



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

Meeting of the Faculty Council

Friday, January 19, 2007

3:00 p.m.

Pleasants Family Assembly Room
Wilson Library

Chancellor James Moeser and Faculty Chair Joseph Templeton presiding

AGENDA

- 3:00 Welcome, Opening Remarks, and General Questions
- Chancellor James Moeser
- 3:15 Carolina North Update
- Prof. John P. Evans, Executive Director of Carolina North
- 4:00 Team Cleaning Implementation Update
- Jim Alty, Director of Facilities Services
 - Bill Burston, Director, Housekeeping Services
- 4:15 Resolution 2007-1. Amending the Instrument of Student Judicial Governance to Create a Graduate Business Student Judicial System.
Resolution 2007-2. Amending Appendix C of the Instrument of Student Judicial Governance in Conjunction with Creation of a Graduate Business Student Judicial System
- Presented on behalf of the Committee on Student Conduct (Prof. Robert Adler, Chair)
- 4:30 Committee Report
- University Government Committee (Prof. Michael Lienesch, Chair)
- 5:00 Adjourn

2007-2009 University Priorities

Budget – General Fund

In addition to need-based financial aid, which is the top system priority, the following items are critical to Carolina.

Outstanding Faculty

Academic Salary Increases

2007-08: \$43.8 million R

2008-09: \$43.8 million R in additional funds

- Our faculty is the University's greatest asset. We must recruit and retain the very best faculty.
- It is imperative that we work to bring the average faculty salary at each institution to the 80th percentile of its peers.
- **For Carolina, this will mean an increase of \$20.7 million in the next two years.**

Merit-Based Increases

4% each year of the biennium

2007-08: \$70.9 million R

2008-09: \$72.0 million R in additional funds

- Last year's pay increases were a great start. This funding, in conjunction with the 80th percentile dollars, helps all campuses to be more competitive with other states in recruitment and retention.
- North Carolina has non-competitive benefits. Addressing the issue of salaries will go a long way to overcome that negative.

Distinguished Professorships

2007-08: \$2 million R

- Great success for Carolina.
- Has been a great way to strengthen faculty.
- Need more funds as we conclude Carolina First.

Research

Competitiveness Fund

2007-08: \$15 million R.

2008-09: \$15 million R in additional funds

- Funding would create a research competitiveness fund to support investments in emerging industries of importance in North Carolina.

- Carolina will be able to compete for a large portion of these funds.
- Awards would encourage collaborative efforts between campuses.
- Several states have implemented a similar program that has proven to be very successful (California, Arizona, Georgia, NY).
- By investing in emerging disciplines, North Carolina would be more competitive in the global marketplace.

Graduate Student Recruitment and Retention

2007-08: \$5.1 million R

2008-09: \$5.1 million R in additional funds

- National and global competitiveness is directly linked with the perceived quality of a graduate program.
- This will allow Carolina to add 216 new remissions, improving our recruitment yield.
- This will add \$3 million in ongoing support after two years.
- Strong graduate programs and graduate faculty are directly linked to an institution's ability to secure federal and nonfederal contracts and grants.
- UNC's graduate programs contribute significantly to the state's economic development by retaining and recruiting outstanding graduate students.

RENCI – Renaissance Computing Institute

2007-08: \$5.0 million R

2008-09: \$5.0 million R in additional funds

- Increases high-speed computing capability and engagement staff.
- Work is done in conjunction with other campuses and across the state.
- Critical to support the research program of higher education throughout the state.

North Carolina Research Campus (Kannapolis)

2007-08: \$12.6 million R, \$13.7 million NR

2008-09: \$7.6 million R, \$2.1 million NR

- Key funding to support important program in Biotechnology.
- Carolina provides major presence through its top-ranked nutrition program.
- Core lab facility will provide outstanding resources for researchers.

Engagement

Education

- 2007-08: \$13.9 million R
- 2008-09: \$7.8 million R in additional funds
- Key initiatives for Carolina include a partnership with NCSU to produce more Science and Math teachers (\$1 million) and \$607,000 for the Principals' Executive Program and Kenan-Flagler Business School to work with low-performing schools.

Healthcare

- 2007-08: \$21.6 million in R
- 2008-09: \$13.5 million in additional funds
- AHEC additional funds to address health workforce shortages; Latino and workforce diversity initiatives; and primary care residency training. Increased appropriation would fund an additional center in Elizabeth City and support needed capital improvements (\$3 million).
- Indigent Care funds for ECU Brody School of Medicine and UNC Hospitals. (\$5 million and \$7.5 million respectively) Both institutions provide significant levels of uncompensated care.

Economic Transformation

- 2007-08: \$9.6 million R
- 2008-09: \$10 million R in additional funds
- School of Government program to support North Carolina Communities (\$1 million).
- Kenan-Flagler Business School management academy for high growth companies (\$1 million).

Budget – Capital

Genomic Sciences Building - \$119,608,225

The Genomic Sciences Building will be a hub for groundbreaking discoveries and for training the next generation of scientists. This facility will provide 210,000 square feet of modern classrooms, laboratories and offices, including nine wet labs, four bioinformatics labs, a 250-seat lecture hall, a 450-seat lecture hall, an 80-seat classroom, and four 30-seat seminar rooms, serving faculty, post-doctoral fellows, technicians, graduate students and undergraduates. Over 400 undergraduate and graduate research students will learn and work in this new interdisciplinary building.

School of Dentistry Oral Sciences Building - \$96,000,000

This project would provide a 216,000 square-foot building for the School of Dentistry.

Carolina North Development, Phase 1 Planning - \$12,240,000

**UNC Hospitals Inpatient Bed Tower and Operating Room Facility –
Planning - \$32,550,000**

Annual Report of the
COMMITTEE ON UNIVERSITY GOVERNMENT
For Presentation to the Faculty Council on
January 19, 2007

Current Members:

James C. Drennan, School of Government (2009)
Joseph S. Ferrell, Secretary of the Faculty (ex officio)
Elizabeth Gibson, School of Law (2009)
Carol Jenkins, Health Sciences Library (2007)
Clayton Koell, Germanic Languages (2009)
Michael Lienesch, Political Science (2008), chair
Mary Lynn, School of Nursing (2008)
Melissa Saunders, School of Law (2009)
Vincas Steponaitis, Anthropology (2007)

Members leaving the committee this year: Janet Mason, School of Government (2006),
William Smith, Mathematics (2007, resigned)

Meeting Dates: January 12, 2006; February 22, 2006; March 6, 2006

Annual Report prepared by: Michael Lienesch, chair. This report covers the period
from January 2006 through December 2006.

Committee Charge. Section 4-19 of *The Faculty Code of University Government* reads
as follows:

4-19. **Faculty Committee on University Government.** (a) The Faculty
Committee on University Government consists of seven members appointed by the
chancellor. The secretary of the faculty serves as an ex officio member.

(b) The committee is concerned with the continuing development, adaptation,
and interpretation of *The Faculty Code of University Government*. Subject to the powers
of the University's Board of Governors and president, and of the Board of Trustees and
the chancellor of the University of North Carolina at Chapel Hill, the *Code* represents
legislation enacted by the faculty regarding forms of internal organization and procedures
at this institution which are deemed necessary for its fair and effective operation.

(c) The committee periodically reviews the existing *Code* and solicits
suggestions for its improvement; based on its review the committee recommends
appropriate amendments in the *Code* for consideration and vote of the General Faculty.
As provided under Article I of the *Code*, the committee considers and reports on other
proposals to amend the *Code* and also periodically makes appropriate adjustments of the
elective representatives in the Faculty Council. The committee considers and reports on
special questions of University governance which are referred to it by the chancellor or
members of the faculty. The committee is especially concerned with maintaining internal
forms and procedures of academic administration which reflect principles of democracy
and equity, vision and adaptability, and quality and responsibility, toward achieving the
intellectual aims of the University.

Report of Activities. *Resolutions Presented and Adopted.* The committee presented the following resolutions, which were approved by the General Faculty on the dates indicated:

Resolution 2006-1. Amending *The Faculty Code of University Government* as it Relates to the Membership of the University Committee on Copyright (approved on first reading on January 20, 2006, and adopted on second reading on February 17, 2006).

Resolutions Presented. The committee presents today the following resolution:

Resolution 2007-1. Amending *The Faculty Code of University Government* as it Relates to The Schools and Colleges; The General College; The College of Arts and Sciences; The Graduate School; The Summer School; Records, Registration, and Undergraduate Admissions; Administrative Board of Student Affairs; and Administrative Board of the Library.

Appendix 1

Report of the Committee on University Government on Resolution 2007-1.

The Faculty Code of University Government was originally adopted in 1947, and has been frequently amended since that time, including a complete editorial revision in 1997. Because many inconsistencies have remained, and because faculty governance practices have continued to change, faculty chair Sue Estroff asked the Committee on University Government in 2002 to carry out a comprehensive review of the *Code*, with the intention of proposing amendments that promote consistency among provisions and bring the *Code* into conformity with current faculty governance practices. In several previous resolutions, beginning with Resolution 2003-11, the Council has amended Articles 1-5 of the *Code* dealing with the General Faculty; the Faculty Council; Officers of the Faculty; Committees; and Appointments, Promotions, and Tenure of Members of the Faculty. Resolution 2007-1 completes the review process by proposing revisions to Articles 6-13 of the *Code*.

