The University of North Carolina at Chapel Hill

MEETING of the GENERAL FACULTY and the FACULTY COUNCIL

Friday, March 26th 2004 at 3:00 p.m.

* * * * Room 2601 at the School of Government * * * *

Chancellor James Moeser and Professor Judith Wegner, Chair of the Faculty, will preside.

AGENDA

Time	Item
3:00	**General Faculty and Faculty Council Convene.**
	Introductory Remarks and Questions from the Floor: Chancellor Moeser.
	Remarks: Provost Robert Shelton.
	Remarks from the Chair of the Faculty: Professor Wegner.
3:20	**Resolution 2004-6 On Intellectual Integrity and Independence.** Professor Andrew Perrin, on behalf of the Agenda Committee.
3:35	**Resolution 2004-7 Amending the *Faculty Code of University Government* as it Relates to Various Representatives of the Faculty.** Professor Elizabeth Gibson, Chair, University Governance Committee.
3:45	**Resolution 2004-8 Supporting Participation in the Coalition on Intercollegiate Athletics.** Professor Lissa Broome, Chair, Faculty Athletics Committee.
4:00	**Annual Report of Buildings and Grounds Committee.** Professor David Godschalk.
4:10	**Faculty Forum: Panel on Information Technology and Related Topics.**
	o **Policy Issues and Information Technology:** Jeanne Smythe, Director of Computing Policy, Academic Technology and Networks.
	o **Teaching and Research:** Professor James Noblitt (Annual Report of the Faculty Information Technology Advisory Committee).
	o **Copyright:** Professor Jack Semonche (Annual Report of the University Committee on Copyright).
5:00	Adjourn.

Joseph S. Ferrell
Secretary of the Faculty

Documents pertaining to meetings of the Council may be found at *www.unc.edu/faculty/faccoun*.

The University of North Carolina at Chapel Hill

Resolution 2004-6. On Intellectual Integrity and Independence.

Introduced by the Agenda Committee

Whereas, education by its nature requires the open exchange of diverse ideas; and

Whereas, constant, productive, broad, and respectful discourse that transcends the boundaries of discussion available outside the Academy is at the heart of a well-rounded academic institution; and

Whereas, members of the University community at Chapel Hill share a commitment to the pursuit of truth and the dissemination of knowledge to succeeding generations of citizens devoted to the high ideals of respect for the rights of others; and

Whereas, intellectual honesty, trust, respect, and fair treatment between and among faculty and students are essential to secure the benefits of higher learning for a rising generation of citizens, as envisioned at the University's founding; and

Whereas, the University has long committed itself to principles of intellectual independence, and nondiscrimination on the basis of, among others, race, sex, and sexual orientation, and free speech and expression, and

Whereas, principles of fair treatment are embodied in longstanding University policies relating to appointment and promotion and grade assignments, which in each case prohibit actions based on personal malice and discrimination; and

Whereas, longstanding policies of the Board of Governors for the sixteen institutions of The University of North Carolina affirm The University's support for and encouragement of freedom of inquiry for faculty members and students to the end that they may responsibly pursue their goals of the transmission and advancement of knowledge and understanding through teaching, learning, research, discussion and publication that is free from internal or external restraints that would unreasonably restrict their academic endeavors, and

Whereas, these longstanding policies also affirm that the University "shall protect faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise to seek and speak the truth" while further stating that faculty and students of The University of North Carolina "shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights of each member of the academic community are respected," and

Whereas, the Faculty Council wishes to reiterate its commitment to these principles at a time of growing pressures to politicize and therefore undercut the essential educational process; now therefore

The Faculty Council resolves:

The Faculty Council of the University of North Carolina at Chapel Hill:

1. Reiterates the importance of intellectual integrity and freedom, both in research and in classroom activities;

2. Recognizes a distinction between expressing arguments in an open discussion and presenting personal attacks on others, whether they are present in the classroom or not;

3. Reiterates its support for the ongoing policy and practice that political affiliation and position are irrelevant to, and not considered in, the processes of hiring, tenure, promotion, or teaching;

4. Supports constant and ongoing dialogue on a wide range of issues;

5. Supports established and well-known channels for instructors and students to address behavior that falls outside the bounds of reasonable and appropriate discourse;

6. Calls on the University administration and all others to protect the integrity of the classroom and the University as a space for safe, respectful difference and dialogue for all those present, within the guidelines of civility, openness, and respect, as well as the boundaries imposed by the curriculum.

Resolution 2004-6. On Intellectual Integrity and Independence.

Introduced by the Agenda Committee

1   Whereas, education by its nature requires the open exchange of diverse ideas; and

2   Whereas, constant, productive, broad, and respectful discourse that transcends the

3   boundaries of discussion available outside the Academy is at the heart of a well-rounded

4   academic institution; and

5   Whereas, members of the University community at Chapel Hill share a commitment

6   to the pursuit of truth and the dissemination of knowledge to succeeding generations of

7   citizens devoted to the high ideals of respect for the rights of others; and

8   Whereas, intellectual honesty, trust, respect, and fair treatment between and among

9   faculty and students are essential to secure the benefits of higher learning for a rising

10 generation of citizens, as envisioned at the University's founding; and

11 Whereas, the University has long committed itself to principles of intellectual

12 independence, nondiscrimination, free speech and expression, and

13 Whereas, principles of fair treatment are embodied in longstanding University

14 policies relating to appointment and promotion and grade assignments, which in each

15 case prohibit actions based on personal malice and discrimination; and

16 Whereas, longstanding policies of the Board of Governors for the sixteen institutions

17 of The University of North Carolina affirm The University's support for and

18 encouragement of freedom of inquiry for faculty members and students to the end that

19 they may responsibly pursue their goals of the transmission and advancement of

20 knowledge and understanding through teaching, learning, research, discussion and

21 publication that is free from internal or external restraints that would unreasonably

22 restrict their academic endeavors, and

23 Whereas, these longstanding policies also affirm that the University "shall protect

24 faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise

1 to seek and speak the truth" while further stating that faculty and students of The University of

2 North Carolina "shall share in the responsibility for maintaining an environment in which

3 academic freedom flourishes and in which the rights of each member of the academic community

4 are respected," and

5   Whereas, the Faculty Council wishes to reiterate its commitment to these principles

6 at a time of growing pressures to politicize and therefore undercut the essential

7 educational process; now therefore

8   The Faculty Council resolves:

9   The Faculty Council of the University of North Carolina at Chapel Hill:

10   1. Reiterates the importance of intellectual integrity and freedom, both in

11   research and in classroom activities;

12   2. Reiterates its support for the ongoing policy and practice that political

13   affiliation and position are irrelevant to, and not considered in, the processes

14   of hiring, tenure, promotion, or teaching;

15   3. Recognizes a distinction between expressing arguments in an open discussion

16   and presenting personal attacks on others, whether they are present in the

17   classroom or not;

18   4. Supports constant and ongoing dialogue on a wide range of issues;

19   5. Supports established and well-known channels for instructors and students to

20   address behavior that falls outside the bounds of reasonable and appropriate

21   discourse;

22   6. Calls on the University administration and all others to protect the integrity of

23   the classroom and the University as a space for safe, respectful difference and

24   dialogue for all those present, within the guidelines of civility, openness, and

25   respect, as well as the boundaries imposed by the curriculum.

Resolution 2004-7. Amending the *Faculty Code of University Government* as it relates to various representatives of the faculty.

Introduced by the Faculty Committee on University Government

The General Faculty Council resolves:

Section 1. Article 3 of the *Faculty Code of University Government* is amended to add the indicated language to the title and the following new sections:

ARTICLE 3

OFFICERS AND REPRESENTATIVES OF THE FACULTY

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§ 3-3. The faculty marshal. The faculty marshal is appointed by the chancellor

5
6 from among the voting faculty for a renewable five-year term. In making or renewing an

7 appointment to this position, the chancellor shall seek the advice of the Advisory

8 Committee. The faculty marshal shall assist the chancellor in planning commencement

9 ceremonies, the annual observance of University Day, and other University-wide

10 academic convocations and ceremonies, and shall bear the marshal's staff at the head of

11 the academic procession on all such occasions.

12

§ 3-4. The faculty athletics representative. The faculty athletics representative is

13 appointed by the chancellor from among the voting faculty for an indefinite term, subject

14 to formal review at least every five years. In making an appointment to this position or

15 reviewing the incumbent, the chancellor shall follow a process established with the

16 advice and consent of the Advisory Committee. The faculty athletics representative is the

17 University's voting delegate to the Atlantic Coast Conference and the University's

18 faculty representative within the National Collegiate Athletic Association. He or she

19 shall make an annual report to the Faculty Council and shall make special reports to the

20 Council from time to time as may be requested by the Agenda Committee.

21

§ 3-5. Faculty Assembly delegation. (a) The delegation of the General Faculty to

22 the Faculty Assembly of the University of North Carolina is composed of four members

23 elected by the voting faculty and the chair of the faculty or the chair's designee. The

1 chair of the faculty designates the chair of the delegation. The Committee on University

2 Government may amend the provisions of this paragraph with respect to the number of

3 members of the delegation when required by a change in the number of members of the

4 Faculty Assembly apportioned to the University. Such amendments shall be reported

5 promptly to the secretary of the faculty and by him or her to the General Faculty.

6   (b) The delegation represents the faculty of the University at the Faculty Assembly

7 of the University of North Carolina and reports to the Faculty Council on matters of

8 interest relating to the Faculty Assembly and actions taken by that body.

