shall be a voting ex officio member of the
17 Committee. The total Committee may thus number either ten or eleven members.

18 (d) The Committee shall choose its chair from among its membership.

19 **§ 4-7. Faculty Grievance Committee.** (a) The Faculty Grievance Committee shall
20 consist of ten elected members. At all times three of the members shall have been
21 professors when elected, three shall have been associate professors, three shall have been
22 assistant professors, and one shall have held a fixed-term appointment. A member's
23 promotion in rank during a term of office shall not terminate his or her membership. The
24 term of office shall be three years. One professor, one associate professor, and one
25 assistant professor shall be elected each year. One person holding a fixed-term
26 appointment shall be elected in 1997 and every third year thereafter.

27 (b) The Committee is authorized to hear, mediate, and advise with respect to the
28 adjustment of grievances of all persons designated as members of the Faculty by the
29 *Trustee Policies and Regulations Governing Academic Tenure* and those librarians who
30 are members of the General Faculty. The power of the Committee is solely to hear
31 representations by the persons directly involved in grievances, to mediate voluntary
32 adjustment by the parties, and to advise adjustment by the administration when
33 appropriate. Advice for adjustment in favor of an aggrieved faculty member may be given
34 to the chancellor only after the dean, department chair, or other administrative official
35 most directly empowered to adjust it has been given similar advice and has not acted upon
36 it within a reasonable time.

37 (c) As to members of the General Faculty, "grievances" within the Committee's
38 jurisdiction include matters directly related to a faculty member's employment status and
39 institutional relationships within the University, except for those within the jurisdiction of
40 the Faculty Hearings Committee or arising from the termination of an administrative
41 appointment.

42 (d) As to graduate students or others who have teaching duties, "grievances" within
43 the committee's jurisdiction include only those which meet all four of the following
44 conditions: (1) they arose in connection with the grievant's teaching duties, (2) they raise
45 a question of academic freedom, (3) the dean or chair with immediate responsibility for
46 the grievant has no authority to fashion an appropriate remedy, and (4) there is no other
47 appropriate grievance procedure.

48 (e) No grievance may be considered except on the basis of a prior written statement of
49 its nature by the aggrieved faculty member, and until determination is made that an
50 unsuccessful attempt has been made by the faculty member to resolve it with the
51 administrative official most directly concerned.

1 (f) The Committee shall elect its own chair. It may act as a whole or, by designation of
 2 the chair, in panels of two or more, for the consideration of particular grievances. It may
 3 promulgate rules of procedure for its operations. When promulgated, these rules shall
 4 constitute the exclusive formal procedures for the adjustment of faculty grievances herein
 5 described. No formal appeal procedure shall be provided.

6 **§ 4-7. Faculty Hearings Committee.** The Committee is composed of five faculty
 7 members with permanent tenure, serving five-year terms. The Committee performs
 8 functions assigned to it in the *Trustee Policies and Regulations Governing Academic*
 9 *Tenure*.

10 **§ 4-8. Financial Exigency and Program Change Committee.** (a) The Committee
 11 shall consist of twelve elected members, six from the Division of Academic Affairs and
 12 six from the Division of Health Affairs, each of whom shall hold a tenured or
 13 probationary term appointment when elected. The term of office shall be five years, and
 14 members may not be immediately reelected to office. The Committee shall elect its own
 15 chair to serve a one-year term, and the chair may be reelected to successive terms as chair.

16 (b) The Committee discharges the functions provided in Section 6 of the *Trustee*
 17 *Policies and Regulations Governing Academic Tenure*, in accordance with the following
 18 procedures:

- 19 (1) In considering the chancellor's preliminary statement (*Trustee Policies*,
 20 Section 6.c) the Committee shall request advice in the form of a written
 21 report from the chair and faculty of each department which in the judgment
 22 of the Committee might be directly affected by the adoption of any option
 23 potentially involving terminations of faculty employment which is
 24 described in the chancellor's statement. The Committee may request advice
 25 on any matter deemed by the Committee to be relevant to the problem
 26 presented by the chancellor's statement, but in any event shall require
 27 response directly to the following points: (i) in the case of financial
 28 exigency, whether other options than any affecting the particular
 29 department would better serve the interests of the University, and how, if
 30 any option directly affecting a particular department were to be
 31 implemented, a sound and balanced educational program might be
 32 maintained by the department without any, or a minimum of, terminations
 33 of faculty employment; (ii) in the case of program change, whether on
 34 balance it is justified, and how, if it is to be effected, this may be
 35 accomplished without any, or a minimum of, terminations of faculty
 36 employment.
- 37 (2) In considering the chancellor's proposal for specific action (*Trustee*
 38 *Policies*, Section 6.f) the Committee shall request advice in the form of a
 39 written report from the faculty and chair of each department identified in
 40 the proposal as a unit to be directly affected by the proposed action. The
 41 Committee may request advice on any matter deemed by the Committee to
 42 be relevant to its consideration of the proposed action, but in any event
 43 shall require advice as to the propriety and efficacy of the criteria proposed
 44 by the chancellor for determining individual faculty members for
 45 termination.
- 46 (3) In requesting advice at either stage, the Committee shall specify a time for
 47 submission of written reports which allows not less than seven days
 48 between receipt of such reports and the time for submission of the
 49 Committee's report to the chancellor.
- 50 (4) ~~Within Subsection f of Article IV.B.~~ For the purposes of this section (§ 4-
 51 8), the terms "termination," "financial exigency," and "program change"
 52 have the meanings given them by Section 6.a of the *Trustee Policies and*
 53 *Regulations Governing Academic Tenure*; the word "department" is used
 54 to include departments, schools, and any other unit of the University which
 55 initiates appointments and other personnel actions affecting faculty

1 members; and the word "chair" is used to include the chief administrative
2 officer of each such unit.

3 § 4-9. **Honorary Degrees and Special Awards Committee.** The Committee consists
4 of six members elected by the voting faculty to staggered three-year terms. The secretary
5 of the faculty is a member of the Committee ex officio. The Committee considers
6 nominations from the faculty for (1) Honorary Degrees, awarded at Commencement each
7 May; (2) Distinguished Alumnus and Alumna Awards, presented each University Day, 12
8 October; (3) the Thomas Jefferson Award; and (4) the O. Max Gardner Award. Nominees
9 for Honorary Degrees and Distinguished Alumnus and Alumna Awards are recommended
10 for approval to the Faculty Council and the Board of Trustees. The chancellor presents
11 the nominee for the Gardner Award to the Board of Governors.

12 § 4-10. **Faculty Assembly Delegation.** The delegation of the General Faculty to the
13 Faculty Assembly of the University of North Carolina is composed of the chair of the
14 faculty and four members elected by the voting faculty for staggered three-year terms.
15 ~~Nominees for election to the delegation must be members of the Faculty Council with at~~
16 ~~least one year remaining in the term of Council membership.~~ The chair of the faculty shall
17 chair the delegation, ex officio. The Committee on University Government may amend
18 the provisions of this paragraph with respect to the number of members of the delegation
19 when required by a change in the number of members of the Faculty Assembly
20 apportioned to the University. Such amendments shall be reported promptly to the
21 secretary of the faculty and by him or her to the General Faculty.

The deleted restriction makes it very difficult for a member of our faculty to become Chair of the UNC Faculty Assembly.

22 ~~(2) APPOINTIVE COMMITTEES~~

23 ~~(a) Committees Appointed by the Chancellor~~

24 § 4-11. **Buildings and Grounds Committee.** The Committee is appointed by the
25 chancellor. It advises the chancellor on plans for the long-range physical development of
26 the campus, the siting and exterior design of new and renovated buildings, major
27 landscaping changes, the selection of architects, the location of monuments and
28 memorials, and such other matters as the chancellor may refer to it.

29 ~~(ii) Catalog Committee~~

30 ~~The Committee sets general policy on the kinds of catalogs to be issued and their~~
31 ~~content and design.~~

This disbands the Catalog Committee.

32 § 4-11. **Established Lectures Committee.** The Committee is appointed by the
33 chancellor. The Committee It arranges, promotes, and conducts named Lectureships on
34 topics of campus-wide interest and concern.

35 § 4-12. **Faculty Welfare Committee.** The Committee is appointed by the chancellor.
36 It works for and reports on the ~~on the expansion and improvement of faculty working~~
37 ~~conditions, including salaries and benefits.~~

This change in the committee's charge has been approved previously by the Faculty Council.

38 § 4-13. **Faculty Committee on Research.** The Committee consists of nine members
39 appointed by the chancellor for staggered and renewable three-year terms. The Committee
40 advises the chancellor, other officers of administration, and the Faculty Council on
41 matters of University policy and its implementation that have significant impact upon
42 research.