In proposing these revisions, the committee has followed its charge of promoting consistency and bringing the *Code* into conformity with present practices. It is not our intention to introduce significant policy changes. Instead we see these revisions as clarifying and updating the *Code*, with the purpose of maintaining the strong role of faculty governance in the university.

Attached to this report are three documents: (1) a markup copy of Articles 6-12, showing changes to the present *Code*; (2) a commentary on the revisions, briefly summarizing the proposed changes; and (3) an engrossed copy, presenting the *Code* as it would read as revised.

Respectfully submitted,
Committee on University Government

James C. Drennan
Joseph S. Ferrell, Secretary of the Faculty
Elizabeth Gibson
Carol Jenkins
Clayton Koelb
Michael Lienesch, chair
Mary Lynn
Melissa Saunders
Vincas Steponaitis

ARTICLE 6
THE SCHOOLS AND COLLEGES

§ 6-1. Academic deans. (a) The chief academic officer of each school or college is a dean. The chancellor appoints deans for indefinite terms in consultation with the faculty concerned. A dean is formally evaluated for continuation in office not less frequently than once in every five years.

(b) The duties of a dean include the following:

1. To initiate and implement educational programs and policies of the school or college in consultation with the faculty;
2. To administer all curricular and degree programs, all regulations governing academic standards, and such other special functions as may be delegated to the school or college;
3. To convene the faculty, or a duly established body representative of the faculty, at least once each semester for the purpose of acting on matters that must be put before the Faculty Council; approving or rejecting new courses; clarifying and interpreting rules and regulations; planning for the initiation of changes in educational policies and practices; establishing or revising personnel policies; establishing or revising criteria for faculty appointments, promotions, and tenure; and transacting any other business that requires action by or consultation with the faculty;
4. To call and preside over meetings of the faculty of the school or college;
5. To advise his or her administrative superior on any matter affecting the school or the University;
6. To make recommendations for faculty appointments, promotions, and tenure and for faculty salary adjustments;
7. To supervise and evaluate the performance of support staff assigned to the school or college;
8. To prepare and transmit to the chancellor an annual administrative budget and an annual report of the school or college; and
9. To prepare materials concerning the school or college for the university catalogs.

§ 6-2. Administrative boards. (a) The College of Arts and Sciences, the General College, the Graduate School, and the Summer School each has an administrative board appointed by the chancellor upon recommendation of the dean. Professional schools also have administrative boards, unless the chancellor finds that one is not needed after consulting the dean and faculty of the school. If a professional school does not have an administrative board, the duties described in subsection (b), below, are performed by the faculty as a whole or by a duly established body representative of the faculty.

Except as otherwise specified in this Code, the majority of the members of an administrative board are members of the faculty of the school or unit concerned. The term of office is three years. Terms are staggered so that approximately the same number

of terms expires each year. A member who has served two successive terms is not eligible for immediate reappointment.

(b) Subject to the powers of the faculty of the school or college concerned and of the Faculty Council, administrative boards have the following duties:

1. To formulate, together with the dean, educational policies;
2. To advise the dean in handling administrative matters;
3. To review and approve new programs and curricula;
4. To examine and pass finally on all new courses proposed to the particular school or college; and
5. To perform such other duties as may be delegated to them by the dean.

§ 6-3. Department chairs. (a) In the College of Arts and Sciences and professional schools organized into departments, the academic head of each department is the department chair. Chairs are appointed by the chancellor for terms of three to five years on recommendation of the dean, who consults with the departmental faculty in identifying nominees for department chair.

The chancellor may terminate a chair's appointment before the term expires upon recommendation of the dean who consults with the assembled voting faculty of the department before making that recommendation. A chair's appointment is terminated only for good cause shown and the chair is entitled to a specification of the reasons. The chair has the right to appear in person before the Advisory Committee to present his or her perspective on the situation. In exceptional cases requiring immediate action, the chancellor may suspend a chair's appointment pending the dean's consultation with the departmental faculty.

(b) Department chairs have the following duties, which are performed in consultation with the voting faculty of the department:

1. To administer the departmental budget;
2. To supervise and evaluate the performance of support staff assigned to the department;
3. To initiate appointments to faculty positions, to initiate recommendations for reappointment and promotion of faculty members, and to recommend adjustments in faculty salaries;
4. To formulate and implement educational policies;
5. To maintain instructional facilities, including library resources; and
6. To report annually to the dean on the work and activities of the department.

§ 6-4. School and departmental faculty meetings. The school or department holds regular faculty meetings at least once in each semester. The dean or chair may call special meetings and must do so upon request of one-half of the voting faculty of the school or department. The dean or chair presides at all meetings. The faculty elects a secretary who keeps an accurate record of the proceedings. Members of the school or departmental faculty who are members of the voting faculty as defined in Section 1-4 of the Faculty

Code are eligible to vote in faculty meetings, except that voting privileges with respect to faculty appointments, reappointments, and promotions are limited to members holding tenured or probationary-term appointments.

ARTICLE 7 THE GENERAL COLLEGE

§ 7-1. **The General College.** The General College comprises first and second year work in the University. It is administered by the dean of the College of Arts and Sciences and certifies students for advancement to an undergraduate degree program in the College or one of the professional schools.

ARTICLE 8 THE COLLEGE OF ARTS AND SCIENCES

§ 8-1. **Divisions of the College of Arts and Sciences.** (a) The College of Arts and Sciences is organized into the Divisions of Fine Arts, Humanities, Natural Sciences and Mathematics, and Social and Behavioral Sciences. These Divisions comprise the departments and curricula listed below:

1. *Fine Arts:* Art, Dramatic Art, and Music;
2. *Humanities:* American Studies, Classics, Communication Studies, English and Comparative Literature, Germanic Languages, Linguistics, Philosophy, Religious Studies, Romance Languages, Slavic Languages and Literatures, and Women's Studies;
3. *Natural Sciences and Mathematics:* Applied and Materials Sciences, Biology, Chemistry, Computer Science, Exercise and Sport Science, Geological Sciences, Marine Sciences, Mathematics, Physics and Astronomy, Psychology, and Statistics and Operations Research;
4. *Social and Behavioral Sciences:* Aerospace Studies, African and Afro-American Studies, Anthropology, Asian Studies, City and Regional Planning, Economics, Geography, History, Military Science, Naval Science, Political Science, Public Policy, and Sociology.

The secretary of the faculty assigns to the appropriate division any department or curriculum not specified above.

(b) Members of departmental faculties have voting privileges in only one division, but may have advisory privileges in other divisions in which their departments have special interests. Thus, those from Art, Dramatic Art, History, and Music have advisory privileges in the Humanities; those from Philosophy in the Natural Sciences and Mathematics and Social and Behavioral Sciences; and those from Psychology in the Social and Behavioral Sciences.

(c) Faculty members who have no departmental affiliation have voting privileges in the division to which they have been assigned by the secretary of the faculty.

§ 8-2. Faculty of the College of Arts and Sciences. All members of the General Faculty holding appointments in departments and curricula within the College of Arts and Sciences are members of the Arts and Sciences Faculty.

§ 8-3. Arts and Sciences Advisory Committee. The Arts and Sciences Advisory Committee consists of the chairs of the divisions specified in Section 8-1, above. The dean of the college of arts and sciences consults the committee on:

1. Appointments, reappointments, and promotions that have the effect of conferring permanent tenure;
2. Promotions to a higher rank of persons holding permanent tenure at the rank of associate professor or assistant professor; and
3. Appointments to distinguished professorships.

§ 8-4. Divisional faculties. (a) The faculty of each Arts and Sciences Division is composed of the faculty members of its component departments. Each Division has a chair and such other officers as its by-laws specify. The chair and other officers are elected by members of the voting faculty holding primary appointments in departments and curricula assigned to the Division. Each Division, in consultation with the dean of the College of Arts and Sciences, adopts appropriate rules and regulations governing its functions and procedures, including procedures for electing its officers.

(b) Each division, in cooperation with the dean of the College of Arts and Sciences, concerns itself with the instructional programs of the units within its purview.

ARTICLE 9 THE GRADUATE SCHOOL

§ 9-1. The graduate faculty. The graduate faculty comprises all members of the faculty holding the ranks of assistant professor, associate professor, or professor, and other qualified members of the General Faculty who have been approved for membership in the graduate faculty pursuant to policies and procedures adopted by the Administrative Board of the Graduate School.

ARTICLE 10 THE SUMMER SCHOOL

§ 10-1. The Summer School. The Summer School in a curricular sense is the third term of the University's academic program. The Summer School has a special budget.

§ 10-2. Dean and Administrative Board of the Summer School. The Summer School is administered by a dean and an administrative board. The dean and the board are authorized to select and appoint the Summer School staff, allocate funds, and determine educational policies. The Administrative Board of the Summer School is composed of the dean, as chair, the director of continuing education, the dean of the College of Arts and

Sciences, two deans or their representatives from the professional schools in Academic Affairs, who serve three-year terms, and at least four at-large members. The at-large members are appointed by the chancellor, and are selected so that the Divisions of Fine Arts, Humanities, Natural Sciences and Mathematics, and Social and Behavioral Sciences are represented.

§ 10-3. Salary payments for Summer School instructional services. In the calculation of salary payments for Summer School instructional services, the scale should be equivalent to that in effect during the regular session.