9   Section 2. Sections 4-5 and 4-7 of the *Faculty Code of University Government* are

10 amended as indicated, and section 4-12 is deleted:

11   **§ 4-5. Advisory Committee.** (a) The Advisory Committee consists of nine elected

12 members, the chair of the faculty, the secretary of the faculty, and the chair of the

13 Committee on Appointments, Promotions, and Tenure.

14   (b) The committee is advisory to the chancellor in any matter deemed important by

15 the chancellor or the committee, and particularly with respect to:

16   (1) proposed amendments to the trustee policies and procedures governing

17   academic tenure;

18   (2) review of school and departmental statements of criteria for appointment,

19   promotion, and tenure;

20   (3) academic program planning and assessment;

21   (4) appointment of vice chancellors, deans, and other senior administrators; ~~and~~

22   (5) recommendations for corrective action

23   (i)   pursuant to a report of the Faculty Hearings Committee with

24   respect to a decision not to reappoint a probationary-term faculty

25   member, or

26   (ii)   pursuant to a report of the Faculty Grievance Committee with

27   respect to a decision not to promote to a higher rank a person

28   holding permanent tenure at the rank of associate professor or

29   assistant professor~~;~~ and

30   (6) appointment and renewal of appointment of the faculty marshal and

31   appointment and review of the faculty athletics representative.

§ 4-7. Faculty Athletics Committee. (a) The Faculty Athletics Committee consists

2 of nine members elected by the voting faculty. The ~~voting delegate to the Atlantic Coast~~

3 ~~Conference~~ faculty athletics representative, if not otherwise an elected member of the

4 Faculty Athletics Committee, is an ex officio member of the committee.

5 (b) The committee is concerned with informing the faculty and advising the

6 chancellor on any aspect of athletics, including, but not limited to, the academic

7 experience for varsity athletes, athletic opportunities for members of the University

8 community, and the general conduct and operation of the University's athletic program.

9 **§ 4-12. [Reserved]. Faculty Assembly Delegation.** ~~(a) The delegation of the~~

10 ~~General Faculty to the Faculty Assembly of the University of North Carolina is~~

11 ~~composed of four members elected by the voting faculty and the chair of the faculty or~~

12 ~~the chair's designee. The chair of the faculty designates the chair of the delegation. The~~

13 ~~Committee on University Government may amend the provisions of this paragraph with~~

14 ~~respect to the number of members of the delegation when required by a change in the~~

15 ~~number of members of the Faculty Assembly apportioned to the University. Such~~

16 ~~amendments shall be reported promptly to the secretary of the faculty and by him or her~~

17 ~~to the General Faculty.~~

18 ~~(b) The delegation represents the faculty of the University at the Faculty Assembly~~

19 ~~of the University of North Carolina and reports to the Faculty Council on matters of~~

20 ~~interest relating to the Faculty Assembly and actions taken by that body.~~

21 Section 3. This Resolution shall become effective upon adoption.

Buildings and Grounds Committee
(Appointed by the Chancellor)
Annual Report–2003

Members:

Class of 2006: Joseph Jordan; Linwood Futrelle; Fred Mueller; Rachel Willis.

Class of 2005: Thomas B. Clegg; Margaret Miller; David Owens.

Class of 2004: David R. Godschalk, Chair; Jim Hirschfield; Melinda Meade.

Student Members: Wyatt Dickson; William Hartye; Jonathan Lepofsky.

Members leaving committee during past year: JoAnn B. Dalton: Thomas Bowers; Andrew Pike; William Yeager.

Meetings during past year (2003): 1/6, 2/6, 3/6, 5/1, 6/24, 8/21, 10/31, 12/4

Report prepared by: David R. Godschalk (Chair).

Committee charge: The committee advises the Chancellor on siting and external appearance of new buildings and additions, removal of facilities, changes in long term use and appearance of campus grounds, selection of architects for University projects, preparation of long-range campus plans, placement and design of signs and art works. .

Previous Faculty Council questions or charges: None.

Report of Activities:

Site recommendations (10): NE Chiller Plant and Parking Deck; Jackson Place Parking Deck; Addition to Francis Owen Research Lab; NC Clinical Cancer Center; Administrative Building at Faculty and Staff Recreation Association (FARM); Addition to Cobb Residence Hall; Phase II Residence Halls; Phase II Residence Halls (second site); Memorial Hall ROTC Memorial; Unsung Founders Memorial.

Architectural firm recommendations (10): Renovations to New West; South Chiller Plant Expansion, Phase IV- Chilled Water Thermal Storage Facility; Daniels Student Stores Renovation; Jackson Circle Parking Deck; Renovations to Berryhill Hall; Renovations to Gerrard Hall and Smith Hall/Old Playmakers; Renovations to Ambulatory Care Center; Memorial Hall ROTC Memorial; Renovations to Wilson Hall.

Exterior design recommendations (9): Campus Services Construction Shops; Manning Steam Plant; Student Family Housing; Global Education Center; Renovation/Addition to Cobb Hall; NE Chiller Plant/Parking Deck; Administrative Building at Faculty and Staff Recreation Association (FARM); Revisions to Rizzo Center Additions; Revisions to Health Sciences Library Entry.

Other recommendations: Campus bench locations; Pedestrian Circulation Plan and Improvements in South Road, Ridge Road, and Stadium Drive Area; Campus Signage Task Force Guidelines; Signage at Indoor Track Facility; Signage for School of Government; Signage for Lineberger Comprehensive Cancer Center; American Society of Landscape Architects Plaque; Camera Obscura;

Campus planning: David Godschalk continued to serve on the Facilities Planning Committee.

Recommendations for actions by Faculty Council: None.

Faculty Information Technology Advisory Committee

FITAC Annual Report
March 17, 2004

James Noblitt (Chair)

During its fifth year as a committee of the Faculty Council, FITAC generally met twice a month during the fall and spring semesters to study the educational uses of Information and Communication Technology (IT) on this campus. (See FITAC Charge and Membership, attached.) As reported last year, FITAC activities continue to be constrained by 1) lack of funding for innovation grants to encourage intelligent educational uses of IT, and 2) the continuing absence of a permanent Vice Chancellor for Information Technology.

I. FITAC Activities: Old Business

1. **FITAC Resolution to the Faculty Council, Spring 2002**

   · a) The 2002 Resolution called upon the Executive Vice Chancellor and Provost to "establish an Information Technology Strategic Planning Council with substantial faculty representation which will, in collaboration with Faculty Council, develop a strategic plan for information and communication technology covering policy, infrastructure, application, adoption, and fund-raising priorities." This initiative was designed to assist in finding funds "to continue the successful faculty summer workshops and grants that promote excellence in teaching and learning through innovative applications of information technology."

   Status: Action on this plan was delayed awaiting the appointment of a new Vice Chancellor for IT. The initiative remains in suspension.

   · b) The Academic Plan adopted July 2003 notes that "[c]ampuses continue to expand high-tech infrastructure to support sophisticated research, manage essential student and faculty support functions, and streamline business operations." The Plan points to the implication that high-quality technological resources are "an important component of Carolina's ability to offer an excellent academic setting and to extend the reach of its resources beyond the physical walls of campus."

   Status: FITAC representatives, reacting to an earlier draft of the Plan, communicated some additional implications:

   1) Planning at the cabinet level will be needed to coordinate resource allocation for academic and technological initiatives.

   · *2) Distributed learning initiatives can be effective for both on- and off-campus learning and can be applied to both professional and general education.*

   · *3) The role of our libraries in the distributed learning environment is critical and deeply affected by the economics of publications in digital form.*

2. **UNC Digital Library Services**
   One result of the UNC/IBM Curricular Innovation Grants in 1999 was a FITAC-funded planning grant for a Digital Library Services project, whereby departmental media databases (images, audio, video, etc.) could be shared across disciplines and institutions. Now called the Electronic Media Cooperative, EMC is a joint project of the College of Arts and Sciences and ITS. The EMC serves as a repository for interdisciplinary digital media collections that would not otherwise be accessible to most UNC faculty, staff and students. It is used for both instructional and research purposes by faculty, staff and students.

   Status: The Electronic Media Cooperative (EMC) will soon be announced as a campus-wide faculty resource. A comprehensive rights management component is in place to encourage fair use of digital

resources not in the public domain. The EMC also provides a web-based management system for organizing, cataloging and presenting media files.

3. **TLT Collaborative**

The University of North Carolina Teaching and Learning with Technology Collaborative (TLTC) provides vision and shared resources in support of TLT programs and initiatives on the sixteen UNC campuses. The TLTC actively explores collaborative opportunities and assists in identifying and implementing best practices, common services and shared resources. (See ATN presentation at http://www.unctlt.org/tlt/news/news.cfm)

Status: FITAC members continue to participate in TLTC efforts to facilitate professional development. This year staff members from OASIS and CIT attended a workshop at the Office of the President to study the Pew Foundation's approach for using IT in enhancing large enrollment courses.

II. FITAC Activities 2003-2004

The committee focused this year on information exchange concerning the current educational uses of IT at UNC. Each meeting of the committee has featured an informational presentation by faculty or staff. (For a detailed report on these activities, see meeting minutes at www.unc.edu/fitac.) The summary is divided into two parts to emphasize FITAC's interest in integrating academic and IT concerns.

1. **Instructional Use of IT by Departments**

The following list of activities by various disciplines or programs is intended to be illustrative of individual initiatives for the use of IT for teaching and learning. The list is a sample and is not intended to be exhaustive. (Note that four out of five of these projects received innovation grant funding administered by FITAC.)

- **Romance Languages** (Jim Noblitt): *First-Year Seminar: The Art & Science of Language.* A forum for submitting papers supported by webliography demonstrates quality of information in online vs. print publications.
Student impact: Student writing is improved by peer review.