43 § 4-14. **Scholarships, Awards, and Student Aid Committee.** The Committee is
44 appointed by the chancellor. It establishes policy for scholarship and student aid funds,
45 monitors and operations of the Office of Scholarships and Student Aid, and advises the
46 chancellor on matters regarding scholarships and other forms of student aid.

1 ~~§ 4-15. Status of Minorities and the Disadvantaged Committee.~~ The Committee
2 addresses ongoing needs and concerns of minority and disadvantaged students, faculty,
3 and staff. In addition to faculty, the Committee shall include four students, to be
4 nominated by the President of the Student Body and approved by the Campus Governing
5 Council.

The change in the name and charge of this committee has been approved previously by the Faculty Council.

6 § 4-15. Committee on Community and Diversity. The committee is responsible for
7 fostering community and promoting pluralism in the university: encouraging social
8 interaction, mutual acceptance, and respect among various groups on campus. The
9 committee is especially attentive to matters generated by discrimination on the basis of
10 age, disability, religion, socio-economic status, national or ethnic origin, or sexual
11 orientation. The committee is appointed by the chancellor and will include five faculty
12 members and two students.

13 **§ 4-17. Faculty Committee on University Government.** (a) The Committee shall
14 consist of seven members appointed by the chancellor, serving for staggered and
15 renewable terms of three years each. The secretary of the faculty will serve as an ex
16 officio member.

17 (b) The Committee shall be especially concerned with the continuing development,
18 adaptation, and interpretation of *The Faculty Code of University Government*. Subject to
19 the powers of the University's Board of Governors and president, and of the Board of
20 Trustees and the chancellor of the University of North Carolina at Chapel Hill, the *Code*
21 represents legislation enacted by the faculty regarding forms of internal organization and
22 procedures at this institution which are deemed necessary for its fair and effective
23 operation.

24 (c) The Committee should periodically review the existing *Code* and solicit
25 suggestions for its improvement, and should recommend appropriate amendments in the
26 *Code* for consideration and vote of the General Faculty. As provided under Article I of
27 the *Code*, it should consider and report on other proposals to amend the *Code* and shall
28 also periodically make appropriate adjustments of the elective representatives in the
29 Faculty Council. The Committee may also consider and report on special questions of
30 University governance which may be referred to it by the chancellor or members of the
31 faculty. The Committee shall be especially concerned with maintaining internal forms and
32 procedures of academic administration which reflect principles of democracy and equity,
33 vision and adaptability, and quality and responsibility, toward achieving the intellectual
34 aims of the University.

35 ~~(b) Committees Appointed by the Chair of the Faculty~~

36 § 4-18. Agenda Committee. ~~(see Appendix B,8.)~~ There shall be a Committee on
37 Agenda of the Council, whose primary responsibility shall be to program the work of the
38 Council. This shall not preclude the initiation of proposals from the floor. The Committee
39 on Agenda shall consist of the chair of the faculty, as chair, and of five elected members
40 of the Council, each representing a separate electoral division of the Faculty, to be
41 appointed by the chair annually at the April meeting of the Council, to serve for the next
42 academic year.

This material has been transferred intact from the Rules of Procedure of the Faculty Council.

43 **§ 4-19. Committee on Black Faculty and Students.** The Committee is appointed by
44 the chair of the faculty. It addresses recruitment procedures and the ongoing concerns of
45 black faculty members and students.

The committee's charge is enlarged to include student concerns.

46 **§ 4-20. Status of Women Committee.** The Committee is appointed by the chair of
47 the faculty. It addresses ongoing concerns of women faculty members, identifies obstacles
48 to achievement and maintenance of equality in the representation and status of women on
49 the faculty, and proposes steps for overcoming those obstacles.

50 ~~(3) Ex Officio Committees~~

51 ~~(a) Nominating Committee~~

1 **§ 4-21. Committee on Instructional Personnel.** (a) The Committee shall consist of
2 the deans of all the undergraduate, graduate, and professional colleges and schools
3 (except those in the Division of Health Affairs), the director of the Institute of
4 Government, and the chairs of the divisions in the College of Arts and Sciences. The
5 Committee may add such consultants and delegate such authority to sub-committees as it
6 deems necessary. The provost shall serve as chair of the Committee.