§ 10-4. Summer School standards of instruction and teaching load. The standards of instruction and teaching load for Summer School should be equal to those observed in the regular session.

ARTICLE 11

RECORDS, REGISTRATION, AND UNDERGRADUATE ADMISSIONS

§ 11-1. Director of undergraduate admissions and university registrar. The director of undergraduate admissions and the university registrar are appointed by the chancellor, after consultation with the Advisory Committee.

§ 11-2. Duties of the director of undergraduate admissions. The director of undergraduate admissions (i) conducts preliminary negotiations with all applicants seeking admission to the undergraduate schools and colleges; (ii) evaluates all high school and college transcripts presented by the applicants for admission to the undergraduate schools and colleges; (iii) administers the faculty regulations relating to the initial admission to the undergraduate schools and colleges; and (iv) renders such assistance to the deans of the graduate and professional schools as they may request in connection with the admission of students to those schools.

§ 11-3. Duties of the university registrar. The university registrar (i) keeps the academic records of all students registered in the University and issues official transcripts and reports of such records; (ii) conducts the registration of all students in the University; (iii) prepares and publishes the class and examination schedules; and (iv) administers the faculty regulations relating to the removal of academic deficiencies incurred in this University and to compliance with probation and readmission requirements.

§ 11-4. Office of Undergraduate Admissions. Admission of undergraduate students to colleges or schools to pursue programs leading to a baccalaureate degree is the responsibility of the Office of Undergraduate Admissions. That Office applies policies and procedures which, not inconsistent with policies adopted by the Board of Trustees and applicable faculty legislation, are approved by the Advisory Committee on Undergraduate Admissions.

§ 11-5. Attendance at meetings of administrative boards. The director of undergraduate admissions and the university registrar may attend the meetings of the administrative boards, in an ex officio, non-voting capacity.

ARTICLE12
ADMINISTRATIVE BOARD OF THE LIBRARY

§12-1. Administrative Board of the Library; composition. (a) There is an Administrative Board of the Library composed of twenty-two members. Fourteen members are elected by and from the following electoral divisions:

1. The Division of Fine Arts of the College of Arts and Sciences—one member.
2. The Division of the Humanities of the College of Arts and Sciences—three members.
3. The Division of the Social and Behavioral Sciences of the College of Arts and Sciences—three members.
4. The Division of Natural Sciences and Mathematics—three members.
5. The School of Journalism and Mass Communication, the Kenan-Flagler Business School, the School of Education, the School of Law, the School of Information and Library Science, the School of Social Work, and the School of Government—three members.
6. The Academic Affairs Libraries—one member.

(b) The chair of the faculty appoints seven members of the Administrative Board of the Library, as follows:

1. two members from the Division of Health Affairs.
2. two members from the faculty at large
3. one undergraduate student, on recommendation of the president of the student body.
4. two graduate students, on recommendation of the president of the Graduate and Professional Student Federation.

(c) The University librarian is a member ex officio.

§12-2. Administrative Board of the Library; election and terms of members; meetings. Elected members of the board are nominated and elected by the process employed for the Faculty Council. It is preferable that no more than one elected member be from any single school or department. Student members of the board serve one-year terms. All other appointed and elected members serve three-year terms. No elected or appointed member serves more than two consecutive terms.

The board elects a chair from among its members annually. The board meets at least six times each year upon the call of the chair or of the University librarian.

§12.3. Administrative Board of the Library; duties. Subject to the power of the General Faculty and the Faculty Council, the Administrative Board:

1. Advises the University librarian on the administration of the University library system;
2. Formulates, together with the University librarian, the basic policies governing the acquisition of library materials and the use of such materials;
3. Allocates, with the advice of the University librarian, the book funds which are not specifically designated;
4. Submits to the chancellor, through the University librarian, its advice on the establishment or discontinuance of library service units outside of the general library building;
5. Reviews the University librarians budget request; and
6. Makes an annual report to the Faculty Council.

ARTICLE 6
THE SCHOOLS AND COLLEGES

§ 6-1. Nomination and appointment of Academic deans of Schools and Colleges.

(a) The chief administrative academic officer of each school or college shall be a dean. Nomination for appointment or reappointment to this office shall be made by the chancellor after he or she has received the advice of the faculty or faculties concerned, either directly or through delegates designated by him or her for the purpose, and after consultation with the Advisory Committee. The term of office for a dean shall be five years, and deans may succeed themselves. The chancellor appoints deans for indefinite terms in consultation with the faculty concerned. A dean is formally evaluated for continuation in office not less frequently than once in every five years.

~~§ 6-2. Duties of a dean.~~ (b) The duties of a dean shall be include the following:

1. To initiate and implement educational programs and policies in cooperation with the administrative boards, the divisions, and the chairs of the respective departments of the school or college in consultation with the faculty;
2. To administer, with the advice of an administrative board, all curricular and degree programs, all regulations governing academic standards, and such other special functions as may be delegated to the school or college;
3. To convene the faculty, or a duly established body representative of the faculty, at least once each semester the administrative board of the school or college for the purpose of acting on matters that must be put before the Faculty Council, approving or rejecting new courses; clarifying and interpreting rules and regulations; planning for the initiation of changes in educational policies and practices; establishing or revising personnel policies; establishing or revising criteria for faculty appointments, promotions, and tenure; and transacting any other business that may be delegated to it requires action by or consultation with the faculty;
4. To call and preside over meetings of the faculty of the school or college;
5. ~~To consult the assembled faculty of the school at least twice per year on all matters which must be put before the Faculty Council and on questions of educational policy, personnel policy, curriculum, and planning for the school;~~
6. ~~To recommend, after consultation with the faculty of the department concerned, the appointment or reappointment of all chairs of departments in the school or college;~~
- 7.5. To advise his or her administrative superior on any matter affecting the school or the University;
- 7.6. ~~The deans of the professional schools shall make recommendations for appointments and promotions to the provost, following as far as possible the procedure provided for departments. To make recommendations for faculty appointments, promotions, and tenure and for faculty salary adjustments;~~
7. To supervise and evaluate the performance of support staff assigned to the school or college;

9-8. To prepare and transmit to the chancellor an annual administrative budget and an annual report of the school or college; and

10-9. To prepare materials concerning the school or college for the university catalogs.

§ 6-32. Administrative boards; composition and terms. (a) Each school or college shall have an administrative board representative of its various interests, the members of which shall be appointed by the chancellor upon recommendation of the dean or director of the school or college concerned. The majority, but not all, of the membership of a board shall be appointed from the faculty of the particular school or college. The chancellor shall be an ex officio non-voting member of all administrative boards. The College of Arts and Sciences, the General College, the Graduate School, and the Summer School each has an administrative board appointed by the chancellor upon recommendation of the dean. Professional schools also have administrative boards, unless the chancellor finds that one is not needed after consulting the dean and faculty of the school. If a professional school does not have an administrative board, the duties described in subsection (b), below, are performed by the faculty as a whole or by a duly established body representative of the faculty.

(b) Except as otherwise specified in this Code, the majority of the members of an administrative board are members of the faculty of the school or unit concerned. The term of office for members of administrative boards shall be three years. Each board shall adopt a rotation plan for appointments. Terms are staggered so that approximately the same number of terms expires each year. Members may be reappointed to one additional successive term. A member who has served two successive terms is not eligible for immediate reappointment.

§ 6-4. Administrative boards; duties. (b) Subject to the powers of the faculty of the school or college concerned and of the Faculty Council, administrative boards shall have the following duties:

1. To formulate, together with the dean or director, educational policies;
2. To advise the dean or director in handling administrative matters;
3. To review and approve new programs and curricula;
4. To examine and pass finally on all new courses proposed to the particular school or college; and
5. To perform such other duties as may be delegated to them by the dean or director.

§ 6-53. Department chairs. (a) In the College of Arts and Sciences and professional schools organized into departments, the academic head of each department is the department chair. Chairs are appointed by the chancellor for terms of three to five years on recommendation of the dean who consults with the departmental faculty in identifying nominees for department chair.

The chancellor may terminate a chair's appointment before the term expires upon recommendation of the dean who consults with the assembled voting faculty of the department before making that recommendation. A chair's appointment is terminated only for good cause shown and the chair is entitled to a specification of the reasons. The chair has the right to appear in person before the Advisory Committee to present his or her perspective on the situation. In exceptional cases requiring immediate action, the chancellor may suspend a chair's appointment pending the dean's consultation with the departmental faculty.

(b) Department chairs have the following duties, which are performed in consultation with the voting faculty of the department:

1. To administer the departmental budget;
2. To supervise and evaluate the performance of support staff assigned to the department;
3. To initiate appointments to faculty positions, to initiate recommendations for reappointment and promotion of faculty members, and to recommend adjustments in faculty salaries;
4. To formulate and implement educational policies;
5. To maintain instructional facilities, including library resources; and
6. To report annually to the dean on the work and activities of the department.

§ 6-4. School and departmental faculty meetings. The school or department holds regular faculty meetings at least once in each semester. The dean or chair may call special meetings and must do so upon request of one-half of the voting faculty of the school or department. The dean or chair presides at all meetings. The faculty elects a secretary who keeps an accurate record of the proceedings. Members of the school or departmental faculty who are members of the voting faculty as defined in Section 1-4 of the Faculty Code are eligible to vote in faculty meetings, except that voting privileges with respect to faculty appointments, reappointments, and promotions are limited to members holding tenured or probationary-term appointments.