- **Music** (Jocelyn Neal): *History of Country Music Course.*
Integrated learning environment for lecture and papers, shared resources with colleagues.
Student impact: Combination in lecture of sound, image, and text. Students have access to sounds files for better familiarity with music.

- **Math** (Sue Goodman): *Math 10: Algebra*
Online materials demonstrate visual representations resulting from formulas.
Student impact: Learners spend more time on task exploring possibilites of mathematical expression.

- **African and Afro-American Studies** (Tim McMillan): *Introduction to African-American Studies.*
Topics are supported by online lessons, structured so that students can link to document sources such as the *Southern Oral History Project* and participate in online discussions.
Student impact: More students can be introduced to the use of primary document sources.

- **Slavic Languages** (Laura Janda): *Linguistics, Czech Language Course*
[Scheduled for presentation in April. Dr. Janda will report on her NSF grant based on her work.]
Student impact: Students have access to online samples of authentic samples of speech.

2. **IT Infrastructure and Administrative Issues**

- **Search for new VC for Computing (CIO).** FITAC members Anderson, Noblitt, and Peterson served on the search committee for a new CIO. As of this writing, we understand that no agreement on hiring has been reached and that the Chancellor will reopen the search.
- **Security policies for IT.** Jeanne Smythe (ITS) presented a draft of the new Information Security Policy and Standards for review and comment.
- **Portal Project.** Lori Castle (ITS) briefed the committee and sought input on features for a UNC Portal for students, faculty, and staff. Members recommended online access to instructional media and online submission of grades.

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- **Instructional Support.** Bob Henshaw (CIT) reviewed campus services and sought input for support in the absence of innovation grants and training workshops, recently cancelled. Currently, selected instructional projects are supported as resources permit.
- **IT and New Curriculum.** Judith Wegner (Faculty Chair) visited to discuss issues that FITAC may wish to address, such as online advising and faculty incentives for the uses of IT in support of the new curriculum.
- **Economic Crisis for Library Subscriptions to Journals.** Wallace McLendon (Health Affairs Library) discussed practices in pricing for online journals, indicating problems introduced by commercial publishers (e.g., Elsevier). Diane Strauss (Academic Affairs Library) pointed out the impact of price increases by Elsevier.
- **Software Secure.** Greg Robinson (OASIS) demonstrated software that allows instructors to administer exams on student laptops by locking down functions such as personal files or outside web sources. This provides a secure environment for test-taking and prevents cheating.
- **Classroom Design.** Scott Adams (Classroom Design Committee) visited to update the committee on plans and procedures for making renovated classrooms capable of support for computer multimedia projection. Coordination across the campus raises communications issues.
- **Spam and Virus Control.** Judd Knott and Chris Colomb outlined measures adopted by ITS to block unwanted information from the Internet. Procedures available to the campus community to control spam and virus problems are online at http://www.unc.edu/atn/fitac/03-03-2004.htm.

III. FITAC Recommendations for Faculty Council

1. **Academic Advisory Committee for Vice Chancellor for IT**

   As reported last year, the committee supports faculty representation for IT resource allocation. We feel that the governance structure relating the Academic Plan to the IT infrastructure is an important priority for review by the (eventual) new CIO. This University has a fine and enviable IT infrastructure; its potential for effective academic use must not be underutilized.

   FITAC recommends that the agenda of the Academic Advisory Committee include 1) seeking funding support for innovation, 2) making recommendations for the integration of IT infrastructure with educational initiatives such as the new curriculum, and 3) academic reward for research and teaching that makes intelligent use of digital resources.

2. **A Public Hearing on Electronic Publishing, Fall 2004**

   Scholars have a vested interest in the creation, storage, and dissemination of knowledge. The role of the digital medium in these areas of scholarship needs to be better understood. Publishing practices have begun to exert economic pressures that threaten the academy's traditional way of doing business. (See Appendix A for an amplified discussion.) FITAC supports the initiatives undertaken on this campus by the Provost and the Library Administrative Board and welcome a public discussion of the issues.

   FITAC recommends Faculty Council sponsor a panel discussion to bring together expertise to consider the academic, legal, economic, and technological implications for scholarship at this university. We assume that the discussion would involve issues as diverse as 1) copyright and fair use law, 2) the creation and use of institutional digital repositories for scholarly research, and 3) the implications of new publishing models for promotion and tenure.

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Charge to the Committee:

"4-26. Faculty Information Technology Advisory Committee. The chair of the faculty appoints the committee. It shall consist of (i) faculty members, who shall constitute a majority of the members; and (ii) one or more students, serving one-year renewable terms. The committee represents to the chancellor and the University community the concerns of faculty and others with regard to information technology. The committee's functions include:

1. considering issues pertaining to the use of information technology in teaching and learning, research, and other professional activities in the University; and
2. advising University officers and offices of administration on faculty needs and interests relating to information technology."

Term Members

Name	Department	Term Ending
Anderson, Daniel	English	
Berger, Robert	Medical Informatics	
Bollenbacher, Skip	Biology	
Kowlowitz, Vicki	School of Nursing	
McLendon, Wallace	Health Sciences Library	
Moody, Aaron	Geography	
Noblitt, Jim (Chair)	Romance Languages	
Smith, John	Computer Science	
Strauss, Diane	Academic Affairs Library	Spring 2004
Janda, Laura	Slavic Languages	
Stewart, John	Economics	
Turner, Craig	Dramatic Art	Spring 2005
Karen Blansfield	Dramatic Art	
Sue Goodman	Mathematics	
Tim McMillan	African and Afro-American Studies	
Jocelyn Neal	Music	
Jim Porto	School of Public Health	Spring 2006
Judith Wegener	Faculty Council	Ex Officio

Staff Members

Carl, Linda	Office of the Provost	lcarl@email.unc.edu
Casile, Lori	Information Technology Services	lori_casile@unc.edu
Green, Charles	Office Arts & Sciences Info. Serv.	uevans@email.unc.edu
Evans, Libby	Admin. Information Service	bhenshaw@email.unc.edu
Henshaw, Bob	Center for Instructional Technology	norm_loewenthal@unc.edu
Loewenthal, Norm	Continuing Education	iola@email.unc.edu
Peed-Neal, Iola	Center for Teaching & Learning	rick_peterson@unc.edu
Peterson, Rick	Office Arts & Sciences Info. Serv.	kdt@email.unc.edu
Thomas, Kathy	Center for Instructional Technology	

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Appendix A

27 January 2004

Memorandum

To: Judith Wegner, Faculty Chair

From: James Noblitt, FITAC Chair

Re: Scholarly publishing

1. **Background**

Thanks for your email of 12 January 2004 with information addressed to the Faculty Council concerning a recent decision by the Triangle Research Libraries Network (TRLN) to discontinue the consortial agreement that provided access to electronic journals by Elsevier Science. Our committee had been briefed earlier by Wallace McLendon on the financial and ethical implications of universities having to "buy back" rights to their published research at prohibitive cost. (See our website at www.unc.edu/fitac for his report as part of the 17 November 2003 FITAC meeting.) Our discussion during the FITAC meeting of January 21 was further informed by a report from Diane Strauss on the most recent developments in cost containment undertaken by our libraries. Over 100 titles have been cancelled. We understand that the Library Administrative Board subscribes to the position taken by the Academic Affairs Library in cost containment.

2. **Issues**

As you are well aware, the Health Sciences and Academic Affairs libraries must now make individual arrangements with publishers like Reed Elsevier to purchase serials that departments consider essential to research and publication. We understand that UNC spends upwards of $1.5m annually. A single science journal subscription may cost as much as $50k. The broader implications for universities are serious:

   o   Libraries are held hostage by decisions made by commercial interests. The practice of "full-line forcing" is exploitive of the academic community and puts into question the good faith of publishers.

   o   Faculty are now faced with deciding which journal holdings are "essential" rather than simply "desirable."

   o   The impact is not just on sciences and health sciences. Spiraling costs for information services has indirect impact on the humanities because of diminishing resources for books, serials, etc. in traditional format.

   o   No alternative model to "boycotting" Reed Elsevier has been proposed for faculty consideration.

3. **Institutional Repositories**

A dialogue between faculty and administration on two critical issues occasioned by recent developments in scholarly publishing would be welcome.

   o   We need to examine the cost and benefits of *institutional repositories*. Examples include our own *ibiblio* project [http://www.ibiblio.org/], as well as MIT's *DSpace* [http://libraries.mit.edu/dspace-mit/mit/mit-dspace.html] or Cornell's website devoted to "Issues in Scholarly Communication" [http://www.library.cornell.edu/scholarlycomm/]. Local columnist Paul Gilster has highlighted the crisis ["How to get the data out," *Raleigh News and Observer*, 14 January 2004] by pointing to an experiment in open publishing, called the Public Library of Science (PloS) [http://www.publiclibraryofscience.org/] in which authors retain copyright and articles are freely exchanged for public use. As Gilster writes: "And universities don't get

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charged a second time for work they paid for in the first place, usually with taxpayer support."

o We need to examine, collectively, the culture that requires publication in *prestige journals* for academic survival. These journals provide the "value-add" that determines the economics of scholarly publishing. The original motive behind scholarly print culture was obviously quality control through peer review. (See, for example, Adrian Johns, *The Nature of the Book*, U Chicago Press: Chicago, 1998.) The question before us now is whether or not the force of economic events requires changes in the form of the medium. Can scholarship in digital form deliver the quality of peer review as does print? The implications of these issues will have direct impact at the departmental level concerning evaluation for promotion and tenure. Tenure review committees rightfully serve as guardians of the gate for upholding the standards of their discipline. What role will open-access models play in that process?