7 (b) The Committee shall review the recommendations of the chairs of the respective
8 departments and of the deans of all the undergraduate, graduate, and professional colleges
9 and schools (except those in the Division of Health Affairs) with respect to additions,
10 promotions, and advancements in personnel and with respect to courses of instruction. It
11 shall review, improve, and implement the educational and research program of the
12 University. The arrangement of the University calendar shall come within its purview, and
13 such other matters as the chancellor shall from time to time refer to it.

14 **§ 4-22. Advisory Committee on Undergraduate Admissions.**~~(See—VII.,~~
15 ~~RECORDS,—REGISTRATION,—AND—UNDERGRADUATE—ADMISSIONS)~~The
16 Advisory Committee on Undergraduate Admissions shall consist of the dean of the
17 College of Arts and Sciences and the General College as chair; the associate dean of the
18 General College; the vice chairs of the Divisions of Fine Arts, Humanities, Basic and
19 Applied Natural Sciences, and Social Sciences of the College of Arts and Sciences; and
20 two other academic deans. The two academic deans shall be selected by the Committee
21 on Instructional Personnel and shall be rotated on three-year terms; if their terms as dean
22 end before their terms on the Committee, and Committee on Instructional Personnel shall
23 make other appointments. The Committee may add ad hoc members (who shall be faculty
24 members engaged in undergraduate instruction) as it deems necessary. The university
25 registrar, the director of undergraduate admissions, and the vice chancellor for— and dean
26 of student affairs shall be ex officio, non-voting members of the Committee. The
27 Committee shall meet at least once each semester or more on call of the chair. The chair
28 shall call a meeting whenever requested by the university registrar or the director of
29 undergraduate admissions.

This section is transferred
intact from another place.

30 **ARTICLE 5**

31 **APPOINTMENTS, PROMOTIONS, AND TENURE OF MEMBERS OF THE** 32 **FACULTY**

33 **§ 5-1. Faculty appointments and promotions.** Appointments and promotions in rank
34 are made and tenure is conferred in accordance with the Trustee Policies and Regulations
35 Governing Academic Tenure.

36 **ARTICLE 6.**

37 **THE SCHOOLS AND COLLEGES**

38 **§ 6-1. Nomination and appointment of deans of Schools and Colleges.** The chief
39 administrative officer of each school or college shall be a dean. Nomination for
40 appointment or reappointment to this office shall be made by the chancellor after he or
41 she has received the advice of the faculty or faculties concerned, either directly or through
42 delegates designated by him or her for the purpose, and after consultation with the
43 Advisory Committee. The term of office for a dean shall be five years, and deans may
44 succeed themselves.

45 **§ 6-2. Duties of a dean.** The duties of a dean shall be the following:

- 46 (1) To initiate and implement educational programs and policies in cooperation
47 with the administrative boards, the divisions, and the chairs of the
48 respective departments;
49 (2) To administer, with the advice of an administrative board, all curricular and
50 degree programs, all regulations governing academic standards, and such
51 other special functions as may be delegated to the school or college;

- 1 (3) To convene at least once each semester the administrative board of the
- 2 school or college for the purpose of approving or rejecting new courses,
- 3 clarifying and interpreting rules and regulations, planning for the initiation
- 4 of changes in educational policies and practices, and transacting any other
- 5 business that may be delegated to it;
- 6 (4) To call and preside over meetings of the faculty of the school or college;
- 7 (5) To consult the assembled faculty of the school at least twice per year on all
- 8 matters which must be put before the Faculty Council and on questions of
- 9 educational policy, personnel policy, curriculum, and planning for the
- 10 school.
- 11 (6) To recommend to the Provost or to the Vice Chancellor for Health Affairs,
- 12 after consultation with the faculty of the department concerned, the
- 13 appointment or reappointment of all chairs of departments in the school or
- 14 college;
- 15 (7) To advise his or her administrative superior on any matter affecting the
- 16 school or the University.
- 17 (8) ~~The Deans of the General College and of the Graduate School shall have~~
- 18 ~~advisory powers in recommending appointments and promotions within~~
- 19 ~~their respective faculties. The Dean of the College of Arts and Sciences~~
- 20 ~~shall have duties as set forth in Article VI.D.4. In the Schools of Business~~
- 21 ~~Administration, Education, Journalism, Law, Information and Library~~
- 22 ~~Science, and Social Work, the Deans~~ The deans of the professional schools
- 23 shall make recommendations for appointments and promotions to the
- 24 provost, following as far as possible the procedure provided for
- 25 departments. In the professional Schools of Dentistry, Medicine, Nursing,
- 26 Pharmacy, and Public Health, the Deans shall make such recommendations
- 27 to the Vice Chancellor for Health Affairs, in the same manner;
- 28 (9) To prepare and transmit to the chancellor an annual administrative budget
- 29 and an annual report of the school or college;
- 30 (10) To prepare materials concerning the school or college for the University
- 31 Catalogs.