ARTICLE 7 THE GENERAL COLLEGE

§ 7-1. The General College. ~~(a)~~ The General College comprises the ~~freshman and sophomore~~ first and second year work in the University. It is administered by the dean of the College of Arts and Sciences and certifies students for advancement to an undergraduate degree program in the College or one of the professional schools.

~~(b) It is administered by the dean of the General College and an administrative board. The advisers of the General College form a special committee of the faculty which consults with the administrative board and reports to it.~~

~~(c) The General College formulates programs of study covering the basic and liberal subjects which constitute the foundations of general education on the college level, and~~

which prepare the student for later specialized and professional training. It certifies when a student is eligible to advance into the appropriate upper college.

(d) The curricula of the General College are administered through the dean by a group of advisers who direct the students' choices of studies on the basis of data collected by the University concerning the experience, interests, and aptitudes of each student.

~~§ 7.2. General College faculty. There shall be a General College Faculty composed of its instructional staff which shall assist the dean of the General College in the origination and development of the General College program and policy.~~

~~§ 7.3. Advisory powers of the dean of the General College. The dean of the General College shall be consulted in the appointment and promotion of members of the General College faculty.~~

ARTICLE 8 THE COLLEGE OF ARTS AND SCIENCES

~~§ 8-1. Divisions of the College of Arts and Sciences. (a) The College of Arts and Sciences shall be composed of is organized into the Divisions of Fine Arts, the Humanities, the Basic and Applied Natural Sciences and Mathematics, and the Social and Behavioral Sciences, and they in turn shall include the departments and curricula listed below: These Divisions comprise the departments and curricula listed below:~~

1. *Fine Arts*: Art, Dramatic Art, and Music;
2. *Humanities*: Asian Studies, American Studies, Classics, Communication Studies, Comparative Literature, English and Comparative Literature, Germanic Languages, Linguistics, Philosophy, Religious Studies, Romance Languages, and Slavic Languages and Literatures, and Women's Studies;
3. ~~Basic and Applied Natural Sciences and Mathematics~~: Applied and Materials Sciences, Biology, Chemistry, Computer Science, Exercise and Sport Science, Geology, Geological Sciences, Marine Sciences, Mathematics, Operations Research, Physics and Astronomy, Psychology, and Statistics and Operations Research;
4. *Social and Behavioral Sciences*: Aerospace Studies, African and African Afro-American Studies, Anthropology, Asian Studies, City and Regional Planning, Economics, Geography, History, Leisure Studies and Recreation Administration, Military Science, Naval Science, Exercise and Sport Science, Political Science, Public Policy Analysis, and Sociology, and Womens Studies.

The secretary of the faculty shall assigns to the appropriate division any department or curriculum not specified above.

(b) Members of departmental faculties who offer courses for credit in the College of Arts and Sciences shall have voting privileges in only one division, but may have

advisory privileges in other divisions in which their departments have special interests. Thus, those from Art, Dramatic Art, History, and Music, and Radio, Television and Motion Pictures shall have advisory privileges in the Humanities; those from Philosophy in the Natural Sciences and Mathematics and Social and Behavioral Sciences; and those from Psychology in the Social and Behavioral Sciences.

(c) Faculty members who have no departmental affiliation shall have voting privileges in the division to which they have been assigned by the secretary of the faculty.

§ 8-2. Faculty of the College of Arts and Sciences. All members of the General Faculty holding appointments in departments and curricula within the College of Arts and Sciences are members of the Arts and Sciences Faculty.

~~§ 8-3. Duties of the dean of the College of Arts and Sciences. The dean of the College of Arts and Sciences shall:~~

~~1. Review and transmit to the provost recommendations received from the chairs of departments in the College of Arts and Sciences for appointments, promotions, and salary increases of members of the departments. Competence in teaching shall be an essential prerequisite in such appointments;~~

~~1. Receive budget requests from the chairs of the departments and, after consultation with his or her Advisory Committee and with the chairs of departments whose budget requests require strengthening or other modification, shall prepare and transmit to the provost the budget for the College. Budgetary matters will always and regularly be matters for consultation and negotiation between the dean and the chairs of departments; and the chairs, in this as in other areas, have the right of appeal to the provost and to the chancellor; and~~

~~2. Consult the Arts and Sciences Faculty on all matters which must be put before the Faculty Council, and on questions of educational policy, curriculum, and planning for the College, assembling the Faculty at least twice a year for this purpose.~~

§ 8-4. Arts and Sciences Advisory Committee. The Arts and Sciences Advisory Committee consists of the dean of the general college, the dean of the graduate school, and the chairs of the divisions of fine arts, humanities, basic and applied natural sciences, and social sciences specified in Section 8-1, above. The dean of the college of arts and sciences consults the committee on shall consult the committee in the development of policies and programs for the College, and it shall serve as a board of liaison among the four University entities concerned with the liberal arts.

1. Appointments, reappointments, and promotions that have the effect of conferring permanent tenure;

2. Promotions to a higher rank of persons holding permanent tenure at the rank of associate professor or assistant professor; and

3. Appointments to distinguished professorships ; and

4. The development of policies and programs for the College.

§ 8-54. Divisional faculties. (a) The faculty of each Arts and Sciences Division shall be is composed of the faculty members of its component departments. Each Division shall ~~have~~ has a chair and such other officers as its by-laws specify. The chair and other officers shall ~~be~~ are elected by members of the voting faculty holding primary appointments in departments and curricula assigned to the Division. Each Division, in consultation with the dean of the College of Arts and Sciences, shall adopt appropriate rules and regulations governing its functions and procedures, including procedures for electing its officers.

(b) Each division, ~~within its area and~~ in cooperation with the dean of the College of Arts and Sciences, shall concern itself with the courses and curricula, shall originate and develops educational objectives and shall implements these policies the instructional programs of the units within its purview. ~~In addition, they shall serve in an advisory capacity, upon request or upon their own initiative, to the respective departments and to the dean of the College of Arts and Sciences in matters involving budgetary, personnel, and instructional problems.~~

~~[Amended January 17, 2003. Amended February 11, 2005 to delete a reference to the Committee on Instructional Personnel.]~~

§ 8-6. Appointment of department chairs. (a) There shall be a chair of each department in the College of Arts and Sciences, who shall serve as the administrative officer of the department. The term of office of the chair shall be five years, and chairs may succeed themselves.

(b) The appointment of a chair may be terminated by the chancellor prior to the expiration of a current term of appointment, upon recommendation of the dean of the College of Arts and Sciences and after consultation with the Advisory Committee, when the termination is deemed by the chancellor to be in the best interests of the University. The dean, in considering whether a chair's appointment should be terminated, shall consult with the faculty members of the department. When the dean recommends the removal of a chair, he or she shall inform the chair of the action and the reasons for it. The chair shall have the right to appear in person before the Advisory Committee to present his or her perspective on the situation. In exceptional circumstances requiring immediate termination, the chancellor, upon the recommendation of the dean of the College of Arts and Sciences, may suspend a chair's appointment pending the deans consultation with the departmental faculty and the chancellors consultation with the Advisory Committee.

(c) A chair shall be appointed or reappointed by the chancellor, after consultation with members above the rank of instructor on the staff of the department concerned, and with the advice of the Advisory Committee. ~~[Amended February 11, 2005 to delete a reference to the Committee on Instructional Personnel.]~~

~~§ 8-7. Duties of department chairs. The chair, after consultation with the voting faculty of the department (as defined in 1-4 of the Faculty Code) shall:~~

- ~~1. prepare and transmit the departmental budget;~~
- ~~1. formulate and administer departmental personnel policies, including recommendations for appointments, increases, and promotions, provided that in making such recommendations, consultation shall be required only with the assembled full professors;~~
- ~~2. prepare programs of course offerings and schedule the duties of the departmental staff;~~
- ~~3. formulate and implement educational policies;~~
- ~~4. maintain instructional facilities, including library resources; and~~
- ~~5. prepare and transmit annually to the dean of the College of Arts and Sciences a report of the work and activities of his or her department for the preceding year.~~

~~§ 8-8. Departmental faculty meetings. The department shall hold regular meetings at least once every three months. Special meetings may be called by the chair. He or she shall call a special meeting upon the request of one half of the voting members of the department. The chair shall preside at all meetings. A secretary of the departmental faculty shall be elected by the department and shall keep an accurate record of its proceedings. Those members of the department who are members of the voting faculty as defined in 1-4 of the Faculty Code shall vote in departmental meetings or on departmental matters, except that voting privileges with respect to matters affecting faculty appointments, reappointments, and promotions shall be limited to members holding tenured or probationary term appointments.~~

ARTICLE 9 THE GRADUATE SCHOOL

~~§ 9-1. The graduate faculty. There shall be a graduate faculty approved by the Administrative Board of the Graduate School which shall assist the dean in the origination and development of graduate programs and policies. It shall meet at least once each year. The graduate faculty comprises all members of the faculty holding the ranks of assistant professor, associate professor, or professor, and other qualified members of the General Faculty who have been approved for membership in the graduate faculty pursuant to policies and procedures adopted by the Administrative Board of the Graduate School.~~

~~§ 9-2. Appointment and promotion of graduate faculty. The dean of the Graduate School shall be consulted in the appointment and promotion of members of departments whose duties will include graduate teaching. Competence in teaching, in directing research, and in productive scholarship shall be essential prerequisites in such appointments.~~

ARTICLE 10 THE SUMMER SCHOOL

§ 10-1. The Summer School. The Summer School in a curricular sense is a ~~recognized part of the third term of the University's academic program.~~ The Summer School has, ~~and should have,~~ a special budget.