4. **Action**

FITAC members wish to follow closely the on-campus debate and contribute as individual background and training may be appropriate. We note with interest an article in the 23 January 2004 *Chronicle of Higher Education* that reports faculty action against Elsevier in the University of California system. The 30 January issue of *CHE* headlines "The Promise and Peril of Open Access'," stressing what it terms "The Uncertain Future of the Past."

We feel that this committee cannot be a prime motor in getting the issue before the Carolina community; the initiative is more properly the prerogative of the Faculty Council. However, we support initiatives already undertaken by the Provost as our chief academic officer, are interested in participating in a forum to air the matter, should such an event be organized. In any case, we plan to offer a white paper on the issues, together with a resource list, as part of this year's final report to the Faculty Council. We invite your comment and advice.

UNIVERSITY OF NORTH CAROLINA-CHAPEL HILL

REPORT OF THE UNIVERSITY COMMITTEE ON COPYRIGHT
TO THE FACULTY COUNCIL

March 26, 2004

The Copyright Committee's charge includes: (1) monitoring trends in such areas as institutional or consortial copyright use policies, changes in copyright ownership models, and guidelines for fair use of information in all formats; (2) identifying areas in which policy development is needed and recommending to the chancellor new or revised institutional policies and guidelines; (3) cooperating with the administration to propose and monitor the application of University policies and guidelines regarding ownership and use of copyrighted or licensed scholarly works; and (4) assisting in identifying educational needs of the faculty and others related to compliance with copyright policies and guidelines, and advising on appropriate ways to address those needs.

All of the members of this year's committee were either carry-over members or were reappointed this year. The terms of three members expire this year: Flora, Moran and Semonche. The committee met six times over the past year: March 26, April 21, September 15, October 10 and November 11, 2003. In 2004 the committee met on February 23. Additionally, much of the committee's business was conducted by email.

The primary activity of the Copyright Committee was the creation of a webpage that would further the fourth part of its charge: education of the faculty about copyright. With a generous grant from the Provost to hire a graduate student, the Committee agreed on a format and the content for the initial webpage. The page is hosted by the University Libraries and is found at: http://www.lib.unc.edu/copyright/. Moreover, there is a link at the top right of the Libraries homepage: http://www.lib.unc.edu/. The page has several types of content:

- Copies or links to all of the copyright policies of the university
- Resources for authors and composers (creators of copyrighted works)
- Resources for faculty and researchers (as users of copyrighted works)
- A fairly extensive FAQ with basic copyright information and with specific questions from faculty and librarians
- Resources for students
- Information on how to register a copyright with links to required forms
- Links to tutorials provided by other universities
- Links to government and commercial resources

Response to the introduction of this resource in January has been very positive. The Copyright Committee thanks Provost Shelton for his support in seeing this project through to introduction on the web.

For next year, the committee plans three activities:

- Continue to update the contents and expand the materials available to the community

- Work with the Scholarly Communications subcommittee of the Administrative Board of the Library to draft recommended copyright assignments

- Begin to expand the Copyright Use Policy to deal specifically with visual images and distance education

Lolly Gasaway, Chair
Andrew Chin
Robert Dalton
Joe Flora
Joe Hewitt
Sian Hunter
Barbara Moran
Robert Peet
John Semonche
Michael Votta
David M. Parker, ex officio
Jeanne Smythe, ex officio

MEMORANDUM

TO: Faculty Council

FROM: Faculty Athletics Committee

DATE: March 19, 2004

RE: Coalition on Intercollegiate Athletics

The Coalition on Intercollegiate Athletics (COIA) began as a group of faculty senate leaders from Division I-A schools across the country interested in reform of intercollegiate athletics. The group has now evolved into a coalition of faculty senates from Division I-A schools. We believe COIA represents an important faculty voice and applaud its efforts to work collaboratively with the AAUP, the NCAA and the Association of Governing Boards (a national organization of college and university trustees). The COIA leaders have asked our Faculty Council whether it wishes to join the Coalition. Faculty Chair Judith Wegner referred this request to the Faculty Athletics Committee (FAC) for advice.

The FAC believes it is appropriate for our Faculty Council to join COIA and to be active in this important national discussion of the issues identified by COIA. We do not, however, recommend an explicit endorsement of the COIA document called the Framework for Intercollegiate Athletics Reform because we believe the document could be strengthened if some of its particulars were reconsidered and reworded. We have communicated our specific suggestions for improvement to COIA leaders and they have indicated that they will carefully consider our thoughts as they revise the Framework further.

The COIA website is at http://www.math.umd.edu/~jmc/COIA/. Included on the website is the Framework document (http://www.math.umd.edu/~jmc/COIA/Framework.html). A copy of our letter making specific suggestions for improvements to the Framework is attached. The COIA website also contains a chart of the other faculty senates that have joined COIA through a faculty senate vote. Included from the ACC are Wake Forest and Duke.

The FAC has also reviewed other reform proposals from internal proposals to the Knight Commission reports. This process has been ongoing for a number of years. The FAC has given its ideas and advice to the Chancellor, the Athletics Director, and the Faculty Athletic Representative as they represent our institution at the ACC, the NCAA, and the Group of Six (the conferences involved in the football Bowl Championship Series – BCS) with respect to reform initiatives. We believe that through this work UNC-CH is a leader in reform efforts.

Attachment

Whereas, the Faculty Council supports the ongoing national discussion of issues identified by the Coalition on Intercollegiate Athletics (COIA) among the multiple constituencies that have a stake in intercollegiate athletics, including administrators, trustees, the NCAA, athletic conferences, and students; and

Whereas, the Faculty Athletics Committee has carefully reviewed COIA's *Framework for Comprehensive Athletics Reform* (October 2003 version); and

Whereas, the Faculty Athletics Committee has communicated specific suggestions for improvement of some of the particulars of the *Framework* to COIA; now therefore

The Faculty Council resolves:

To join COIA and support the participation of its faculty leaders in COIA and the ongoing national discussion of the issues identified by COIA.

March 15, 2004

Bob Eno
Indiana University
Co-Chair, Coalition on Intercollegiate Athletics

Dear Bob:

Our Faculty Council recently asked the Faculty Athletics Committee to recommend whether UNC-Chapel Hill should join the COIA and endorse its Framework. We have made our recommendation and expect our Faculty Council to act upon it at an upcoming meeting. In connection with our review of the Framework, we wanted to relay to COIA one general and several specific comments. The general comment is that we believe the Framework document could be made much stronger if some of its particulars were reconsidered and reworded.

We hope an effort will be made soon to address some of the points we have identified below. We frankly expected that the Framework would have been substantially revised in the light of feedback given at the AAUP Governance Conference in Indianapolis in October (which I attended) and a meeting held in January in Indianapolis that Jack Evans (our Faculty Athletics Representative) attended. The specific points that we believe detract from the current Framework and should be addressed are set forth below:

1. **I.4. Academic advising and related services.** The Framework calls for advising programs to be supervised outside of the athletics structure. While we have such a system on our campus, we are aware that other schools have different advising systems that are supervised by athletics personnel and that work well. We join you in encouraging consideration of a system of reporting outside of athletics, but would not require such a system where an alternative system is working effectively.

2. **II.1. The 20-hour rule.** We believe it would be unworkable to consider "all explicitly or implicitly required activities" as part of the 20-hour weekly maximum time commitment. For instance, does this mean that students traveling to a competition on a bus must count the travel time? A golf match might last five hours, but current NCAA rules provide that a competition should count a maximum of only three hours. We agree there should be a clear understanding of what activities count towards the 20-hour limit and that the limit should be monitored closely. We support NCAA efforts in this regard.

3. **II.2. Schedules for competition.** We believe it is factually incorrect to say that "seasons in many sports have grown in length and number of competitions." We are not aware of any lengthening of seasons or significant increase in the number of competitions.

4. **II.2. Schedules for competition.** We believe that spring football practice is already limited and that those limits are closely monitored. There are only 15 days for

supervised spring football practice permitted. This is probably less than the off-season work done in most other sports.

5. **III.2. Athletics Governance Committee.** We believe that while an Athletics Governance Committee such as you propose may be appropriate on some campuses, it is not consistent with the tradition or governance model at many other campuses. At our campus, for instance, personnel decisions and budget matters are the province of the central University administration.

6. **IV.1. Winning and revenues.** The Framework endorses increased revenue-sharing. We believe that revenue-sharing already occurs in men's basketball. We do not believe that it is necessarily appropriate to extend the revenue-sharing model to football, the other primary revenue sport. Not all schools have the same investment in football as can be seen from the dramatic difference in stadium sizes even among Division I-A schools.

7. **IV.3.b. Football squad sizes.** The Framework advocates reducing football squad sizes. Is the intent instead to reduce the number of football scholarships? There is currently no NCAA limit on the size of a football squad. Some schools elect to permit a large number of walk-ons and thus have a large squad size. Other schools may have very few walk-ons. We urge you to clarify your recommendation here so it is clear whether you are advocating a reduction of football scholarships or a limit on football squad size.

8. **IV.3.d. Off-campus recruitment.** The Framework recommends exploring limitations on off-campus recruitment. There are, of course, already limitations on off-campus recruitment, so is the intent to increase those limitations? We would caution that while increased limitations might reduce recruiting time and costs, there is a danger of reducing the time that coaches can have contact with students to evaluate character and other intangible traits that are important to the recruiting process. Learning about a student's character through a careful recruitment process is less costly overall than potential difficulties that might result from recruiting a student who lacks integrity.