New (5) is cognate with § 8-6(3).

New (7) is cognate with § 502B(2) of the Code of the Board of Governors

The changes in (8) are technical only.

32 § 6-3. **Administrative Boards; composition and terms.** (a) Each school or college
33 shall have an administrative board representative of its various interests, the members of
34 which shall be appointed by the chancellor upon recommendation of the dean or director
35 of the school or college concerned. The majority, but not all, of the membership of a
36 board shall be appointed from the faculty of the particular school or college. The
37 chancellor shall be an ex officio non-voting member of all administrative boards.

38 (b) The term of office for members of administrative boards shall be three years. Each
39 board shall adopt a rotation plan for appointments so that approximately the same number
40 of terms expire each year. Members may be reappointed to one additional successive
41 term.

42 § 6-4. **Administrative Boards; duties.** Subject to the powers of the faculty of the
43 school or college concerned and of the Faculty Council, administrative boards shall:

- 44 (1) Formulate, together with the dean or director, educational policies;
- 45 (2) Advise the dean or director in handling administrative matters;
- 46 (3) Review and approve new programs and curricula;
- 47 (4) Examine and pass finally on all new courses proposed to the particular
- 48 school or college;
- 49 (5) Perform such other duties as may be delegated to them by the dean or
- 50 director.

51 **ARTICLE 7.**
52 **THE GENERAL COLLEGE**

53 § 7-1. **The General College.** (a) The General College comprises the freshman and
54 sophomore work in the University.

1 (b) It is administered by the dean of the General College and an administrative board.
 2 The advisers of the General College form a special committee of the faculty which
 3 consults with the administrative board and reports to it.

4 (c) The General College formulates programs of study covering the basic and liberal
 5 subjects which constitute the foundations of general education on the college level, and
 6 which prepare the student for later specialized and professional training. It certifies when
 7 a student is eligible to advance into the appropriate upper college.

8 (d) The curricula of the General College are administered through the dean by a group
 9 of advisers who direct the student's choices of studies on the basis of data collected by the
 10 University concerning the experience, interests, and aptitudes of each student.

11 **§ 7-2. General College faculty.** There shall be a General College Faculty composed
 12 of its instructional staff which shall assist the dean of the General College in the
 13 origination and development of the General College program and policy.

14 **§ 7-3. Advisory powers of the dean of the General College.** The dean of the
 15 General College shall be consulted in the appointment and promotion of members of the
 16 General College faculty.

This material now appears in §
6-2(8).

17 ARTICLE 8 18 THE COLLEGE OF ARTS AND SCIENCES

19 **§ 8-4. Divisions of the College of Arts and Sciences.** (a) The College of Arts and
 20 Sciences shall be composed of the Divisions of Fine Arts, the Humanities, the Basic and
 21 Applied Natural Sciences, and the Social Sciences, and they in turn shall include the
 22 departments and curricula listed below:

- 23 (1) *Fine Arts:* Art, Dramatic Art, and Music, ~~and Radio, Television and~~
 24 ~~Motion Pictures.~~
- 25 (2) *Humanities:* Asian Studies, American Studies, Classics, Communication
 26 Studies, Comparative Literature, English, Germanic Languages,
 27 Linguistics, Philosophy, Religious Studies, Romance Languages, and
 28 Slavic Languages, ~~and Speech Communication.~~
- 29 (3) *Basic and Applied Natural Sciences:* Biology, Chemistry, Computer
 30 Science, Geology, Marine Sciences, Mathematics, Operations Research,
 31 Physics and Astronomy, Psychology, and Statistics.
- 32 (4) ~~(4)~~ *Social Sciences:* AFROTC Aerospace Studies; African and African-
 33 American Studies; Anthropology; City and Regional Planning; Economics;
 34 Geography; History; Leisure Studies and Recreation Administration;
 35 NROTC Naval Science; Physical Education, Exercise and Sport Science;
 36 Political Science; Public Policy Analysis; and Sociology; and Women's
 37 Studies.

The revisions reflect the
departments and curricula of the
College of Arts and Sciences that
are now the "home base" unit of at
least one member of the voting
faculty.