§ 10-2. Dean and Administrative Board of the Summer School. The Summer School ~~shall be is~~ administered by a dean and an administrative board. The dean and the board ~~shall, with reference to the summer session, be~~ are authorized to select and appoint the Summer School staff, allocate funds, and determine educational policies. The Administrative Board of the Summer School ~~shall be is~~ composed of the dean, as chair, the director of continuing education, the dean of the College of Arts and Sciences, two deans or their representatives from the ~~six~~ professional schools in Academic Affairs, who shall serve three-year terms, and at least four ~~other~~ ~~members~~ ~~at large~~ members. ~~The few members last mentioned, and such others as may be added, at large members shall be~~ are appointed by the chancellor, and ~~should be~~ are selected so that the Divisions of Fine Arts, Humanities, ~~Basic and Applied~~ Natural Sciences and Mathematics, and Social and Behavioral Sciences are represented.

§ 10-3. Salary payments for Summer School instructional services. ~~The principle is hereby affirmed that in-~~ In the calculation of salary payments for Summer School instructional services, the scale should be equivalent to that in effect during the regular session.

§ 10-4. Summer School standards of instruction and teaching load. ~~The principle is hereby affirmed that the-~~ The standards of instruction and teaching load for Summer School should be equal to those observed in the regular session. ~~Employment of a given faculty member in more than one summer term or its equivalent should be discouraged.~~

ARTICLE 11

RECORDS, REGISTRATION, AND UNDERGRADUATE ADMISSIONS

§ 11-1. Director of undergraduate admissions and university registrar. The director of undergraduate admissions and the university registrar ~~shall be~~ are appointed by the chancellor, after consultation with the Advisory Committee.

§ 11-2. Duties of the director of undergraduate admissions. The director of undergraduate admissions ~~shall~~ (i) conducts preliminary negotiations with all applicants seeking admission to the undergraduate schools and colleges; (ii) evaluates all high school and college transcripts presented by the applicants for admission to the undergraduate schools and colleges; (iii) administers the faculty regulations relating to the initial admission to the undergraduate schools and colleges; and (iv) renders such assistance to the deans of the graduate and professional schools as they may request in connection with the admission of students to those schools.

§ 11-3. Duties of the university registrar. The university registrar shall (i) keep the academic records of all students registered in the University and issues official transcripts and reports of such records; (ii) conducts the registration of all students in the University; (iii) prepares and publishes the class and examination schedules; and (iv) administers the faculty regulations relating to the removal of academic deficiencies incurred in this University and to compliance with probation and readmission requirements.

§ 11-4. Office of Undergraduate Admissions. Admission of undergraduate students to colleges or schools to pursue programs leading to a baccalaureate degree shall be the responsibility of the Office of Undergraduate Admissions. That Office shall apply policies and procedures which, not inconsistent with policies adopted by the Board of Trustees and applicable faculty legislation, are approved by the Advisory Committee on Undergraduate Admissions.

§ 11-5. Attendance at meetings of administrative boards. The director of undergraduate admissions and the university registrar may attend the meetings of the administrative boards, in an ex officio, non-voting capacity.

ARTICLE 12

ADMINISTRATIVE BOARD OF STUDENT AFFAIRS

~~§ 12-1. Administrative Board of Student Affairs. (a) There shall be an Administrative Board of Student Affairs composed of six members of the faculty to be appointed by the chancellor. The vice chancellor and dean of Student Affairs shall preside over the meetings of the board and shall have the casting vote.~~

~~(b) The term of office for members of the board shall be three years. One third of its membership shall be replaced annually.~~

~~§ 12-2. Duties of the Administrative Board of Student Affairs. Subject to the powers of the General Faculty and the Faculty Council, the Administrative Board shall:~~

- ~~1. Formulate, together with the vice chancellor, student welfare policies;~~
- ~~2. Advise the vice chancellor in handling administrative matters; and~~
- ~~3. Perform such other duties as may be delegated to it by the vice chancellor.~~

ARTICLE 13-12

ADMINISTRATIVE BOARD OF THE LIBRARY

§ 13-1 12-1. Administrative Board of the Library; composition. (a) There ~~shall be~~ is an administrative Board of the Library composed of twenty-two members. Fourteen members shall be are elected by and from the following electoral divisions:

1. The Division of Fine Arts of the College of Arts and Sciences—one member.

2. The Division of the Humanities of the College of Arts and Sciences—three members.
 3. The Division of the Social and Behavioral Sciences of the College of Arts and Sciences—three members.
 4. The Division of Natural Sciences and Mathematics—three members.
 5. The School of Journalism and Mass Communication, the Kenan-Flagler Business School, the School of Education, the School of Law, the School of Information and Library Science, the School of Social Work, and the School of Government—three members.
 6. The Academic Affairs Libraries—one member.
- (b) The chair of the faculty ~~shall~~appoints ~~six~~ seven members of the Administrative Board of the Library, as follows:
1. ~~one~~ two members from the Division of Health Affairs.
 2. two members from the faculty at large
 3. one undergraduate student, on recommendation of the president of the student body.
 4. two graduate students, on recommendation of the president of the Graduate and Professional Student Federation.
- (c) The University librarian ~~and the dean of the Graduate School~~ shall be is a members ex officio.

§ 13-2_12-2. Administrative Board of the Library; election and terms of members; meetings. Elected members of the board shall be are nominated and elected by the process employed for the Faculty Council. It is preferable that no more than one elected member be from any single school or department. Student members of the board ~~shall~~ serve one-year terms. All other appointed and elected members ~~shall~~ serve three-year terms. No elected or appointed member ~~shall~~ serves more than two consecutive terms.

The board ~~shall~~elects a chair from among its members annually. The board ~~shall~~ meets at least six times each year upon the call of the chair or of the University librarian.

§ 13-3 12.3. Administrative Board of the Library; duties. Subject to the power of the General Faculty and the Faculty Council, the Administrative Board ~~shall~~:

1. Advises the University librarian on the administration of the University library system;

2. Formulates, together with the University librarian, the basic policies governing the acquisition of library materials and the use of such materials;
3. Allocates, with the advice of the University librarian, the book funds which are not specifically designated;
4. Submits to the chancellor, through the University librarian, its advice on the establishment or discontinuance of library service units outside of the general library building;
5. Reviews the University librarians budget request; and
6. Makes an annual report to the Faculty Council.

COMMENTARY ON PROPOSED REVISION OF FACULTY CODE ARTICLE 6-13
JANUARY 19, 2007

ARTICLE 6: THE SCHOOLS AND COLLEGES revises provisions of the Faculty Code on the appointment and duties of deans and administrative boards, and extends provisions on department chairs and faculty meetings to units across the university:

§6-1(a) replaces set terms of office for deans with the procedure of making appointments for indefinite terms while requiring formal evaluation at least once in every five years.

§6-1(b)1-3 removes references to the role of administrative boards, which are covered in §6-2(b).

§6-1(b)4 retains the provision for calling and presiding over meetings of the faculty, while proposing removal of the existing section (§6-2.5 in the present code) that provides for assembling the faculty of the school at least twice per year for consultation.

Existing §6-2.6, on recommendation of chairs, is removed, as covered by proposed §6-3(a).

Existing §6-2.7 is reworded and expanded to include additional personnel recommendations.

§6-2 clarifies, with minimal change, the composition, terms, and duties of administrative boards. The revision also makes the use of administrative boards optional in the professional schools.

§6-3 defines the appointment and duties of department chairs, following provisions outlined in §8-6 and §8-7 of the existing Code. Applies principles and procedures that are presently limited to the College of Arts and Sciences to all colleges and schools that are organized into departments.

§6-4 provides for regular and special faculty meetings, following provisions outlined in §8-8 of the existing Code. Applies principles and procedures that are limited to the College of Arts and Sciences in the present Code to all colleges and schools that are organized into departments.

ARTICLE 7: THE GENERAL COLLEGE removes provisions of the Code to bring it into conformity with present practice.

ARTICLE 8: THE COLLEGE OF ARTS AND SCIENCES clarifies and updates the divisional structure of the College, while removing sections dealing with duties of the dean, department chairs, and faculty meetings to be covered in §6-1(b), §6-3, and §6-4:

§8-1(a) updates the existing divisional structure of the college.

Existing §8-3 is removed, to be covered under §6-1(b).

§8-3 defines the membership and responsibilities of the Arts and Sciences Advisory Committee; removes the dean of the Graduate School from membership.

§8-4 conforms divisional faculties to present practice.

Present §8-6, §8-7, and §8-8 are removed, to be covered in §6-3 and §6-4.

ARTICLE 9: THE GRADUATE SCHOOL clarifies the membership of the graduate faculty and duties of the dean:

§9-1 more clearly defines membership in the graduate faculty.

Existing §9-2, which requires consultation of the dean of the Graduate School on appointment and promotion of graduate faculty, is removed.

ARTICLE 10: THE SUMMER SCHOOL provides updating and minimal changes.

ARTICLE 11: RECORDS, REGISTRATION, AND UNDERGRADUATE ADMISSIONS remains as is, with changes for style only.