We appreciate the good work your group is doing to encourage a national dialogue among important stakeholders in the intercollegiate athletics process. We encourage COIA to seek the input of student-athletes, along with that of faculty, governing boards and the NCAA, as the dialogue continues.

Sincerely,

Lissa L. Broome
Wachovia Term Professor of Banking Law
Chair, Faculty Athletics Committee

The A, B, Cs of Computer Security
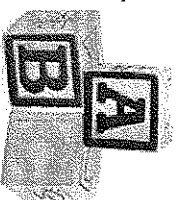
1. Computer Security FAQ

Go to: http://help.unc.edu/?id=3900 for a great Q&A web page about computer security that defines what it is and why it's so important for every computer user!

2. Learning the Basics

Go to: http://help.unc.edu/?id=1629 to learn the basic things you can do to secure your computer. This document is very easy to follow and is a great first step to learning more about good computing practices.

3. Picking a Good Password

Go to: http://help.unc.edu/?id=1552 to get some great tips and tricks on choosing a great password that will be very hard for an attacker to guess or crack. Since you have to change your Onyen password every 90 days, this should help make the process easier for you!

4. The Elusive Firewall

Go to: http://help.unc.edu/?id=3909 to find out what a firewall is and if you are a good candidate for one.

5. Security News and Alerts

Always check out: http://help.unc.edu Breaking News links and https://www.unc.edu/security/news.html for the latest information security threats affecting campus.

6. Security Tools and Resources

Go to: https://www.unc.edu/security/resources.html. The links on this page will provide you with a huge assortment of resources you can use on your computer to keep it safe. If you don't understand something, then PLAY IT SAFE and don't download it or use it before calling 962-HELP and asking what it is. Pay particular attention to the following links:

- ✓ Get Secure CRT (https://shareware.unc.edu/software.html#s)
- ✓ Get Spybot (http://download.com.com, search term: Spybot)
- ✓ Securing Broad Band Connections at Home (http://help.unc.edu/?id=3921)
- ✓ Suggested Best Practices for Windows (http://help.unc.edu/?id=2512)

Questions? Call 962-HELP or visit https://www.unc.edu/security, the UNC Network Security homepage for more information.
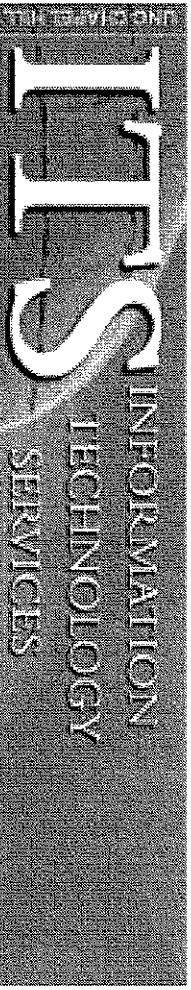
Safe Computing at UNC
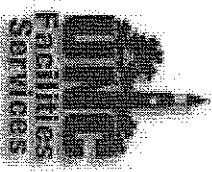
Every computer user on the University network is responsible for security. Once a computer is connected to the Internet, almost any other computer on the Internet can "see" it. The World Wide Web is truly an interconnected web of computers and computer networks. Although Facilities' and ITS' system and network administrators are responsible for tightening the security for your department and campus in general, both groups heavily rely on the safe computing practiced by everyone who uses a computer attached to the network. Just as you protect your car's engine by having the oil changed, your computer should also have routine maintenance and care to protect not just the system itself, but your important data.

What can I do? Aren't the computer gurus protecting us?

Yes! Your system and network administrators work diligently to protect the servers (e-mail, web, file, etc.), the network, and the PC or laptop on your desk, but they can't control the files you download, the e-mail you open, or to some extent the passwords you choose. They alo cannot keep the computers you use at home or at other locations safe. Be

careful with your sensitive information!

Why do I have to have so many passwords, and why do they have to be so complicated?

Having a really good secret password is the most important thing you can do to protect your computer from attacks. UNC's network is constantly under attack from sites all over the world all the time. That's why its important to make sure every computer on the network is secure. If one computer inside our network gets hacked, its a good bet that computer will start to attack others, including other computers on our network!

The passwords not only protect your computer from being broken into, but they protect your data as well. Many viruses and attacks can expose any data on your computer ranging from confidential H.R information to private e-mails between you and other people. In order for the passwords to be effective, they have to be difficult for attackers or their cracking programs to guess. If an attacker cracks one of your passwords, if all your other accounts have the same password, then they can compromise all your accounts! Its also very important to **never** tell **anyone** your passwords. Think of the different types of computing you do: financial (online banking, online shopping, stock trading), recreational/personal (fantasy sports teams, online games, online auctions), and work (e-mail, work related documents, internal websites). Although your passwords should never be the same, they can always be similar. You don't want to use the same password for your online banking as you would for an online game. If someone found out your game password, they might be able to login to your bank account! You could always make a simple change like:

online banking password: TrHIlZF@n$$$$

online gaming password: TrHIlZF@n!

I take my laptop home. Do I have to worry about security there?

Yes! You are vulnerable to viruses and other problems at home as well. Do not install file sharing programs like KaZaA or allow other people that use your computer to do the same. File-sharing can open up many doors to attackers and what you think may be a regular file, could actually be a virus. In fact, if you install a program like KaZaA, when you

accept the license agreement, you are agreeing to allow any other pieces of software that you may not even know about run on your computer and track your online behavior!

from http://www.kazaa.com/us/terms.htm:

9.1 During the process of installing Kazaa Media Desktop, you must install software from third party software vendors pursuant to licences or other arrangements between such vendors and yourself ("Third Party Software"), including without limitation those software components noted in Section 9.4 below. Please note that the Third Party Software may be subject to different licences or other arrangements, which you should read carefully. By installing and using this Third Party Software you accept these Third Party Software licences or other arrangements and acknowledge that you have read them and understand them. Sharman does not sell, resell, or license any of this Third Party Software, and Sharman disclaims to the maximum extent permitted by applicable law, any responsibility for or liability related to the Third Party Software. Any questions, complaints or claims related to the Third Party Software should be directed to the appropriate vendor.

9.4.4 GAIN AdServer. Kazaa Media Desktop comes with a software component called the GAIN AdServer, which is provided by the Gator Corporation. The GAIN AdServer software identifies your interests based on some of your computer usage and uses that information to deliver advertising messages to you through the GAIN Network. This software helps keep Kazaa Media Desktop free. The GAIN AdServer is provided pursuant to the Gator Corporation's GAIN Network Privacy Statement and End User License Agreement (located at http://www.gatorcorporation.com/help/psdocs/kmd/privacy-help.html), which you acknowledge that you have read and accept. If you would like to stop receiving advertisements through the GAIN Network, you will need to remove all GAIN supported software on your computer, including Kazaa Media Desktop, using the Add/Remove Programs Control Panel.

Also, be sure to install Symantec Anti-Virus on your home computer. The software is available using your UNC Onyen at http://shareware.unc.edu

If you don't know what an Onyen is, or have forgotten your Onyen, you can go here to find out if you have one and what it is:

https://onyen.unc.edu/cgi-bin/unc_id/services

If you've forgotten your Onyen password you can go here for more information:

https://onyen.unc.edu/cgi-bin/unc_id/chpw.pl

You should also make sure to run Windows Update periodically as well, or have your computer set up to download updates automatically. Running Windows Update keeps your computer protected from the most

recent security threats and is imperative to keeping your computer up to date and safe from attackers.

What about e-mail attachments? I don't open them from people I don't know, but what about pictures from my family, or documents from colleagues?

The safest way to protect yourself from viruses is to **never** open an attachment directly from e-mail. Most e-mail clients will allow you to save the attachment to your desktop. From there you should be able to "right-click" on the attachment's icon and select "Scan file for viruses". Your administrators will make sure you have the proper virus protections already, but it is up to you to make sure you don't open any e-mail attachments without scanning them for viruses first.

Is Instant Messaging ok?

Depending on the policy of your department, instant messaging may be permitted. Be cautious though when you receive links from people you don't know. Sometimes just clicking on a link can infect your computer with viruses.

My computer is running slow, a lot of programs are crashing, I'm seeing weird errors/boxes popping up on my screen. Have I been hacked?

If you notice consistent unusual behavior on your computer like the symptoms above, you should let your computer administrators or the help desk know. Many times, viruses or other attacks are so hidden that you may not even know you have them. If your computer is acting strangely, there may be something nasty going on in the background.

Other Ways to Protect Your Computer from viruses:

- Always avoid looking at email attachments, unless you absolutely **know** that someone is supposed to be sending you one.

- Always look at the *extension* of a filename before downloading it or viewing it. If you're looking for a clip of a music video and you see that the file extension is .exe, then it's NOT going to be a music video. Videos should end with .avi or .mov or .mpeg. Similarly, music should end with .mp3 or .wav.

- When downloading an attachment from email or anything that might seem suspicious to you, you can scan that file for viruses! Simply **right-click** on the file and select, "Scan for Viruses."
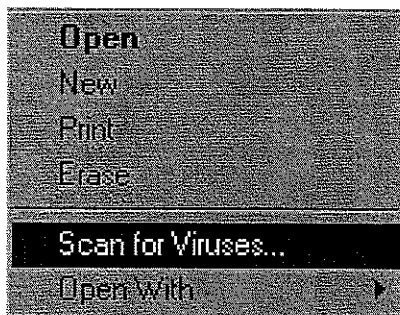
2. WINDOWS UPDATE:

If you ever see a **globe** in the bottom right-hand side of your computer screen (in your task manager), then you should double-click on it. That's an indication that your computer needs updates from Microsoft. To be safe, go to your Start Menu in the lower left-hand corner of your computer screen and click on **Windows Update**. This will connect you straight to Microsoft's website and it will scan your computer automatically for updates you need.