38 The secretary of the faculty shall assign to the appropriate division any department or
 39 curriculum not specified above.

This new paragraph fleshes out
the directive now contained only
in subsection (c), below.

40 (b) Members of departmental faculties who offer courses for credit in the College of
 41 Arts and Sciences shall have voting privileges in only one division, but may have
 42 advisory privileges in other divisions in which their departments have special interests.
 43 Thus, those from Art, Dramatic Art, History, Music, and Radio, Television and Motion
 44 Pictures shall have advisory privileges in the Humanities; those from Philosophy in the
 45 Natural and Social Sciences; and those from Psychology in the Social Sciences.

46 (c) Faculty members who have no departmental affiliation shall have voting privileges
 47 in the division to which they have been assigned by the secretary of the faculty.

48 **§ 8-5. Faculty of the College of Arts and Sciences.** All members of the General
 49 Faculty holding appointments in departments and curricula within the College of Arts and
 50 Sciences are members of the Arts and Sciences Faculty.

This material is now found in §
8-8, below.

1 **§ 8-6. Duties of the dean of the College of Arts and Sciences.** The dean of the
2 College of Arts and Sciences shall:

- 3 (1) Review and transmit to the provost recommendations received from the
4 chairs of departments in the College of Arts and Sciences for appointments,
5 promotions, and salary increases of members of the departments.
6 Competence in teaching shall be an essential prerequisite in such
7 appointments;
8 (2) Receive budget requests from the chairs of the departments and, after
9 consultation with his or her Advisory Committee and with the chairs of
10 departments whose budget requests require strengthening or other
11 modification, shall prepare and transmit to the provost the budget for the
12 College. Budgetary matters will always and regularly be matters for
13 consultation and negotiation between the dean and the chairs of
14 departments, and the chairs, in this as in other areas, have the right of
15 appeal to the provost and to the chancellor;
16 ~~(e) Have an Arts and Sciences Advisory Committee, to consist of the Dean of~~
17 ~~the General College, the Dean of the Graduate School, and the chairs of the~~
18 ~~Divisions of Fine Arts, Humanities, Basic and Applied Natural Sciences,~~
19 ~~and Social Sciences, which he or she shall consult in the development of~~
20 ~~policies and programs for the College, and which shall serve as a board of~~
21 ~~liaison among the four University entities concerned with the liberal arts.~~
22 (3) Consult the Arts and Sciences Faculty on all matters which must be put
23 before the Faculty Council, and on questions of educational policy,
24 curriculum, and planning for the College, assembling the Faculty at least
25 twice a year for this purpose.

This is moved intact to new § 8-7,
below.

26 **§ 8-7. Arts and Sciences Advisory Committee.** The Arts and Sciences Advisory
27 Committee consists of the dean of the general college, the dean of the graduate school,
28 and the chairs of the divisions of fine arts, humanities, basic and applied natural sciences,
29 and social sciences. The dean of the college of arts and sciences shall consult the
30 Committee in the development of policies and programs for the College, and it shall serve
31 as a board of liaison among the four University entities concerned with the liberal arts.

32 **§ 8-8. Divisional faculties.** (a) The faculty of each Arts and Sciences Division shall
33 be composed of the faculty members of its component departments. Each Division shall
34 have a chair, a vice chair, a secretary, and an Advisory Committee consisting of at least
35 one representative from each of the component departments; all shall serve terms of three
36 years. The faculty of each Division shall elect a chair. Each Division, in consultation with
37 the dean of the College of Arts and Sciences, shall adopt appropriate rules and regulations
38 governing its functions and procedures, including procedures for the selection of a vice
39 chair, a secretary, and departmental representatives on the Advisory Committee. The
40 faculty of each division shall meet at least once each year upon the call of the chair.

41 (b) Each division, within its area and in cooperation with the dean of the College of
42 Arts and Sciences, shall concern itself with the courses and curricula, shall originate and
43 develop educational objectives and implement these policies, and the chairs of the several
44 divisions shall be members of the Committee on Instructional Personnel. In addition, they
45 shall serve in an advisory capacity, upon request or upon their own initiative, to the
46 respective departments and to the dean of the College of Arts and Sciences in matters
47 involving budgetary, personnel, and instructional problems.