Existing **ARTICLE 12: ADMINISTRATIVE BOARD OF STUDENT AFFAIRS** is deleted since the Board is defunct, having not met for many years.

ARTICLE 12: ADMINISTRATIVE BOARD OF THE LIBRARY proposes minor changes:

§12-1(a)⁴ provides board membership from the Division of Natural Sciences and Mathematics, inadvertently omitted from the existing Code.

§12-1(b) increases the appointed membership of the Administrative Board from six to seven, with §12(b)1 providing for two members from the Division of Health Affairs, to allow more faculty representation from that Division.

MEMORANDUM

TO: Dr. Joseph Templeton, Chair of the Faculty Council

FROM: Robert Adler, Chair, Committee on Student Conduct
Jonathan Sauls, Asst. Dean of Students/Judicial Programs Officer

RE: Proposed Amendments to the *Instrument of Student Judicial Governance*

DATE: November 6, 2006

On behalf of both the 2005-06 and 2006-07 Committees on Student Conduct, we are submitting for consideration by the Faculty Council proposed revisions, formatted as Faculty Council Resolutions, to the *Instrument of Student Judicial Governance*. These amendments are for the purpose of establishing a separate Honor System for graduate students at the UNC Kenan-Flagler Business School. This memorandum summarizes the proposed amendments and the reasons for the planned changes.

Amendments to the Instrument of Student Judicial Governance

1. Revise Section V.A.2.b.i to authorize establishment of an Honor System for graduate students at the UNC Kenan-Flagler Business School.

Rationale: Section V.A.2.b.ii. of the *Instrument of Student Judicial Governance* expressly authorizes the “[t]he student government agencies and academic authorities of other professional schools” to request creation and operation of “a judicial system responsible for operation of the Honor System as it applies to students enrolled in specified post-baccalaureate programs.” In accordance with the requirements of this section, the Kenan-Flagler Business School has proposed operation of a judicial system that would be applicable to graduate students enrolled in MBA, MAC, and Ph.D. (Business) programs.

Currently, Honor Court cases involving business school students enrolled in these programs are handled by the Graduate Student Honor System. However, it is the belief of the student government and academic authorities in the business school that cases involving graduate business students would be more effectively and consistently resolved in a student judicial system operated by students from those programs, comparable to the systems operated by the Schools of Law, Medicine, Dentistry, and Pharmacy. The Committee on Student Conduct has unanimously endorsed the creation of a graduate business Honor System and has noted the extensive commitment of the students, faculty, and administration of the Kenan-Flagler Business School to the successful operation of a student judicial system. Subject to and in anticipation of approval by the Faculty Council, Student Congress, and the Chancellor, graduate students in the Kenan-Flagler Business School have actively participated in Honor System training with their graduate and professional school counterparts and have selected a student attorney general and

Honor Court members. As such, the proposed Honor System is prepared to operate immediately upon approval.

Amendments to Appendix C to the Instrument of Student Judicial Governance

1. Revise Section C.4. to reflect establishment of an Honor System for graduate students at the UNC Kenan-Flagler Business School.

Rationale: Upon approval of the preceding amendment to the *Instrument of Student Judicial Governance*, it is appropriate to revise this section to reflect the existence of this new system.

**Proposed Changes to the Instrument of Student Judicial Governance for
creation of the UNC Kenan-Flagler Business School Graduate Program
Student Judicial System**

*- Proposals would add revise the Instrument and Appendix C to create a
graduate business school student judicial system. Changes to the existing
language are bolded and underlined.*

Changes to Instrument of Student Judicial Governance

**V.A.2.b. Honor Systems for Graduate Students Enrolled in Designated Professional
School Programs.**

- i. The student government agencies of the Schools of Dentistry, Law, Pharmacy, **Business**, and Medicine shall operate their own courts and devise their own judicial structures. The honor systems of the respective professional schools shall be responsible for charges against students enrolled in their respective programs for the degree of DDS, JD, Pharm.D., **MBA**, **MAC**, **PhD (Business only)** or MD. Except as provided in Appendix C, all other sections of this Instrument shall apply.

Changes to Appendix C of the Instrument of Student Judicial Governance

C. Authority of the Honor Court. A hearing on charges that a student or students violated the Honor Code shall be held by the court with the authority granted under the Instrument of Student Judicial Governance over the matter of a University Hearings Board as provided below.

4. **Professional School Courts.** The Professional School Courts shall have authority to hear all matters concerning alleged violations of the Honor Code by students who are enrolled in the Schools of Dentistry, Law, Medicine, **Business** and Pharmacy as candidates for a degree of DDS, JD, MD, **MBA**, **MAC**, **PhD (Business only)** or Pharm.D, except as specified in section C.5 of Appendix C (relating to cases referred to the University Hearings Board).

Resolution 2007-1

Amending the Instrument of Student Judicial Governance

WHEREAS, the Instrument of Student Judicial Governance states in Sections VII.B.1. that:

"Amendments to this *Instrument* will become effective when approved by the Student Congress, the Faculty Council, and the Chancellor."

and;

WHEREAS the Committee on Student Conduct in the exercise of its responsibilities has determined that amendment of the Instrument of Student Judicial Governance is appropriate and useful; and

WHEREAS the Committee on Student Conduct has submitted a proposed amendment to the Instrument of Student Judicial Governance to the Student Congress, the Faculty Council, and the Chancellor for consideration; and

WHEREAS the Committee on Student Conduct proposes that :

1. Section V.A.2.b.i. of the Instrument of Student Judicial Governance be revised as follows to create a graduate business student judicial system:
 - i. The student government agencies of the Schools of Dentistry, Law, Pharmacy, Business, and Medicine shall operate their own courts and devise their own judicial structures. The honor systems of the respective professional schools shall be responsible for charges against students enrolled in their respective programs for the degree of DDS, JD, Pharm.D., MBA, MAC, PhD (Business only) or MD. Except as provided in Appendix C, all other sections of this Instrument shall apply.

THEREFORE, BE IT RESOLVED:

The Faculty Council

- (1) Approves as submitted the amendment of Section V.A.2.b.i. of the Instrument of Student Judicial Governance recommended by the Committee on Student Conduct and transmitted to the Chair of the Faculty by letter dated November 6, 2006; and
- (2) Urges the Student Congress and the Chancellor to approve this amendment.

Resolution 2007-2

Amending Appendix C of the
Instrument of Student Judicial Governance

WHEREAS, the Instrument of Student Judicial Governance states in Section VII.B.2. that:

"Amendments to Appendix C may be proposed from time to time by the Committee on Student Conduct as a means of improving the operational performance of the Honor System or providing additional guidance to its meaning and interpretation. Amendments to Appendix C will become effective when approved by the Chancellor, upon the recommendation of the Committee on Student Conduct, without formal action by Student Congress and Faculty Council, provided that the Committee on Student Conduct provides Student Congress and the Faculty Council with written notice of any such proposed amendment and that Student Congress and the Faculty Council are afforded at least 30 calendar days during the academic year in which to advise the Chancellor of their views prior to any action by the Chancellor to approve or reject a proposed amendment."

and,

WHEREAS the Committee on Student Conduct in the exercise of its responsibilities has determined that amendment of Appendix C is appropriate and useful; and

WHEREAS the Committee on Student Conduct has submitted a proposed amendment to Appendix C of the Instrument of Student Judicial Governance to the Chancellor for consideration; and

WHEREAS the Committee on Student Conduct proposes that :

1. In conjunction with creation of a graduate business student judicial system, Section C.4. of Appendix C be revised in as follows:
4. **Professional School Courts.** The Professional School Courts shall have authority to hear all matters concerning alleged violations of the Honor Code by students who are enrolled in the Schools of Dentistry, Law, Medicine, Business and Pharmacy as candidates for a degree of DDS, JD, MD, MBA, MAC, PhD (Business only) or Pharm.D, except as specified in section C.5 of Appendix C (relating to cases referred to the University Hearings Board).

THEREFORE, BE IT RESOLVED:

The Faculty Council

- (1) Endorses the revision of Appendix C to the Instrument of Student Judicial Governance as recommended by the Committee on Student Conduct and transmitted to the Chair of the Faculty by letter dated November 6, 2006, and the Secretary of the Faculty is requested to advise the Chancellor to that effect.

JOURNAL OF PROCEEDINGS OF THE FACULTY COUNCIL

January 19, 2007

The Faculty Council of the University of North Carolina at Chapel Hill convened at 3:00 p.m. in the Pleasants Family Assembly Room of the Wilson Library. The following 59 members of the Council attended: Alperin, Bachenheimer, Bagnell, Balthrop, Barreau, Blocher, Boukhelifa, Cairns, Campbell, Cantwell, Chapman, Connolly, Conway, Copenhaver, Couper, Dalton, Degener, DeSaix, Dupuis, Eble, Gerber, Gilligan, Glazner, Gulledege, Hightow, Hobbs, Kamarei, Kirsch, Kramer, LeFebvre, Lesneski, Maffy-Kipp, Marshall, Matthyse, McCombs, McGrath, McIntosh, Murphy, Murray, Oatley, Peterson, Pruvost, Rustioni, Salmon, Sandelowski, Saunders, Sulik, Sweeney, Taylor, Threadgill, Tiwana, Wallace, Wask, Wegner, Weinberg, Whisnant, Wilson, Wissick and Yankaskas. The following 22 members were granted excused absences: Ammerman, Bangdiwala, Belger, Bennett, Chin, Collichio, Fisher, Hendrick, Huber, Jonas, Lastra, MacLean, Matson, Moss, Orth, Papanikolas, Peirce, Selassie, Silversmith, Strom-Gottfried, Temple, Trotman, and Wilder. The following 5 members were absent without excuse: Arnold, Booth, Ewend, Keagy, and Rosamond.