Download **ALL** the critical updates that appear immediately.

3. SPYWARE PROTECTION:

What is 'Spyware'?

Spyware files are little programs or scripts that get installed onto your computer when you visit websites or download software from the Internet. Spyware usually will track data about you and report it to different places online.

Spyware are often found in the "free" software you download on the Internet. It's only free because the vendor gets to sell your information to marketing companies: information they got from the spyware you installed onto your computer when you installed the "free" program. Removing spyware will give you greater privacy and will allow your computer to run better.

Go to:
https://www.unc.edu/security/resources.html

Find the link to **Spybot**. Download it and install it onto your computer. Open it up like any other program

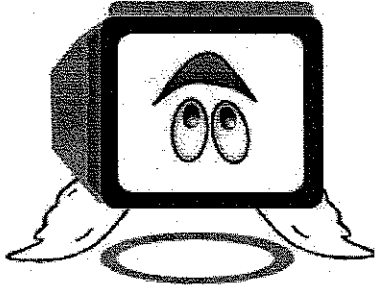**Start -->Program Files -->Spybot --> Spybot (easy mode)**

Ask it to "Check for Problems."

After the program scans your computer, it will list a bunch of results. Select all the items it lists and choose the "fix selected problems" button on the bottom of the program window to delete those items permanently from your computer.

Check for updates:
Also select the "Search for Updates" button after scanning to keep the program up to date.

There are many things you can do to ensure that your computer is safe from viruses, worms, spam, spyware and other malicious exploits. Below are a few steps you can take to keep your computer healthy!

1. VIRUS PROTECTION:

It can't be emphasized enough that good virus protection is **KEY** to keeping your computer clean. The **gold bullet** you see in the bottom right-hand side of your computer screen (in your task manager) links to your anti-virus software. Double-click on it and make sure that the box labeled "Virus Definition File" has a recent date listed. If the date is more than a week old, immediately click on the **Live Update** button and let your computer *automatically* download the latest in virus protection.

Double-clicking on the gold bullet will also give you the ability to scan your computer for viruses. (From the **File Menu,** click on **Scan---Scan My Computer**) A scan will be run on your entire system to make sure you have no viruses.

4. FILE-SHARING WOES

Although it *is* legal to have a file-sharing program like Kazaa on your computer, there are **MANY** reasons not to ever use one:

a. If you download anything from a file-sharing program without paying for it, then you are breaking copyright law and UNC Copyright Policy.

b. Even if you bought something you downloaded, but then shared it with other people, you would be breaking the law and violating UNC Policy.

c. If you get caught for breaking copyright policy at UNC, you could appear in front of UNC's Honor Court or even get sued for **THOUSANDS** of dollars by the Recording Industry Association of America (RIAA).

d. Programs like Kazaa are one of the primary ways students get infected with viruses and other malware. Kazaa not only makes you extremely vulnerable to many security threats, but it comes with a lot of other "hidden" software. This "other" software sells your information to advertisers and acts like spyware.

Be On Your Best Behavior!
(on UNC's Network)

Some Tips and Tricks
to
Keep Your Computer Safe and Happy

FITAC 2004

Faculty IT Advisory Committee

Annual Report

James S. Noblitt, Chair
www.unc.edu/fitac

The University of North Carolina
at Chapel Hill

Membership

❑ Faculty & IT Support Staff

Biology, Economics, Music	OASIS
Health Sciences Library	ATN
English, Nursing	ITS
Public Health	AIS
Mathematics,	CIT
Slavic, Romance	CTL
Afro-American Studies	Continuing
Academic Affairs Library	Education

FITAC 2004

Issues

❑ Support for Innovation

- Limited budgetary resources
- Uncertain system rewards
- Need for coordination

FITAC 2004

Coordination

❑ Top Down & Bottom Up

FITAC 2004

1

Implementation

❑ Underutilized Resources?

One of the abuses of power is not to use it.

- John Kenneth Galbraith
  The Anatomy of Power

FITAC 2004

General Education

❑ Truth & Beauty

At present we are making do in our half-educated fashion, struggling to hear messages, obviously of great importance, as though listening to a foreign language in which one only knows a few words.

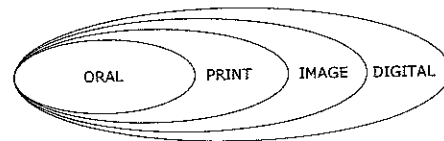- C.P. Snow, *The Two Cultures*

FITAC 2004

Scholars & IT

❑ The Knowledge Business

Creation
Storage
Dissemination
of Information

FITAC 2004

Medium & Method

❑ The Evolution of Media for Education

ORAL   PRINT   IMAGE   DIGITAL

FITAC 2004

Learning Environments

- Music
- Mathematics
- Afro-American Studies
- Foreign Languages
- First-Year Seminars

FITAC 2004

Music

- Sound files: The right medium for study.

Music 44: Introduction to
Country Music in
large lecture with
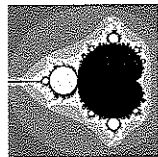online database
of words, music
bios, pictures
(Jocelyn Neal)

FITAC 2004

Math

- Tools for visualization & exploration.

Math 125: View third dimension
with *Mathematica*; **Seminar**:
Fractal geometry of nature
(Sue Goodman)
Math 10: Self-paced Algebra for
on-campus study
(Mark McCombs)

FITAC 2004

Afro-American Studies

- Access to primary data for research.

Afro-Amer. Studies   DOCUMENTING *the*
Students use data   AMERICAN SOUTH
in UNC-CH collections
- *Documenting the*
American South
- *Southern Historical*
Collection
(Tim McMillan)

FITAC 2004

3

Foreign Languages

❏ Interactive access to image, sound, text.

Slavic Languages
· MediaBook, *The Case Book for Russian*
· Model for Czech & Polish
· NSF research grant
(***Laura Janda***)
FL Resource Center
(***James Noblitt***)

FITAC 2004

First Year Seminars

❏ Research & peer-to-peer communication.

College of Arts & Sciences

FIRST YEAR
S E M I N A R S
The University of North Carolina at Chapel Hill

FITAC 2004

Recommendation #1

❏ Academic Advisory Committee for IT

· Seek funding & support for innovation.
· Integrate IT & academic planning.
· Remove disincentives for digital scholarship.

FITAC 2004

Recommendation #2

❏ Panel on Electronic Publishing

· Implications of institutional digital repositories.
· Implications of fair use & copyright law.
· Implications of electronic publishing for scholarship .

FITAC 2004

Resolution 2004-8. On the Work of the Coalition on Intercollegiate Athletics.

Introduced by the Faculty Athletics Committee.

Whereas, the Faculty Council supports the ongoing national discussion of issues identified by the Coalition on Intercollegiate Athletics (COIA) among the multiple constituencies that have a stake in intercollegiate athletics, including administrators, trustees, the NCAA, athletic conferences, and students; and

Whereas, the Faculty Athletics Committee has carefully reviewed COIA's *Framework for Comprehensive Athletics Reform* (October 2003 version); and

Whereas, the Faculty Athletics Committee has communicated specific suggestions for improvement of some of the particulars of the *Framework* to COIA; now therefore

The Faculty Council resolves:

To join COIA and support the participation of its faculty leaders in COIA and the ongoing national discussion of the issues identified by COIA.

University Committee on Copyright

UNC Home | Site Map | Index by Topic

Authors/Composers

Students

Faculty/Researchers

Carolina's Copyright Policies and Resources

US Copyright Office

Other Universities' Policies and Resources

Copyright Basics and FAQs

Online Tutorials

Publications

Copyright Registration

Commercial Resources

Copyright Permissions

Copyright Alternatives

Latest News

Carolina Copyright Committee

Comments/Questions

SAFE COMPUTING IN 2004
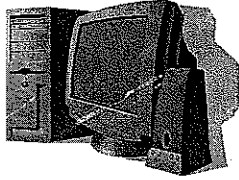
Jeanne Smythe and
Jeff Bollinger
ITS Security
March 24, 2004

Safe Computing 2004

- Know the Risks
- Know the Threats
- Use Safe Practices
- Manage People and Procedural Issues

What are the Threats and Issues

- Password Security
- Viruses and Worms
- "Foreign" Systems
- Data Loss
- Compromised Confidential Data
- Network Snooping
- Spyware

Password Security

- *Security Begins At Home*
  - Choose a secure password
    http://help.unc.edu/?id=1552
  - Change your password regularly
  - Use different passwords for work and recreation
  - DON'T share your password!

Viruses and Worms

- *Seek Immunity*
  - Can infiltrate your system via E-mail attachments or direct connection via Ethernet
  - DON'T OPEN ATTACHMENTS YOU WEREN'T EXPECTING!
  - For home systems:
  - Keep your system patched.
    http://help.unc.edu/?id=3930
  - Use Virus Protection Software
    http://help.unc.edu/?id=772
  - Use a Firewall
    http://help.unc.edu/?id=3909

Foreign Systems

- Home Systems are the Biggest Problem
  - Unmaintained
  - Shared with family and others
  - Not protected by University Network
- Contractor and Vendor laptops

Your Home Machine Matters

**The Five Worst Security Mistakes End Users Make –
SANS Ins't (10/23/01)**

1. Failing to install anti-virus, keep its signatures up to date, and apply it to all files.
2. Opening unsolicited e-mail attachments without verifying their source and checking their content first, or executing games or screen savers or other programs from untrusted sources.
3. Failing to install security patches-especially for Microsoft Office, Microsoft Internet Explorer, and Netscape.
4. Not making and testing backups.
5. Using a modem while connected through a local area network.