48 ~~(c) All members of the General Faculty holding appointments in departments within~~
49 ~~the College of Arts and Sciences are members of the Arts and Sciences Faculty. Only~~
50 ~~members holding the faculty ranks of professor, associate professor, assistant professor,~~
51 ~~and instructor have the right to vote for and hold the offices of Division chair and vice~~
52 ~~chair.~~

53 **§ 8-9. Appointment of department chairs.** (a) There shall be a chair of each
54 department in the College of Arts and Sciences, who shall serve as the administrative

1 officer of the department. The term of office of the chair shall be five years, and chairs
2 may succeed themselves.

3 (b) The appointment of a chair may be terminated by the chancellor prior to the
4 expiration of a current term of appointment, upon recommendation of the dean of the
5 College of Arts and Sciences and after consultation with the Advisory Committee, when
6 the termination is deemed by the chancellor to be in the best interests of the University.
7 The dean, in considering whether a chair's appointment should be terminated, shall
8 consult with the faculty members of the department. When the dean recommends the
9 removal of a chair, he or she shall inform the chair of the Action and the reasons for it.
10 The chair shall have the right to appear in person before the Advisory Committee to
11 present his or her perspective on the situation. In exceptional circumstances requiring
12 immediate termination, the chancellor, upon the recommendation of the dean of the
13 College of Arts and Sciences, may suspend a chair's appointment pending the dean's
14 consultation with the departmental faculty and the chancellor's consultation with the
15 Advisory Committee.

16 (c) A chair shall be appointed or reappointed by the chancellor, after consultation with
17 members above the rank of instructor on the staff of the department concerned, and with
18 the advice of the Committee on Instructional Personnel and of the Advisory Committee.

19 **§ 8-10. Duties of department chairs.** The chair, after consultation with the voting
20 faculty of the department (as defined in § 1-4 of the Faculty Code) shall:

- 21 (1) prepare and transmit the departmental budget;
- 22 (2) formulate and administer departmental personnel policies, including
23 recommendations for appointments, increases, and promotions, provided
24 that in making such recommendations, consultation shall be required only
25 with the assembled full professors;
- 26 (3) prepare programs of course offerings and schedule the duties of the
27 departmental staff;
- 28 (4) formulate and implement educational policies;
- 29 (5) maintain instructional facilities, including library resources; and
- 30 (6) prepare and transmit annually to the dean of the College of Arts and
31 Sciences a report of the work and activities of his or her department for the
32 preceding year.

This is now found in § 8-11,
below.

33 **§ 8-11. Departmental faculty meetings.** The Department shall hold regular meetings
34 at least once very three months. Special meetings may be called by the chair. He or she
35 shall call a special meeting upon the request of one-half of the voting members of the
36 department. The chair shall preside at all meetings. A secretary of the departmental
37 faculty shall be elected by the Department and shall keep an accurate record of its
38 proceedings. Those members of the department who are members of the voting faculty as
39 defined in § 1-4 of the Faculty Code shall vote in departmental meetings or on
40 departmental matters, except that voting privileges with respect to matters affecting
41 faculty appointments, reappointments, and promotions shall be limited to members
42 holding tenured or probationary-term appointments.

43 ~~(6) The Chair of each department shall prepare and transmit annually to the Dean of~~
44 ~~the College of Arts and Sciences a report of the work and activities of his or her~~
45 ~~department for the preceding year.~~

46 ARTICLE 9 47 THE GRADUATE SCHOOL

48 **§ 9-1. The graduate faculty** There shall be a Graduate Faculty approved by the
49 Administrative Board of the Graduate School which shall assist the dean in the
50 origination and development of graduate programs and policies. It shall meet at least once
51 each year.

1 and procedures which, not inconsistent with policies adopted by the Board of Trustees
 2 and applicable faculty legislation, are approved by the Advisory Committee on
 3 Undergraduate Admissions. ~~This Committee shall consist of the Dean of the College of
 4 Arts and Sciences and the General College as chair; the Associate Dean of the General
 5 College; the Vice Chairs of the Divisions of Fine Arts, Humanities, Basic and Applied
 6 Natural Sciences, and Social Sciences of the College of Arts and Sciences; and two other
 7 academic deans. The two academic deans shall be selected by the Committee on
 8 Instructional Personnel and shall be rotated on three-year terms; if their terms as dean end
 9 before their terms on the Committee, and Committee on Instructional Personnel shall
 10 make other appointments. The Committee may add ad-hoc members (who shall be faculty
 11 members engaged in undergraduate instruction) as it deems necessary. The Registrar, the
 12 Director of Undergraduate Admissions, and the Vice Chancellor for Student Affairs shall
 13 be ex-officio, non-voting members of the Committee. The Committee shall meet at least
 14 once each semester or more on call of the Chair. The Chair shall call a meeting whenever
 15 requested by the Registrar or the Director of Undergraduate Admission.~~

Transferred to new § 4-22.