Chancellor's Remarks and Question Period

[In the absence of the Secretary of the Faculty, Prof. Joseph Ferrell, the Chair of the Faculty designated Anne Mitchell Whisnant as Recorder for this meeting.]

Chancellor James Moeser focused his remarks on Carolina North and the UNC System Expansion Budget Request that has just been submitted.

Carolina North. The Chancellor thanked Prof. Jack Evans (Business) for his effective leadership of the Carolina North planning efforts. He noted that the Carolina North Leadership Advisory Committee had completed its work in creating defining principles leading to the next phase of Carolina North planning.

Chancellor Moeser reported that he had met that morning with Chapel Hill Mayor Kevin Foy and Town Manager Roger Stancil to discuss next steps. Subject to Town Council approval, the University will cooperate in creating a working group to develop a new special zone to cover Carolina North – a process similar to that employed in previous work that created the ON14 zone that governs campus construction. The working group will collaborate with UNC and Town staff members, but will hire a consultant to do much of the legwork in creating the new zone.

2007-09 UNC System Budget Request. Chancellor Moeser termed the UNC System expansion budget request "exciting," especially for its "aggressive" approach to improving faculty salaries, which he noted that UNC System President Erskine Bowles heartily supports.

The salary request has two parts: a 4% increase pool that would be allocated to all UNC System campuses during each year in the biennium, and a pot of money keyed toward facilities at system campuses that are at the greatest distance from the 80th percentile of their respective peers. UNC-Chapel Hill has the greatest discrepancy from our peers of any campus in the system, and our portion of this money would be \$20 million on top of the 4% mentioned earlier. This would help move campus salaries toward what General Administration defines as the 80th percentile.

Chancellor Moeser noted that because of our more nuanced method of calculating salaries, UNC-Chapel Hill has a different definition of the 80th percentile than General Administration, but he stated that Carolina is pleased with how this budget proposal advances salaries much more than we have seen in recent years.

Chancellor Moeser also highlighted a new Arts and Sciences policy that makes all newly-tenured faculty eligible for a \$6,000 research fund during the five years after promotion and tenure as a key step in helping them to keep their research programs active.

Chancellor Moeser pointed out that the budget request also includes an additional \$2 million for the distinguished professors matching fund, to add to what has been done through the Carolina First

campaign, during which the University has created 193 endowed chairs, toward a goal of 200. The request asks the state to increase that fund from \$8 million to \$10 million.

The budget request also includes a major push to support research and graduate education, including \$30 million to create a new "research competitiveness fund," \$10 million to enhance research computing through support of the Renaissance Computing Institute (RENCI), and \$10.2 million to underwrite graduate student recruitment and retention in the form of 216 new graduate tuition remissions. The Board of Trustees, the Chancellor noted, is becoming more focused on graduate education as a key part of the university's mission.

Chancellor Moeser also highlighted the budget initiative that focuses on K-12 education and some critical health care and economic transformation components. He also noted that three major capital budget priorities are the remaining \$119 million for the Genomic Sciences Building, \$96 million for the Dental Sciences Building, and \$12.4 million for Carolina North.

In sum, Chancellor Moeser called this a very strong budget that reflects the needs and aspirations of this university. The 2007-09 budget process begins in the state House of Representatives and will be long and arduous. But, the Chancellor said, he believes the University has never had a better budget package to fight for in his tenure here, and he asked for faculty to stand ready to help talk about it with the General Assembly when called upon.

Prof. Deborah Barreau (Information and Library Science) asked whether the building projects included in the budget process would address the growth of the student population. Chancellor Moeser said that these buildings do address growth; there is a six-year list of new construction that goes further than the projects he mentioned previously. Provost Gray-Little added that if we stay on the expected trajectory both for building and student growth, all will be well, but if either building or student growth rates change, problems will develop.

Prof. Templeton thanked both Dean Linda Dykstra and Prof. Judith Wegner (Law) for moving graduate education to the forefront of the Board of Trustees' attention and reminded everyone that the budget's top priority was need-based student aid, followed by faculty salaries.

Carolina North Presentation

Prof. Evans observed that Carolina North means "expansion, innovation, and sustainability" for the University.

- *Expansion.* The main campus will soon be built out. The ability to expand is therefore important.
- *Innovation.* Innovation is important to expanding research, especially to meet the Chancellor's goal of greater research income by 2016, and Carolina North will help us do that. Also, it will improve the University's interface with the private sector through partnerships and independent private sector activities.
- *Sustainability.* The University is working with the Town to assure that Carolina North is developed at the best possible environmental level. It will be a "mixed-use academic community," containing core University activities, housing, and retail, to accommodate at least some of the needs of people who live and work there.

Prof. Evans reported that he and Prof. Ken Brown (Law), chair of the Leadership Advisory Committee, will soon deliver the committee's final report to Chancellor Moeser. He mentioned the need to create a new planning zone classification for Carolina North and observed that the overall development of the Horace Williams tract will require approvals from both Chapel Hill and Carrboro because the tract straddles the jurisdictional boundary. Evans noted that the Trustees have requested that a master plan be submitted for approval to both towns by October 2007.

In preparation for this, planning has been going on at multiple levels, including a number of supporting studies, other "critical path activities," and public participation. Evans summarized these activities:

- *The Leadership Advisory Committee*, created by the Chancellor about a year ago, whose work has been facilitated by Prof. Brown. This venue allowed the university to get community perspectives on issues such as air quality, water, energy, transportation, and building types/heights. These conversations will influence the drawing of the master plan. We are now ready to have a consulting team and planners begin thinking more concretely about the use of the land over a 50-year horizon.
- *Workshops*: Several workshops held last year helped address University and Town concerns about such matters as water, landscape, habitat, nature, open spaces, stormwater, transportation, and building types. These technical workshops have provided a planning framework to evaluate what we are doing.
- *Supporting studies*. Several supporting studies are under way, including an ecological assessment by Biohabitats, Inc., a firm located in Baltimore. The goal is to get advice on each part of the Carolina North land, noting which areas are best for development and which for conservation. There is also a transit study under way, jointly steered and funded by the University and Towns of Chapel Hill and Carrboro. A third study in early stages is a fiscal impact analysis, which will look at the direct and indirect impacts of Carolina North activities on Town budgets.
- *Parallel activities*. These are other activities whose progress affects the ability to move forward with Carolina North. For example, there is the costly remediation of the 0.25-acre chemical waste site dating from 1960s, which will be finished soon. Another is the process of relocating the Med Air hanger and related activities from the Horace Williams Airport to an addition to a hangar at Raleigh-Durham Airport that is expected to be complete by October 2008. After that, the Horace Williams Airport can be closed. Finally, there is the matter of relocating the Chapel Hill municipal operations center that has been operating on a leased site on the Carolina North property.
- *Potential initial projects*. Two projects are at the front of the Carolina North pipeline. One is First School, a joint project between the Frank Porter Graham Child Development Center and the Chapel Hill-Carrboro School Administrative Unit to create a combination instruction and research facility that would serve children ages three to eight. A second early project is the Innovation Center (formerly called a "business incubator" or "accelerator"), where individuals can explore new venture capability while drawing on shared services. These two projects could begin before approval of the master plan by the Town, through zoning regulations and approval processes already in place.
- *Centers and Institutes*. Carolina North provides an opportunity for relocating centers and institutes with intersecting intellectual interests to facilitate interactions that are now hampered by spread-out locations. RENC1 might be an early occupant. The School of Public Health and the School of Pharmacy also have research programs whose needs might be better realized at Carolina North, and there may be corporate partnerships.
- *Residential / recreational spaces*. Carolina North will also have residential space as well as some community recreational spaces.
- *Public participation*. The Leadership Advisory Committee began public conversations that must continue. As plans and design scenarios are developed, it will be important to have moments for public comment and discussion.

Prof. Evans concluded by noting that Carolina North presents a special opportunity to apply the principles of sustainability to one of the largest projects of its kind under way in the nation. Carrying this out can bring additional distinction to both the towns and the university, and the prospects are exciting.

Prof. Tom Linden (School of Journalism and Mass Communication) noted the traffic congestion that regularly occurs around 5 p.m. along Martin Luther King Boulevard/Airport Road and a recent Chapel Hill News article highlighting burgeoning development in north Chapel Hill. He asked about latest estimates of the car trips along the MLK corridor once Carolina North is built, and about the current state of mass transit planning. He suggested that the mass transit plan should be nearly complete before anyone takes occupancy at Carolina North.

Prof. Evans responded that there is no present estimate about car trips and that a transit study is just now getting under way. It is particularly important to have accurate estimates on space use, particularly the relationship between residential and office/institutional space, but those ratios have yet to be determined. Prof. Evans noted that Carolina North should be "transit oriented," but that until the studies are done, we don't know precisely what that entails.

Prof. Linden urged that full consideration be given to using the Chapel Hill to Hillsborough rail line and bike lanes to cut down on vehicular traffic.