Data Loss

- You May Lose Data In Many Ways
  - Virus or worm attack
  - Hardware failure
  - Inadvertent data deletion
  - Stolen hardware

- Office systems are backuped nightly. For home or other systems see http://help.unc.edu/?id=141 for backup strategies
- Keep critical data on servers (don't use Outlook archives, don't change data storage on managed systems)

Compromised Confidential Data

- Systems Containing Confidential Data May Be:
  - Lost or Stolen
    Report to UNC Chapel Hill Public Safety
    http://www.dps.unc.edu/forms/customer_service_form.htm
  - Surplused
    https://www.unc.edu/security/disposal.html
    (Toby handles this for Facilities)

Network Snooping

- *Others May Intercept Your Communications*
  - Ask your IT support person for help to:
  - Only use encrypted data connections
    - Use Secure Shell
      Windows: http://help.unc.edu/?id=4182
      UNIX/MAC: http://help.unc.edu/?id=3601
    - Use a Virtual Private Network (VPN)
      http://help.unc.edu/?id=2502
    - Use secure SSL for Web connections
      - e.g. http://webmail.unc.edu to read E-mail

Spyware

- *Advertising Support Software*
  - May be installed when you install shareware
  - Especially bad for Peer-to-Peer Applications
  - May track your internet use and report your "surfing" habits to outsiders
  - Dramatically reduces performance
  - May break applications
  - Install spyware removal software to remove
    http://help.unc.edu/?id=4240

What If Your System Is Compromised

- Report "Odd" System Behaviors
  - Lots of pop-ups
  - Sudden change in speed or performance
- Contact Your IT Support Person
  - 962-HELP
  - Remedy
- Disconnect from Network if Possible

Managing People and Procedures

- Share the Risks
- Share the Threats
- Teach Safe Practices

Safe Computing in 2004

- Questions?

Computer Policy and Security
Report to Faculty Council

Jeanne Smythe
ATN Director for Computing Policy

March 26,2004

Office for Computing Policy

o Campus IT Security Issues
o IT Policy
  - Appropriate Use
  - Privacy and Public Record
  - Accessibility
o HIPAA
o Copyright Agent

Relation to Teaching and Research

The Security Office helps you to
o Maintain control of you computer
o Protect sensitive or confidential information
o Help you satisfy granting agencies increasing requirements for security
o Protect student systems as well as faculty and staff systems

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Security is Everybody's Business

o Security and privacy are about people more than about technology
o IT Security is a community thing
  - In August 2003, a 2.5% infection rate crippled the network.
o IT response is to automate prevention as much as possible
o BUT – Everyone has a part to play

What are the Technical Threats and Issues

- Password Security
- Viruses and Worms
- SPAM
- "Foreign" Systems
- Data Loss
- Compromised Confidential Data
- Network Snooping
- Spyware

New Challenges

- A new worm can spread world wide in 10 minutes
- August 2003 worm affected more than 75% of student systems and over 2,000 University systems
- Increasing Federal regulations
- Nervous Granting Agencies

A Few Security Services

- Anti Virus Protection for campus and home
- Spam Control – pilot project http://mail.unc.edu/spam
- Training and outreach
- 7*24 Network Protection
- Appropriate Use Enforcement
- Emergency Access to Confidential Material
- Call 962-HELP for assistance

Policy Development

Use existing resources when possible
Develop in consultation with
- FITAC
- IT Directors
- Legal
- CTC
- Relevant committees (e.g. Copyright, HIPAA Steering)
- Student Government
- Public meetings

Policy Development (Continued)

Approval by:
o Vice Chancellors
o BOT
Establish procedures to support policy
Publicize

Local Resources

http://www.unc.edu/policy
http://www.unc.edu/hipaa
http://www.unc.edu/security

Questions?

o Thank You For Your Time and
Collaboration

The University of North Carolina at Chapel Hill

JOURNAL OF PROCEEDINGS OF THE GENERAL FACULTY AND FACULTY COUNCIL
March 26, 2004

The General Faculty and Faculty Council of the University of North Carolina at Chapel Hill convened at 3:00 p.m. at the Knapp-Sanders Building, home of the School of Government. The following 53 members of the Council attended: Adimora, Bouldin, Colindres, Conover, de Silva, Elvers, Foley, Frampton, Gerber, Gollop, Granger, Howell, Klebanow, Kramer, Langbauer, Leonard, Malizia, Martin, McGraw, Mesibov, Miguel, Miller, Orthner, Pardun, Perelmuter, Perrin, Reisner, Renner, Rock, Rogers, Rowan, Sawin, Schauer, Shea, Simpson, Jay Smith, John Smith, Straughan, Strauss, Tauchen, Tobin, Toews, Tresolini, Tulloch, Vick, Wallace, Watson, Wilson, Winkler, Wolford, Yankaskas, and Yopp. The following 33 members were granted excused absences: Ammerman, Anton, Arnold, Bachenheimer, Bane, Bowen, Cairns, Elter, Givre, Gulledge, Heenan, Holditch-Davis, Holmgren, Kagarise, Kjervik, Lohr, Molina, Morris-Natschke, Muller, Nicholas, Nonini, Owen, Parikh, Pisano, Pittman, Poole, Porto, Rippe, Salmon, Slavick, Vandermeer, Weinberg, and Willis. The following member was absent without excuse: Lin.

Associate Dean Thomas Thornburg welcomed the faculty to Knapp-Sanders.

Chancellor Moeser confined his remarks to a statement in response to a recent incident in which a lecturer's email to her class, in which she rebuked a student by name for certain words spoken in class, had become a matter of widespread controversy. He began by stating his support for the resolution entitled "On Intellectual Integrity and Independence" to be considered alter on the agenda. A transcript of the chancellor's remarks follows.

> Clearly among students and faculty we are seeing increased interest regarding expressions reflecting a diversity of viewpoints in our daily campus life. This is a phenomenon by no means unique to North Carolina. It is a national trend. It is a subject of discussion at national meetings of faculty and academic leaders.

> It is natural that we should be having these conversations here in Chapel Hill, where we have been in the spotlight, indeed at the eye of the storm, since our creation in 1793. Our university's history has been marked by the yeast of democracy, and we are very proud of that. The discussion we are having is all to the good. It goes to our core values as a university. It is embedded in our genetic code. The great traditions that we have here with respect to academic freedom—the university as a free marketplace of ideas—are why we exist.

> Our main responsibility is to remain a vibrant intellectual community in which all viewpoints can be comfortably expressed and heard in an atmosphere of civility and respect. Our charge is to maintain an open atmosphere, one in which unpopular or controversial ideas may be expressed and heard—but also challenged—without fear of retribution. The primary role of a university is not to espouse a point of view, but rather to provide a platform for the expression of all points of view. Those of us within the university community are not always going to agree among ourselves about the issues of the day, but we must defend the rights of those who have opposing views. That is the role of our academy, and, indeed that is our responsibility as citizens under the Constitution.

> Some would argue that some ideas are so hurtful, so harmful, that we should not permit them to be expressed. But any effort to declare a particular point of view off-limits, in my view, is not consistent with our values as a totally free and open institution. The better approach is to encourage speech on all matters—all points of view. We should not suppress any viewpoint, but we should require intellectual rigor. We will not treat any member of our community unfairly and we will affirm the value of all members

of our community. While we will vigorously enforce the university's non-discrimination and anti-harassment policies, we will not restrict free expression on this campus.

It is appropriate for me to update the faculty on one specific issue. We have been notified that the Office of Civil Rights and the U.S. Department of Education will conduct a compliance review of the university. The purpose of this review is to evaluate the university's compliance with Title VI of the Civil Rights Act, which prohibits discrimination on the basis of race, color, or national origin, and Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex. This review is the result of concerns about a class email sent by a lecturer in the Department of English.

I believe the response by the chair of the Department of English, and the university, was both timely and appropriate, tempered, and measured. The chair has my full support. We will cooperate fully with the Office of Civil Rights.

In this regard, I want the Council to know about one positive movement forward in implementing a key recommendation of the Chancellor's Task Force for a Better Workplace. We are creating an ombuds office to provide a venue in which job-related concerns by faculty and staff can be expressed. The office will consist of a full-time staff member and a part-time faculty member. This office is consistent with our desire to ensure that the concept of fair play is alive and well on this campus.

Serving at a public university, we all have a special responsibility to vigorously protect the right of everyone to be heard. Civil discourse is a core value at Carolina. The university's proper role is to increase knowledge and understanding. Light and Liberty—Lux Libertas.

Provost Robert Shelton briefed the Council on the status of searches for senior administrative officers, reported on the status of budget development, and reported on the Board of Governors' actions on campus-based tuition increases.

Prof. Judith Wegner, Chair of the Faculty, reported that the response rate to the survey on faculty retention was 49.6%.

Prof. Andrew Perrin (Sociology), on behalf of the Agenda Committee, introduced a resolution entitled "On Intellectual Integrity and Independence." He said that the resolution responds to two primary concerns: (1) the ongoing perception of political bias on the part of the faculty—which does not exist in fact, and (2) the sense of the part of various political actors that free speech has no appropriate boundaries; that so-called viewpoints that violate basic norms of decency must necessarily stand unchallenged by the faculty because all viewpoints are assumed to be equally valid. Prof. Perrin perfected the wording of the fifth introductory recital, and on suggestion of Prof. Wendy Wolford (Geography), the order paragraphs 2 and 3 of the resolution was reversed.

The resolution was adopted and is enrolled as Resolution 2004-6. See Appendix A.