16 § 11-5. **Attendance at meetings of administrative boards.** The director of
 17 undergraduate admissions and the university registrar may attend the meetings of the
 18 administrative boards, in an ex officio, non-voting capacity.

19 ARTICLE 12

20 ADMINISTRATIVE BOARD OF STUDENT AFFAIRS

21 § 12-1. **Administrative Board of Student Affairs.** (a) There shall be an
 22 Administrative Board of Student Affairs composed of six members of the faculty to be
 23 appointed by the chancellor. The vice chancellor and dean of Student Affairs shall preside
 24 over the meetings of the board and shall have the casting vote.

25 (b) The term of office for members of the Board shall be three years. One-third of its
 26 membership shall be replaced annually.

27 § 12-2. **Duties of the Administrative Board of Student Affairs.** Subject to the
 28 powers of the General Faculty and the Faculty Council, the Administrative Board shall:

- 29 (1) Formulate, together with the vice chancellor, student welfare policies;
- 30 (2) Advise the vice chancellor in handling administrative matters;
- 31 (3) Perform such other duties as may be delegated to it by the vice chancellor.

32 ARTICLE 13

33 ADMINISTRATIVE BOARD OF THE LIBRARY

34 § 13-1. **Administrative Board of the Library; composition.** There shall be an
 35 Administrative Board of the Library composed of nineteen members. Thirteen members
 36 shall be elected by and from the following electoral divisions:

- 37 (1) The Division of Fine Arts of the College of Arts and Sciences;
- 38 (2) The Division of the Humanities of the College of Arts and Sciences, The
 39 School of Journalism and Mass Communication;
- 40 (3) The Division of the Basic and Applied Natural Sciences of the College of
 41 Arts and Sciences, The Institute of Marine Sciences;
- 42 (4) The Division of the Social Sciences of the College of Arts and Sciences;
 43 The School of Business Administration, The School of Education, The
 44 School of Law, The School of Information and Library Science, The
 45 School of Social Work, The Institute of Government;
- 46 (5) The Academic Affairs Libraries.

47 § 13-2. **Administrative Board of the Library; election.** (a) The Academic Affairs
 48 Libraries shall elect one member who shall hold the rank of librarian, associate
 49 librarian, or assistant librarian. The remaining divisions shall elect three members, one
 50 of whom shall hold the rank of professor and two of whom shall hold the ranks of
 51 associate professor or assistant professor. The chair of the faculty shall appoint for a
 52 term of three years one member who holds the rank of professor, associate professor,

1 or assistant professor in a school within the Division of Health Affairs. The dean of the
 2 College of Arts and Sciences shall appoint for a term of one year one undergraduate
 3 student. The 222 Hamilton

4 CB# 3210 ~~Vice Chancellor and~~ dean of the Graduate School shall appoint for terms of
 5 one year two graduate students. The University librarian and the ~~Vice Chancellor and~~
 6 dean of the Graduate School shall be members ex officio. The Board shall elect annually
 7 a secretary and chair from among its members. It shall meet upon the call of the chair or
 8 of the University librarian at least six times each calendar year.

9 (b) Elected members of the Board shall serve terms of three years, representing the
 10 rank for which they were elected, and shall not succeed themselves immediately. They
 11 shall be nominated and elected by the process employed for the Faculty Council. No more
 12 than one elected member is to be drawn from any single school or department.

13 **§ 13-3. Administrative Board of the Library; duties.** Subject to the power of the
 14 General Faculty and the Faculty Council, the Administrative Board shall:

- 15 (1) Advise the University librarian on the administration of the University
 16 library system;
- 17 (2) Formulate, together with the University librarian, the basic policies
 18 governing the acquisition of library materials and the use of such materials;
- 19 (3) Allocate, with the advice of the University librarian, the book funds which
 20 are not specifically designated;
- 21 (4) Submit to the chancellor, through the University librarian, its advice on the
 22 establishment or discontinuance of library service units outside of the
 23 general library building;
- 24 (5) Review the University librarian's budget request;
- 25 (6) Make an annual report to the Faculty Council.

The change reflects the current
 administration organization of
 the University.