Prof. Evans responded that the transit plan will aim to reduce reliance on single occupancy vehicles, partly by making pedestrian and bike access from outside and within as easy as possible. The rail line is more complicated and using it for passenger service may be prohibitively expensive. There may be other ways to use that corridor/right-of-way for tire-based transit, but we may be able to undertake the early years of Carolina North without resorting to that.

Prof. Richard Whisnant (Government) thanked Prof. Evans and the others involved in planning for their openness to local calls for environmental planning. He asked whether the University would consider permanent protection from development for any of the property and cited what he found to be a disturbing December report in which a University trustee had stated that the University would "never do this."

Prof. Evans noted that initial analysis had suggested that the university could build what it needed on only 25 percent of the land, and from there came the request that the rest be protected in perpetuity. The university is committed to the notion that there are portions of the other 75 percent that will not be needed within the first 50 years, and the Trustees have indicated willingness to set some of that acreage aside in perpetuity. But they want to do this based on the geophysical features of the land, not on the basis of an absolute percentage.

Prof. Andrew Reynolds (Political Science) applauded the environmental sensitivity of the plans but emphasized that there needs to be a progressive and state-of-the-art marriage of land use and protection of open community-use green spaces. He noted that that the trails in these areas contribute to the general quality of life in Chapel Hill and Carboro, which help with faculty retention.

Prof. Evans responded that the Biobehavists consulting team talked with the Friends of Bolin Creek and other trail users about how the space is now being used. Prof. Evans also noted that he and Tony Waldrop, Vice Chancellor for Research and Economic Development had asked for (and received) some one-time money to fix up trails and some recurring money to maintain the trails and do some counseling about poor trail use. These funds (an annual sum of \$100,000) will begin to be spent this spring on management of the open spaces that won't be developed. This has potential to enhance and preserve that portion of the land for public use.

Prof. Steve Bachenheimer (Microbiology) asked what Orange County, Chapel Hill, and Carboro are doing to help connect plans for environmental protection, bike lanes, and transit on the property to the rest of the community's lands, especially given the importance of Martin Luther King, Jr. Boulevard and Estes Drive to connecting Carolina North with the rest of the world.

Prof. Evans agreed that Carolina North is embedded in a larger town and county system. Although we can only influence what is within that area, we have to take connections to surrounding neighborhoods into account.

Team Cleaning Implementation Update

Jim Alty, Director of Facilities Services, introduced a new cleaning process that has been under study in Housekeeping Services during the past 18 months. He noted that some housekeepers are still nervous about the changes and said he hoped to inform faculty about the changes in the event that housekeepers talk to them about the changes.

Bill Burston, Director of Housekeeping Services, explained that the new system is called Operating System 1 (OS1). It features a systematic team-based process with a simplified cleaning method, standard ergonomic equipment, and standard "green" chemicals, and focuses on health first, then appearance. This replaces the old system of "zone cleaning," in which a single person does all cleaning tasks in a single building or floor. OS1 requires the same number of people, but much less equipment, because OS1 has specialists, each managing one type of task for a two-week period, then rotating to another specialty area. The program has been piloted in Bioinformatics and Carroll Hall. An evaluation committee concluded that OS1 resulted in cleaner buildings and better working conditions for

housekeepers and recommended campuswide implementation as long as comprehensive training was included. In converting to OS1, housekeepers must move to new buildings so as to assure that they adopt new cleaning techniques. A four-year schedule to convert the rest of the campus is now in place. Dorms will be converted last.

Prof. Templeton asked if the OS1 implementation had anything to do with the PACE (President's Advisory Committee on Efficiency and Effectiveness) initiative. Alty replied that it did not and that it was not an attempt to downsize, but to offer a higher level of service. This comment was greeted with applause.

Prof. Richard Weinberg (Cell Biology) asked what kinds of training are being provided for housekeepers who do not speak English. Burston said that many employees are attending English as a Second Language classes on and off campus, including within the Division of Facilities Services.

Honor Code Presentation

Prof. Wegner, former Chair of the Committee on Student Conduct, presented a proposal to allow the Kenan-Flagler Business School to develop its own Honor Court parallel to special courts that already exist in several of the other professional schools. The Kenan-Flagler court would be coordinated with the Graduate School Honor Court and the Student Attorney General. The new system would only cover the graduate programs within the Business School (about 980 students). It would create greater visibility for the Honor Code within the Business School, allow participation of student leaders from that population, improve efficiency in hearing cases, and set up a system by which business students would be able to judge cases involving their peers.

Prof. Wegner noted that this proposal has already been approved by the Committee on Student Conduct and the Student Congress, and that it has vigorous support within the Business School, where more than 30 students have volunteered to be involved.

She moved approval of the two resolutions before the Council:

- Resolution 2007-1. Amending the Instrument of Student Judicial Governance to Create a Graduate Business Student Judicial System
- Resolution 2007-2. Amending Appendix C of the Instrument of Student Judicial Governance in Conjunction with Creation of a Graduate Business Student Judicial System.

Prof. Templeton asked for questions or discussion, but there was none. Prof. Bob Conway (Business School) seconded the motion for approval. The Council voted unanimously to approve both resolutions.

University Government Report

Prof. Michael Lienesch (Political Science), Chair of the Committee on University Government, noted that today's presentation is for information only and that the committee invites comments and suggestions for revision before the proposal is presented for formal approval later in the semester. The committee has been working since 2002 at bringing the Faculty Code (little revised since 1942) into conformity with present practices. The proposal now placed before the faculty revises Articles 6 through 12 of the Code. Comprehensive revision of Articles 1 through 5 has been approved by the General Faculty in a series of resolutions beginning in 2002.

Prof. Lienesch presented handouts showing suggested changes in the existing Code in strike-through/underline format and as engrossed. He observed that the changes were not as major as they might appear and were aimed at bringing the Code into conformity with present practices, rather than making significant policy and procedure changes. Most of what appears to be new in these pages has simply been cut and pasted from somewhere else in the document.

Prof. Lienesch noted that the existing Code spells out many things about how the College of Arts and Sciences operates, while saying little about the professional schools. The committee considered writing new articles for each of the professional schools, but decided instead to rearrange Article 6 to cover all the professional schools and the College. Provisions covering deans and department heads, in particular, had to be addressed. This was difficult because not all units are parallel in structure (e.g. some

schools don't have departments). The committee's objective has been to identify general principles of universal application while leaving room for flexibility in different units.

Prof. Lienesch noted, finally, that the committee had worked to clarify and simplify the Code's language and had circulated this material widely among all deans and department chairs with a request for comment. He encouraged emails and phone calls with suggestions or questions and stated that all such suggestions will be taken back to the full committee.

Prof. Wegner asked whether representatives of the various units had been polled about Section 6-4, which covers who can vote in school and departmental faculty meetings. She noted that providing that members of the Voting Faculty would be eligible to vote in faculty meetings may run counter to the practices some units have regarding who can vote on matters other than personnel decisions. This especially affects clinical and other fixed-term faculty.

Prof. Wegner also observed that there were some department "chairs for life" in the School of Medicine, and she thought that needed to be investigated so that people would not be surprised by the provisions regarding appointment of chairs. In general, she urged that the schools be notified about what is being proposed, especially around hot button issues like the ones she identified.

Prof. Lienesch said the committee would follow up again and be certain that deans are consulted on these issues. The document has already been circulated to deans throughout the university, but perhaps should be sent again, as only a few comments have been received.

Prof. Wegner observed that cultures are distinct in various parts of the campus, and that there may be a need to highlight these particular sections for deans. She also cautioned that faculty colleagues who are accustomed to running things at the local level may question the right of the Faculty Council to rule on these matters – especially in the School of Medicine, where practices regarding faculty meetings are often very different.

Prof. Steven Bachenheimer (Microbiology) asked a question regarding paragraph 6-4: Is it the expectation that the person who would be elected secretary be a faculty member? He noted that his department usually delegates this task to a staff person. Prof. Lienesch replied that the current language, taken from current provisions pertaining to the College of Arts and Sciences, implied that the secretary would be a faculty member. Prof. Bachenheimer noted that the Code does not restrict attendance at faculty meetings to faculty members, and encouraged allowance for staff to take meeting notes. Prof. Lienesch noted that there will be personnel matters that require confidentiality, but Prof. Bachenheimer reported that even in those cases, the departmental Human Resources Facilitator usually remains, as this is relevant to that person's job. Prof. Bachenheimer urged the committee to allow some flexibility on these matters.

Provost Gray-Little asked why there continued to be articles mentioning the Graduate School, the Summer School, and the College of Arts and Sciences, but not other schools. Prof. Lienesch responded that this reflects the history of the Code and difficulties in rewriting it. The committee considered moving the section about the College to the Appendix, but decided to follow its usual practice of leaving things alone unless there was a compelling reason to make changes. "We don't want to revolutionize" the Faculty Code, he noted.

Prof. Lloyd Kramer (History) asked what mechanisms were in place for enforcement of these provisions, especially in the face of differing departmental cultures and less than faithful attention to the Code by chairs. Prof. Lienesch replied that the Code is our constitution as a faculty, a set of bylaws that are largely a set of normative expectations. The Code has a quasi-legal standing that a faculty member can point to in case of an egregious violation.

Adjournment

The meeting adjourned at 4:57 p.m.