Prof. Elizabeth Gibson, chair of the Faculty Committee on University Government, introduced a resolution entitled "Amending the Faculty Code of University Government as it Relates to Various Representatives of the Faculty." Prof. Gibson explained that the resolution adds provisions to the Code concerning the faculty athletic representative and the faculty marshal, and moves existing provisions concerning the Faculty Assembly Delegation to a new location. She said that the provision relating to the faculty athletic representative responds to Resolution 2003-10 adopted June 23, 2003, on behalf of the Council by the Executive Committee of the Faculty Council, and that the provisions relative to the faculty marshal codify the procedure followed by Chancellor Moeser in making an appointment to that office.

The resolution was adopted on first reading as Resolution 2004-7 and remains on the calendar for second reading. See Appendix B.

Prof. Lissa Broome, chair of the Faculty Athletics Committee, introduced a resolution entitled "Supporting Participation in the Coalition on Intercollegiate Athletics." She explained that the coalition is a group of faculty leaders who are seeking reform of intercollegiate athletics. Beginning in the Pac-10, the coalition spread to include many of the schools in the Bowl Championship Series, and now seeks to involve all Division 1A schools. Prof. Broome reviewed the coalition's procedures for taking policy positions and noted that approval requires support of two-thirds of the membership.

The resolution was adopted and is enrolled as Resolution 2004-8. See Appendix C.

Prof. David Godschalk, chair of the Buildings and Grounds Committee, presented the committee's annual

report. In response to a question, Prof. Godschalk said that he was completing his service on the committee and would not accept reappointment due to his plans to retire, whereupon the Council expressed its appreciation for his many years of service by standing ovation.

Prof. James Noblitt, chair of the Faculty Information Technology Advisory Committee, presented the committee's annual report. His PowerPoint presentation is attached to these minutes.

Prof. Jack Semonche, chair of the University Committee on Copyright, presented the committee's annual report.

Ms. Jeanne Smythe, Director of Computing Policy for the Division of Academic Technology and Networks, briefed the Council on the work of ATN. Her PowerPoint presentation is attached to these minutes.

Its business having been completed, the Council and General Faculty adjourned at 5:00 p.m.

Joseph S. Ferrell
Secretary of the Faculty

Appendix A

Resolution 2004-6. On Intellectual Integrity and Independence

Whereas, education by its nature requires the open exchange of diverse ideas; and

Whereas, constant, productive, broad, and respectful discourse that transcends the boundaries of discussion available outside the Academy is at the heart of a well-rounded academic institution; and

Whereas, members of the University community at Chapel Hill share a commitment to the pursuit of truth and the dissemination of knowledge to succeeding generations of citizens devoted to the high ideals of respect for the rights of others; and

Whereas, intellectual honesty, trust, respect, and fair treatment between and among faculty and students are essential to secure the benefits of higher learning for a rising generation of citizens, as envisioned at the University's founding; and

Whereas, the University has long committed itself to principles of intellectual independence, and nondiscrimination on the basis of, among others, race, sex and sexual orientation, and free speech and expression, and

Whereas, principles of fair treatment are embodied in longstanding University policies relating to appointment and promotion and grade assignments, which in each case prohibit actions based on personal malice and discrimination; and

Whereas, longstanding policies of the Board of Governors for the sixteen institutions of The University of North Carolina affirm The University's support for and encouragement of freedom of inquiry for faculty members and students to the end that they may responsibly pursue their goals of the transmission and advancement of knowledge and understanding through teaching, learning, research, discussion and publication that is free from internal or external restraints that would unreasonably restrict their academic endeavors, and

Whereas, these longstanding policies also affirm that the University "shall protect faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise to seek and speak the truth" while further stating that faculty and students of The University of North Carolina "shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights of each member of the academic community are respected," and

Whereas, the Faculty Council wishes to reiterate its commitment to these principles at a time of growing pressures to politicize and therefore undercut the essential educational process; now therefore

The Faculty Council resolves:

The Faculty Council of the University of North Carolina at Chapel Hill:

1. Reiterates the importance of intellectual integrity and freedom, both in research and in classroom activities;

2. Recognizes a distinction between expressing arguments in an open discussion and presenting personal attacks on others, whether they are present in the classroom or not;

3. Reiterates its support for the ongoing policy and practice that political affiliation and position are irrelevant to, and not considered in, the processes of hiring, tenure, promotion, or teaching;

4. Supports constant and ongoing dialogue on a wide range of issues;

5. Supports established and well-known channels for instructors and students to address behavior that falls outside the bounds of reasonable and appropriate discourse;

6. Calls on the University administration and all others to protect the integrity of the classroom and the University as a space for safe, respectful difference and dialogue for all those present, within the guidelines of civility, openness, and respect, as well as the boundaries imposed by the curriculum.

Appendix B

Resolution 2004-7. Amending the Faculty Code of University Government as it relates to various representatives of the faculty.

The General Faculty Council resolves:

Section 1. Article 3 of the Faculty Code of University Government is amended to add the indicated language to the title and the following new sections:

ARTICLE 3

OFFICERS AND REPRESENTATIVES OF THE FACULTY

§ 3-3. The faculty marshal. The faculty marshal is appointed by the chancellor from among the voting faculty for a renewable five-year term. In making or renewing an appointment to this position, the chancellor shall seek the advice of the Advisory Committee. The faculty marshal shall assist the chancellor in planning commencement ceremonies, the annual observance of University Day, and other University-wide academic convocations and ceremonies, and shall bear the marshal's staff at the head of the academic procession on all such occasions.

§ 3-4. The faculty athletics representative. The faculty athletics representative is appointed by the chancellor from among the voting faculty for an indefinite term, subject to formal review at least every five years. In making an appointment to this position or reviewing the incumbent, the chancellor shall follow a process established with the advice and consent of the Advisory Committee. The faculty athletics representative is the University's voting delegate to the Atlantic Coast Conference and the University's faculty representative within the National Collegiate Athletic Association. He or she shall make an annual report to the Faculty Council and shall make special reports to the Council from time to time as may be requested by the Agenda Committee.

§ 3-5. Faculty Assembly delegation. (a) The delegation of the General Faculty to the Faculty Assembly of the University of North Carolina is composed of four members elected by the voting faculty and the chair of the faculty or the chair's designee. The chair of the faculty designates the chair of the delegation. The Committee on University Government may amend the provisions of this paragraph with respect to the number of members of the delegation when required by a change in the number of members of the Faculty Assembly apportioned to the University. Such amendments shall be reported promptly to the secretary of the faculty and by him or her to the General Faculty.

(b) The delegation represents the faculty of the University at the Faculty Assembly of the University of North Carolina and reports to the Faculty Council on matters of interest relating to the Faculty Assembly and actions taken by that body.

Section 2. Sections 4-5 and 4-7 of the Faculty Code of University Government are amended as indicated, and section 4-12 is deleted:

§ 4-5. Advisory Committee. (a) The Advisory Committee consists of nine elected members, the chair of the faculty, the secretary of the faculty, and the chair of the Committee on Appointments, Promotions, and Tenure.

(b) The committee is advisory to the chancellor in any matter deemed important by the chancellor or the committee, and particularly with respect to:

(1)proposed amendments to the trustee policies and procedures governing academic tenure;

(2)review of school and departmental statements of criteria for appointment, promotion, and tenure;

(3)academic program planning and assessment;

(4)appointment of vice chancellors, deans, and other senior administrators; and

(5)recommendations for corrective action

(i)pursuant to a report of the Faculty Hearings Committee with respect to a decision not to reappoint a probationary-term faculty member, or

(ii)pursuant to a report of the Faculty Grievance Committee with respect to a decision not to promote to a higher

rank a person holding permanent tenure at the rank of associate professor or assistant professor.; and

(6)appointment and renewal of appointment of the faculty marshal and appointment and review of the faculty athletics representative.

§ 4-7. Faculty Athletics Committee. (a) The Faculty Athletics Committee consists of nine members elected by the voting faculty. The voting delegate to the Atlantic Coast Conferencefaculty athletics representative, if not otherwise an elected member of the Faculty Athletics Committee, is an ex officio member of the committee.

(b) The committee is concerned with informing the faculty and advising the chancellor on any aspect of athletics, including, but not limited to, the academic experience for varsity athletes, athletic opportunities for members of the University community, and the general conduct and operation of the University's athletic program.

§ 4-12. [Reserved]. Faculty Assembly Delegation. (a) The delegation of the General Faculty to the Faculty Assembly of the University of North Carolina is composed of four members elected by the voting faculty and the chair of the faculty or the chair's designee. The chair of the faculty designates the chair of the delegation. The Committee on University Government may amend the provisions of this paragraph with respect to the number of members of the delegation when required by a change in the number of members of the Faculty Assembly apportioned to the University. Such amendments shall be reported promptly to the secretary of the faculty and by him or her to the General Faculty.

(b) The delegation represents the faculty of the University at the Faculty Assembly of the University of North Carolina and reports to the Faculty Council on matters of interest relating to the Faculty Assembly and actions taken by that body.

Section 3. This Resolution shall become effective upon adoption.

Appendix C

Resolution 2004-8. On the Work of the Coalition on Intercollegiate Athletics

The Faculty Council resolves:

The Faculty Council supports the participation of its faculty leaders in the Coalition on Intercollegiate Athletics (COIA) and supports the ongoing national discussion of issues identified by COIA among the partners in intercollegiate athletics, including faculty, administrators, trustees, the NCAA, athletic conferences, and students. We cannot endorse "A Framework for Comprehensive Athletics Reform" (October 2003 version) in all of its particulars. We urge COIA to continue to revise and refine this document in the light of comments and concerns it receives.